



Board Agenda

Compton Community College District

Tuesday, March 19, 2013
Closed Session to Commence at 5:00 p.m.
Open Session to Commence at 6:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. **Call to Order at 5:00 p.m.**
- II. **Roll Call**
Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO
- III. **Approval of Closed Session Agenda**
- IV. **Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- V. **Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
 - A. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
 - a. Manzoor Ahmad vs. Compton Community College District
 - b. Deborah Henderson vs. Compton Community College District
 - c. Eugene Benson vs. Compton Community College District
 - d. Thomas Norton vs. Compton Community College District
 - B. **CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION:**
 1. Significant exposure to litigation pursuant to Government Code Section 54956.9:
 - a. Three cases
 - C. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**
 1. Agency designated representative: Dr. Keith Curry, Interim CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees
 - D. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957:**
 1. Interim Chief Executive Officer

VI. Reconvene to Open Session at 6:00 p.m.

VII. Roll Call

Mr. Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim CEO

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Approval of Minutes of February 19, 2013 **Page 4**

XIII. Reports from Representatives and Employee Organizations

1. Faculty Representative Report – Jerome Evans
2. Classified Representative Report – Vacant
3. Academic Senate President Report – Michael Odanaka
4. CCCFE Certificated Employees Report – Toni Wasserberger
5. CCCFE Classified Employees Report – Joseph Lewis
6. Associated Student Body Report
7. Student Trustee – Gloria Fitts

XIV. Consent Agenda – Recommendation of Interim CEO **Page 8**

1. Administrative Services
 - A. Purchase Orders and Blanket Purchase Orders
 - B. Stale Dated Warrants
2. Human Resources
 - A. Academic Employment and Personnel Changes
 - B. Eligibility List
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XV. Action Items **Page 14**

1. Office of the Special Trustee
 - A. California Community College Trustees Board Elections
2. Office of the Interim CEO
 - A. Resolution to Eliminate District-Paid Retiree Health and Welfare Benefits for Management Employees Hired On or After July 1, 2013, #03-1913A
 - B. Resolution Regarding Layoff of Classified Personnel, #03-1913B
 - C. Trustee Conference Request
 - D. Absence of a Board Member
 - E. Approval of Bond Measure CC Oversight Committee New Member
 - F. Approval of Measure CC Citizens' Bond Oversight Committee Members' Removal

3. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Budget Adjustments/Augmentations/Transfers
 - C. Authorized Signature Resolution (LACOE)
4. Facilities, Planning and Operations
 - A. Change Orders

XVI. Discussion/Information Items

Page 29

1. Office of the Special Trustee
 - A. Agreement between the El Camino Community College District and the Compton Community College District.
2. Office of the Interim CEO
 - A. Special Trustee’s Advisory Committee Meeting Dates
 - B. Measure CC Citizens’ Bond Oversight Committee Meeting Dates
 - C. Measure CC Citizens’ Bond Oversight Committee Meeting Minutes of September 27, 2012.
 - D. Measure CC Citizens’ Bond Oversight Committee Meeting Minutes of November 29, 2012.
 - E. Board of Trustees Presentations and Reports Schedule for 2013.
3. Administrative Services
 - A. AB 2910 Quarterly Financial Status Report – Form CCFS – 311Q
4. Facilities, Planning and Operations
 - A. Measure CC Bond Fund Category Budgets and Balances
5. Human Resources
 - A. Chief Executive Officer Search Timeline

XVII. Oral Reports

1. Compton Center
2. Interim CEO Report
3. Board of Trustees Report
4. Special Trustee Report

XVIII. Next regularly scheduled meeting date: April 16, 2013

Closed Session begins at 5:00 p.m.
Open Session begins at 6:00 p.m.

Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

**Tuesday, February 19, 2013
MINUTES**

- I. The Board of Trustees Meeting was called to order at 5:02 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive Officer
- III. Approval of Closed Session Agenda – **Approved**
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session at 5:04 p.m. in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122, at 5:03 p.m., to discuss or take action on the following items:
 - A. Conference with Legal Counsel – Pending Litigation
 - B. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9)
 - C. Conference with Legal Counsel – Anticipated Litigation
 - D. Conference with Labor Negotiators pursuant to Government Code, Section 54957.6
 - E. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
- VI. Reconvene to Open Session of the Board of Trustees at 6:00 p.m.
- VII. Roll Call – Members Present
 - Lorraine Cervantes
 - Charles Davis
 - John Hamilton
 - Deborah LeBlanc
 - Andres Ramos
 - Gloria Fitts
 - Thomas Henry
 - Keith Curry
- VIII. Pledge of Allegiance – Led by Reuben James
- IX. Report of Actions Taken by Special Trustee during closed session:
 - B. CONFERENCE WITH LEGAL COUNSEL– EXISTING LITIGATION:
 2. Conference with legal counsel--existing litigation (Subdivision (a) of Government Code Section 54956.9)
 - a. Compton Community College District versus RAW International, Inc., Pending Litigation matter – the District has approved a Settlement Agreement with RAW International. The settlement does not

require the District to make any settlement payment to RAW and RAW will turn over its files on the Learning Resource Center, the Child Development Center and the Major League Baseball Stadium Renovation Projects to the District. A copy of the Settlement Agreement can be made available upon request.

b. Compton Community College District versus Barnhart Black IPO, et.al., Pending Litigation matter – the District has approved a Settlement Agreement with: 1) Douglas E. Barnhart, Inc./Black IPO; 2) Barnhart Belfore, Inc. and; 3) Black IPO, Inc. .The settlement does not require the District to make a settlement payment to any of these parties. A copy of the Settlement Agreement can be made available upon request.

C. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
 - b.Claim of Lanicesha Dodson – The Special trustee denied the claim of Lanicesha Dodson.

No other reportable action

- X. Approval of Open Session Agenda – Approved, with correction: Page 22, Item 2D– “It is recommended that the Special Trustee ~~receives~~ accepts the ...”
- XI. Approval of Minutes of January 15, 2013 – **Approved**
- XII. Requests to address the Board of Trustees – Agenda/Non-Agenda Items
Nehasi Lee, student: commented on academic honesty and on the Agreement Between CCCD and ECC Partnership Agreement.
- XIII. Reports from Representatives and Employee Organizations
 - A. Faculty Representative Report – Jerome Evans: Commented on the Partnership Agreement; Commended the CEO and VP on mitigation of problems during construction.
 - B. Classified Representative Report – (Position vacant)
 - C. Academic Senate President Report – Michael Odanaka: Commented on letter regarding division reorganization; concerned about accreditation application.
 - D. CCCFE Certificated Employees Report –Toni Wasserberger: Commented on letter regarding division reorganization; program assessment; requested that the reorganization be postponed.
 - E. CCCFE Classified Employees Report – Joseph Lewis: Absent
 - F. Associated Student Body Report – Sandra Coleman: Reported on ASB Black History Month and Woman’s History Month activities.
 - G. Report by Gloria Fitts, Student Trustee – Thanked the staff, faculty, and administrators for helping students; commented on construction; community garden.

Trustee Cervantes commented that she is proud of the students and their activities. She suggested that ASB contact the Compton City Council (through Dr. Willie O. Jones) to let the community know what is going on here in order to gain community support. Ms. Cervantes also stated that she totally and completely agrees with the contents of the faculty letter regarding the proposed reorganization and supports their efforts.

Special Trustee Henry responded: "In terms of the record, I think it is important that I state that Trustee Cervantes and I do not always agree, and this is one area we have some disagreements on, but I am not discussing the reorganization tonight; it is not on the agenda tonight. There will be an appropriate time when this can be discussed publically; it will be brought forth by Dr. Curry.

Trustee Cervantes requested a copy of El Camino's organizational chart.

XIV. Presentation

1. 2011-2012 Compton Community College District Financial Audit Report and the 2011-2012 Measure CC General Obligation Bond Audit Report. (This information is also available in the CEO's Office and on the Compton Community College District website).

