



## COMPTON COMMUNITY COLLEGE DISTRICT SPECIAL TRUSTEE'S ADVISORY COMMITTEE

### **APPLICATION**

The Special Trustee's Advisory Committee is the result of legislation (Assembly Bill 318 (2006), Chapter 50 of 2006). The authority to appoint an Advisory Committee is codified in Education Code Section 71093 (f)(5).

### **SPECIAL TRUSTEE'S ADVISORY COMMITTEE NOMINATION FORM**

The Advisory Committee provides advice to the Special Trustee of the Compton Community College District. Membership on the committee will provide an opportunity to network with others within and outside the Compton Community College District community. The Committee will learn about issues affecting Compton Community College District, become familiar with a range of resources available to assist the District in addressing local and regional issues. The Committee will learn how resources will be used to do the most good for the District in sustaining fiscal stability, quality instruction, educational mission and ultimately accreditation.

### **QUALIFICATIONS FOR SPECIAL TRUSTEE'S ADVISORY COMMITTEE MEMBERSHIP**

- This advisory committee may include residents of the communities served by the Compton Community College District.
- Any outside experts deemed appropriate by the Special Trustee

### **POTENTIAL APPLICANTS' INFORMATION SESSION**

- Thursday, December 5, 2013; 5:00 p.m.  
Compton Community College District Board Room  
1111 E. Artesia Boulevard  
Compton, California 90221

**No member of the advisory committee shall receive any compensation or benefits for his or her services as a member of the advisory committee.**



COMPTON COMMUNITY COLLEGE DISTRICT  
APPLICATION FOR APPOINTMENT TO THE  
SPECIAL TRUSTEE'S ADVISORY COMMITTEE

INSTRUCTIONS

Provide all information requested; use black ink; any attachments must be single-sided on 8.5" x 11" paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative.

**IMPORTANT:** Any letter(s) of recommendation must be made part of this application and submitted together. For further information, please call (310) 900-1600, ext. 2000. Please answer all questions and return completed application to:

Keith Curry, Chief Executive Officer  
Compton Community College District  
1111 E. Artesia Boulevard  
Compton, California 90221

**Deadline for Submission: December 13, 2013 – 4:30 p.m.**

Applicant's Information:

Applicant Name: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Street Address City State Zip Code

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (if different from home address):  
\_\_\_\_\_

Employer's Information:

Name of Employer:  
\_\_\_\_\_

Employer Address: \_\_\_\_\_  
Street Address City State Zip Code

Employer Telephone: \_\_\_\_\_ Employer Email: \_\_\_\_\_

**Application for appointment to the Special Trustee’s Advisory Committee**

Applicant Name: \_\_\_\_\_

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful in evaluating your application.

Have you previously served on an advisory committee?                      Yes \_\_\_\_                      No \_\_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please state the reasons you would like to be a member of this advisory committee. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you or an immediate family member have any relationship (professional, financial, other) that may represent a potential conflict of interest for this advisory committee?                      Yes \_\_\_\_                      No \_\_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What do you feel are the issues most greatly affecting college students in your area?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Application for appointment to the Special Trustee’s Advisory Committee**

Applicant Name: \_\_\_\_\_

**BACKGROUND INFORMATION** (continued)

Are there particular perspectives that you would contribute as a member of the Special Trustee’s Advisory Committee?

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Indicate experiences or factors (*up to three*) that you believe have prepared you for service on the Advisory Committee:

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education Institutions (*limit to three*); Degree (*if applicable*); Field of Study

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_



## COMPTON COMMUNITY COLLEGE DISTRICT SPECIAL TRUSTEE'S ADVISORY COMMITTEE

### **I. Role of the Special Trustee Advisory Committee:**

- A. The Special Trustee Advisory Committee of the Compton Community College District is organized exclusively to advise the Special Trustee with respect to the management of the Compton Community College District.
- B. To carry out its role, the Special Trustee Advisory Committee may:
  - 1. Receive copies of audits, reports, surveys and similar materials, or summaries of such documents;
  - 2. Examine existing and proposed District policies in order to provide the Special Trustee with comments about the desirability and effectiveness from a community perspective;
  - 3. Engage in study sessions, workshops and similar activities to learn about policy matters affecting California Community Colleges in general and the Compton Community College District in particular; and
  - 4. With the assent of, and in conjunction with the Special Trustee and elected Board of Trustees, sponsor activities or events aimed at enhancing community awareness of and support for the District and the El Camino College Compton Center.

### **II. Members:**

- A. The Special Trustee Advisory Committee shall consist of at least seven members appointed by the Special Trustee of the Compton Community College District;
- B. The membership may include residents of the communities served by Compton Community College District and any other outside experts deemed appropriate by the Special Trustee.
- C. Four of the members may be residents of the Compton Community College District.
- D. One member may be a current or former community college educator.
- E. One member may be enrolled as a student at the El Camino College Compton Center and active in the associated students' organization or another bona fide student group.

### **III. Length of Membership and Removal from Membership**

- A. Members of the Special Trustee Advisory Committee shall serve for an initial term of two years. At the conclusion of two years, members may be reappointed for a one year term. There is no limit on the number of one-year reappointments.
- B. Members serve at the pleasure of the Special Trustee and may be removed at any time at the sole discretion of the Special Trustee, including failure to attend two consecutive Special Trustee Advisory Committee meetings without reasonable excuse. Upon a member's removal, his or her seat shall be declared vacant.

**IV. Officers and Meetings:**

- A. The Special Trustee Advisory Committee shall elect its own Chairperson. The Chairperson shall preside at all meetings and, in consultation with the CEO and Special Trustee, develop the agenda for each of the meetings.
- B. The Special Trustee Advisory Committee may elect a Vice Chairperson.
- C. The Special Trustee Advisory Committee shall meet at least quarterly, but it may meet more often if additional meetings are deemed advisable by the Special Trustee.
- D. A quorum of the Special Trustee Advisory Committee shall consist of any four members. Or majority of the full membership if the membership is greater than 7.
- E. All meetings of the Special Trustee Advisory Committee shall be open to the public.
- F. Minutes of the proceedings of the Special Trustee Advisory Committee and all documents received and reports issued shall be a matter of public record. The Special Trustee Advisory Committee shall ensure that the public has appropriate access to those materials.

**V. Miscellaneous Provisions:**

- A. The Special Trustee Advisory Committee is an Advisory Committee to the Special Trustee. It is not a legal entity separate from the Compton Community College District, and does not have any legal capacity independent of the District.
- B. Information provided by the Special Trustee or the District's staff to one member of the Special Trustee Advisory Committee shall be provided to all members of the Special Trustee Advisory Committee in accordance with the directions of the Special Trustee or his/her designee.
- C. No individual member shall have the authority to act or speak for the Special Trustee Advisory Committee or proceed in any other manner, unless the CEO and special Trustee along with the Special Trustee Advisory Committee has, by majority vote, given the member express authority to do so. Each member, however, retains the right to communicate with the Special Trustee as an individual.
- D. The Compton Community College District has a duty to defend and indemnify volunteers acting within the course and scope of their volunteer duties. In the event of litigation naming the Special Trustee Advisory Committee or its individual members, the District shall provide counsel for its individual members, with the qualification that the District may decline to defend and indemnify any member if his/her alleged wrongful actions were not within the course and scope of his/her duties as a member, or were the result of fraud, malice or actual corruption.