Presentation given by Ms. Heidi White of Vavrinek, Trine, Day & Company

XV. **Consent Agenda – Approved**

1. Administrative Services
 - C. Purchase Orders
 - D. Stale Dated Warrants
2. Human Resources – **Approved, as revised**
 - E. Management Team Personnel Actions
 - F. Academic Employment and Personnel Changes
 - G. Eligibility List
 - H. Classified Employees
 - I. Temporary Non-Classified Service Employees

XVI. **Action Items – Approved, as corrected***

1. Office of the Interim CEO – **Approved, as corrected**
 - A. Trustee Conference Requests
(Correction: Item 1A – CCLC Conference, Lake Tahoe, Nevada California)
2. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Budget Transfers
 - C. 2011-2012 CCCD Financial Audit Report
 - D. 2011-2012 Measure CC General Obligation Bond Audit Report
(Correction: Item 2D – It is recommended that the Special Trustee ~~receives~~ accepts the annual....)
3. Facilities, Planning and Operations
 - A. Authorization of a Professional Services Agreement with WLC Architects for Architectural and Professional Services on the Music Building Renovation Project
 - B. Agreements/Amendments/Ratifications
 - C. Change Orders
 - D. Notice of Completion and Release of Retention for Southland Industries
4. Human Resources
 - A. Revised Academic Positions

XVII. Discussion/Information Items – Items received for information

1. Office of the Special Trustee
 - A. Agreement Between the El Camino Community College District and the Compton Community College District (first reading)
2. Office of the Interim CEO
 - A. Special Trustee’s Advisory Committee Minutes of December 18, 2012
 - B. Special Trustee’s Advisory Committee Meeting Dates
 - C. Measure CC Citizens’ Bond Oversight Committee Meeting Dates
 - D. Board of Trustees Presentations and Reports Schedule for 2013
3. Academic Affairs/Student Services
 - A. El Camino College Compton Center FTES Goals and Actual 2012-2013
 - B. El Camino College Compton Center 2012 Annual Fact Book Report
4. Administrative Services
 - A. Actual Enrollment Fee Revenue Report 323, California Community Colleges
 - B. CCCD 2012-2013 Budget Update
5. Facilities, Planning and Operations
 - A. Measure CC Bond Fund Category Budgets and Balances
6. Human Resources
 - A. Chief Executive Officer Search Timeline

XVIII. Oral Reports

1. Interim CEO Report:
Dr. Keith Curry – Introduced Steve Haigler, Interim Director, Accounting.
2. Board of Trustees Reports:
 - A. Trustee LeBlanc – Commended ASB for their work on Black History Month activities. Encourages continued dialog on budget, the MOU process, and citizen engagement.
 - B. Trustee Davis – Reported that he is running for Mayor of Compton and if elected, will be a strong advocate for the college.
 - C. Trustee Ramos – Requested an updated report on the ESL Program to be presented at a future board meeting.
3. Special Trustee Report:
The Special Trustee – Mr. Henry commented on Black History Month and spoke about Jimmy Winkfield, a very gifted Black jockey before the turn-of-the century.

XVIII. Next regularly scheduled meeting: **Tuesday, March 19, 2013**
Closed session begins at 5:00 p.m.
Open session begins at 6:00 p.m.

XX. Meeting adjourned at 8:45 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 902

**Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry**

XIV. CONSENT AGENDA – RECOMMENDATIONS OF THE INTERIM CEO

1. Administrative Services
 - A. Purchase Orders and Blanket Purchase Orders for February 2013
 - B. Stale Dated Warrants

2. Human Resources
 - A. Academic Employment and Personnel Changes
 - B. Eligibility List
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

**Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO**

**1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR
FEBRUARY 2013**

**Compton Community College District
BOARD OF TRUSTEES PURCHASE ORDER LISTING
Meeting Date: 3/19/2013**

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Special Trustee. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0602016	El Camino College	Financial Aid	Institutional Return of Funds	\$30,909.00
P0602019	Compton Community	Financial Aid	Institutional Return of Funds	\$1,945.00
P0602032	Shannon Williams	Athletics	Non-Instruct Supplies	\$1,027.46
P0602033	Keith Curry	Office of the CEO	Non-Instruct Supplies	\$25.00
P0602035	Bobco Metals	I&T Division	New Equipment - Instructional	\$2,599.41
P0602036	Ricky L. Shabazz	Counseling Office	Non-Instruct Supplies	\$227.37
P0602070	Napa Auto & Truck Parts	I&T Division	Instructional Supplies	\$5,136.36
P0602071	U.S. Bank	Fiscal Services	Administrative Fees	\$250.00
P0602072	State CA Franchise Tax	Fiscal Services	Assessment and Penalty	\$50.00
P0602073	United Refrigeration	I&T Division	New Equipment - Instructional	\$5,108.99
P0602075	Xerox Capital Services,	Copy Center	Printing	\$862.12
P0602077	Ercell Hoffman	Academic Affairs	Contract Services	\$500.00
P0602078	Riverside Community	Fiscal Services	Travel and Conference	\$65.00
P0602079	El Camino Compton	Childhood Education	Instructional Supplies	\$604.79
P0602081	Airgas West	Welding	Repairs Parts and Supplies	\$7,027.23
P0602082	Medcom Trainex	Nursing	Instructional Supplies	\$633.25
P0602083	Paris Laser Printer	Childhood Education	Repairs Non-instructional	\$785.00
P0602084	Paris Laser Printer	Childhood Education	Repairs Non-instructional	\$4,500.00
P0602100	Office Depot	Fiscal Services	General Office Supplies	\$43.56
P0602148	National Charter Lines	Fiscal Services	Student Transportation Rental	\$4,251.00
P0602178	Tigerdirect.Com	I&T Division	Rents/ Leases and Repairs	\$1,156.58
P0602181	TAJ Office & School	Nursing	General Office Supplies	\$1,568.13
P0602183	Office Xpress	Financial Aid	General Office Supplies	\$1,748.61
P0602184	Paris Laser Printer	Nursing	General Office Supplies	\$869.82
P0602185	Harland Technology	Nursing	Maintenance Contracts	\$85.00
P0602204	Isd-Los Angeles County	Student Affairs	Non-Instruct Supplies	\$480.00
P0602205	Bev's Balloons, Flowers,	Student Affairs	Non-Instruct Supplies	\$486.95
P0602208	TAJ Office & School	Academic Affairs	General Office Supplies	\$729.10
P0602209	Ricky L. Shabazz	Counseling Office	Non-Instruct Supplies	\$54.69
P0602251	Premier Computer	Information Technology	General Office Supplies	\$80.39
Fund 01 Total: 30				\$73,809.81
Fund 10 Restricted-Compton Ed Center				
P0602022	L.A.C.M.T.A.	TRIO	Transportation	\$1,510.00
P0602034	Eureka - California	TRIO	General Office Supplies	\$1,084.55
P0602074	Thompson Trophy	Board Of Trustees	General Office Supplies	\$551.54

P0602076	Westop	TRIO	Travel and Conference	\$500.00
P0602080	El Camino College	TRIO	Travel and Conference	\$170.00
P0602182	Office Xpress	BFAP Augmentation	Special Events-Direct Costs	\$2,549.74
P0602202	Compton Community	Foster Care Ed	Non-Instruct Supplies	\$800.00
P0602203	R & D Printing	YESS Grant	Non-Instruct Supplies	\$201.65
Fund 10 Total: 8				\$7,367.48
Fund 30	Child Development Ctr - Compton			
P0602206	Department of Social	California Preschool	License Fee/Site Licenses -ITS	\$220.00
P0602207	Department of Social	CDC	Other Services and Expenses	\$440.00
Fund 30 Total: 2				\$660.00
PO Funds Total: 40				81,837.29
Fund 01	Unrestricted-Compton Ed Center			
B0610834	Ricoh	Academic Affairs	Repairs Non Instr.	\$3,000.00
B0610837	Medical Billing	MediCal Administrative	Contract Services	\$15,000.00
B0610838	Compton Tartar Meal	Athletics	Conferences Mgmt.	\$4,900.00
B0610860	A1 Party	Student Affairs	Non-Instruct Supplies	\$5,553.22
Fund 01 Total: 4				\$28,453.22
Fund 10	Restricted-Compton Ed Center			
B0610848	S&B Foods	BFAP Augmentation	Special Events-Direct Costs	\$500.00
Fund 10 Total: 1				\$500.00
Fund 46	Bond Fund-Series 2012C-Compton			
B0610844	Heider Engineering	Allied Health Bldg. -	Testing & Inspection	\$82,652.91
B0610845	KPFF Consulting	Infrastructure Phase I	Architecture & Engineering	\$39,350.00
Fund 46 Total: 2				\$122,002.91
BPO Funds Total: 7				150,956.13
Grand Total POs and BPOs: 47				232,793.42

1B. APPROVAL OF STALE DATED WARRANT(S)

LACOE has determined that certain checks have not been cashed and processed through the banking system. After six months, through an automatic process, reverses the original transaction. It is recommended that the Special Trustee approve the following Stale Dated Warrant:

<u>WARRANT(S) #</u>	<u>AMOUNT</u>
19881613	\$17.50

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

2A. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Academic employees as shown below.

1. Salary Adjustment – Mr. Albert Jimenez, Instructional Specialist, Class IV, Step 12, effective February 9, 2013.
2. Employment – Dr. Darla Fjeld, part-time Philosophy Instructor, Class VI, Step 1, effective February 9, 2013 – June 7, 2013.
3. Employment – Mr. Tom Burmester, part-time Theatre Instructor, Class II, Step 1, effective February 9, 2013 – June 7, 2013.
4. Employment – Ms. Danielle Medina, part-time Welding Instructor, Class II, Step 1, effective February 27, 2013 – June 7, 2013.
5. Employment – Ms. Carmen Loya, part-time Nursing Instructor, Class II, Step 1, effective March 4, 2013 – June 30, 2013.
6. Special Assignment - The following instructor to participate as an Upward Bound/Math Science Program Counselor.
 - a. Barry Gropp - \$2,000.00
7. Special Assignment - The following instructor to participate as a Brother to Brother Faculty Coordinator/Advisor.
 - a. Hiram Sims - \$2,000.00
8. Salary Adjustment – Ms. Holly Schumacher, full-time Counselor, Class IV, Step 15, effective February 9, 2013.

2B. ELIGIBILITY LIST

Pursuant to Personnel Commission Rule 50.100.1, that the Special Trustee serving in the capacity of the Personnel Commission hereby approves the following Eligibility List:

Program Manager

Established: 02/13/13

Expires: 02/13/14

RANK	NAME
1.	Alvarado, Nelly
2.	Alonso, Miriam
3.	Marsh, Brandi
4.	Zambrano, Alicia

2C. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for Classified employees as shown below.

a) Employment

1. Ms. Nelly Alvarado, Program Manager, Range 31, Step F, Upward Bound Math/Science, Student Affairs, effective March 20, 2013.
2. Resignation – Mr. Randy Evans, Tool Room Attendant, Range 27, Step B, Career Technical Education, Academic Affairs, effective March 5, 2013.

b) Provisional Employment

1. Ms. Lisa Davalos, Instructional Assistant, Range 24, Step G, Learning Resource Center, effective March 11, 2013 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
2. Mr. Joseph Lewis, Instructional Assistant, Range 24, Step G, Learning Resource Center, effective March 11, 2013 through June 30, 2013, not to exceed 120 days (NTE 35 hours per week).
3. Ms. Erika Yates, Learning Center Assistant, Range 25, Step A, Learning Resource Center, effective February 11, 2013 through June 7, 2013, not to exceed 120 days (NTE 30 hours per week).

2D. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee ratify/approve the employment and personnel changes for non-classified employees as shown below.

1. Josefina Aguilar, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 6, 2013 through June 30, 2013, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Citlally Angulo Garcia, Student Worker I, Rate C, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2013 through June 7, 2013, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Teresa Casteneda, Student Worker V, Rate B, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 6, 2013 through June 30, 2013, Health & Human Services, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Tywana Davis, Tutor, Rate C, \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2013 through June 7, 2013, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 12 hours per week).
5. Jacquelyn Glover, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 1, 2013 through June 30, 2013, Child Development Center, Academic Affairs, not to exceed 120 days (NTE 25 hours per week).

6. Mary Ann Harmon, Professional Expert, \$75.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2013 through June 30, 2013, Office of the CEO, not to exceed 26.5 hours. Scope of project: Writer/Editor for publications, website, news releases, editorials, feature articles, PSAs, advertising, Power Point presentations, etc. for Compton Community College District and El Camino College Compton Center.
7. Rolando Hernandez, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2013 through June 7, 2013, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
8. Uche Maduagwu, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 11, 2013 through June 7, 2013, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
9. James Martinez Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2013 through June 7, 2013, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
10. Gregory Peterson, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 1, 2013 through June 30, 2013, Athletics, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
11. Theresa Sholes, Student Worker I, Rate E, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective March 1, 2013 through June 30, 2013, Child Development Center, Academic Affairs, not to exceed 120 days (NTE 25 hours per week).
12. Nancy Torres-Guimares, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2013 through June 7, 2013, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).
13. Thuyoah Truong, Tutor, Rate E, \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective February 9, 2013 through June 7, 2013, Learning Resource Center, Academic Affairs, not to exceed 120 days (NTE 20 hours per week).

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Keith Curry

XV. ACTION ITEMS

1. Office of the Special Trustee
 - A. California Community College Trustees Board Elections

2. Office of the Interim CEO
 - A. Resolution to Eliminate District-Paid Retiree Health and Welfare Benefits for Management Employees Hired On or After July 1, 2013, #03-1913A
 - B. Resolution Regarding Layoff of Classified Personnel, #03-1913B
 - C. Trustee Conference Request
 - D. Absence of a Board Member
 - E. Approval of Bond Measure CC Oversight Committee New Member
 - F. Approval of Measure CC Citizens' Bond Oversight Committee Members' Removal

3. Administrative Services
 - A. Agreements/Amendments/Ratifications
 - B. Budget Adjustments/Augmentations/Transfers
 - C. Authorized Signature Resolution (LACOE)

4. Facilities, Planning and Operations
 - A. Change Orders

Agenda for the Compton Community College District Board of Trustees
from
Office of the Special Trustee
Thomas E. Henry

1A. CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD ELECTIONS

It is recommended that the Special Trustee vote for each of the seven vacancies to the California Community College Trustee Board. Below are the nominated candidates. List order based on Secretary of State's January 22, 2013 random drawing.

1. Dianne B. McKay, Ventura County CCD
2. Howard Rudd, Sierra Joint CCD
3. Adrienne Grey, West Valley-Mission CCD
4. *Cy Gulassa, Peralta CCD
5. *Louise Jaffe, Santa Monica CCD
6. *Isabel Barreras, State Center CCD
7. Sally W. Biggin, Redwoods CCS
8. Greg Bonaccorsi, Ohlone CCD
9. Susan M. Keith, Cirrus CCD
10. Garrett Yee, Ohlone CCD
11. Loren Steck, Monterey Peninsula CCD
12. *Jerry D. Hart, Imperial CCD
13. Brent Hastey, Yuba CCD
14. Jeffrey Lease, San Jose-Evergreen DDC
15. Linda S. Wah, Pasadena Area CCD

*Incumbent

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Keith Curry

2A. RESOLUTION TO ELIMINATE DISTRICT-PAID RETIREE HEALTH AND WELFARE BENEFITS FOR MANAGEMENT EMPLOYEES HIRED ON OR AFTER JULY 1, 2013, #03-1913A

It is recommended that the Special Trustee approves the Resolution to Eliminate District-Paid Retiree Health and Welfare Benefits for Management Employees Hired on or after July 1, 2013-Resolution #03-1913A.

RESOLUTION #03-1913A
BEFORE THE SPECIAL TRUSTEE
OF THE COMPTON COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

RESOLUTION TO ELIMINATE DISTRICT-PAID RETIREE HEALTH AND WELFARE BENEFITS FOR MANAGEMENT EMPLOYEES HIRED ON OR AFTER JULY 1, 2013

IT IS HEREBY RESOLVED by the Special Trustee of the Compton Community College District, County of Los Angeles, State of California, that:

WHEREAS, pursuant to Education Code Section 71093, Board of Governor's Resolution No. 2006-1, and the Chancellor's Executive Order No. 2006-1, the authority of the Governing Board of the District has been suspended, with the full authority and power of this body transferred to the Special Trustee;

WHEREAS, the District has previously made available certain District-paid retiree health and welfare benefits to management employees who retire from the District;

WHEREAS, in order to achieve cost-savings and promote the fiscal stability of the District, the Special Trustee has determined to end the provision of District-paid retiree health and welfare benefits (including but not limited to life insurance and health insurance) to any management employee hired (or rehired) on or after July 1, 2013, except as mandated by the terms of an applicable collective bargaining agreement, or as required by law;

NOW, THEREFORE, BE IT RESOLVED, that no management employee whose initial employment with the District commences on or after July 1, 2013, shall have any right or claim, vested or otherwise, to receive any post-employment health and welfare benefits (including but not limited to life insurance and health insurance) as a result of their District employment, except as mandated by the terms of an applicable collective bargaining agreement, or as mandated by law. Except as so mandated, such employees shall have no right to enroll in any District-provided post-employment health and welfare benefits, nor shall the District have any obligation to contribute funds towards the cost of post-employment health and welfare benefits for such employees.

BE IT FURTHER RESOLVED, that no management employee who was previously employed by the District and whose employment terminated prior to July 1, 2013 for any reason, and who is thereafter rehired effective on or after July 1, 2013, shall have any right or claim, vested or otherwise, to receive any post-employment health and welfare benefits (including but not limited to life insurance and health insurance) as a result of their District employment, except as mandated by the terms of an applicable collective bargaining agreement, or as mandated by law. Except as so mandated, such management employees shall have no right to enroll in any District-provided post-employment health and welfare benefits, nor shall the District have any obligation to contribute funds towards the cost of post-employment health and welfare benefits for such employees.

BE IT FURTHER RESOLVED, that persons, who, upon retirement from District employment were entitled to receive District-provided post-employment health and welfare benefits, shall not lose such benefits by virtue of being rehired.

BE IT FURTHER RESOLVED, that this Resolution shall take precedence over any previous action by the Governing Board of the Compton Community College District.

Approved this 19th day of March, 2013, by the Special Trustee of the Compton Community College District.

Thomas E. Henry, Special Trustee for the
Compton Community College District

2B. RESOLUTION REGARDING LAYOFF OF CLASSIFIED PERSONNEL, #03-1913B

It is recommended that the Special Trustee approves the Resolution Regarding Layoff of Classified Personnel, #03-1913B.

**RESOLUTION #03-1913B
BEFORE THE SPECIAL TRUSTEE OF THE
COMPTON COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION REGARDING LAYOFF OF CLASSIFIED PERSONNEL

WHEREAS, Education Code section 88127 and Section 60.800 of the Rules and Regulations of the Classified Service (hereafter “Rules”) of the Compton Community College District (hereafter “District”) authorize the Governing Board of the District to initiate a layoff of classified employees based on a lack of work or lack of funds; and

WHEREAS, pursuant to Education Code section 71093, Board of Governors’ Resolution No. 2006-1, and the Chancellor’s Executive Order No. 2006-1, both the Governing Board and Personnel Commission of the District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

WHEREAS, the Chief Executive Officer (hereafter “CEO”) has recommended to the Special Trustee, serving in place of the Governing Board, that the services set forth below be eliminated based upon a lack of work and/or lack of funds; and

BE IT RESOLVED that the Special Trustee of the Compton Community College District, serving in place of the Governing Board, and pursuant to the recommendation of the CEO, hereby determines that the following classified positions be eliminated not later than June 30, 2013, due to a lack of work and/or lack of funds:

Eliminate one (1) thirty (30) hours per week, 12 months per year, Preschool Teacher.

Eliminate one (1) forty (40) hour per week, 12 months per year, Categorically Funded Program Technician.

BE IT FURTHER RESOLVED by the Special Trustee as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code section 88127 and section 60.800 of the Rules.
2. That the CEO or designee is directed to give sixty (60) days’ written notice of layoff to the affected classified employees pursuant to the requirements of law and the Rules, such that no layoff will be effective later than June 30, 2013, subject to negotiations to the extent required by law.
3. That the CEO or designee shall take any and all additional action necessary to effectuate purpose of the layoff.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 88117 and the Rules.

PASSED AND ADOPTED THIS 19th day of March, 2013, by the Special Trustee of the Compton Community College District of Los Angeles County, California.

Dated: _____

Thomas E. Henry, Special Trustee

2C. TRUSTEE CONFERENCE REQUESTS

It is recommended that the Special Trustee approve conference attendance for the following:

- 1) Trustee Lorraine Cervantes
Community College League of California Annual Trustee Conference; May 3-5, 2013,
Lake Tahoe, California.
- 2) Trustee John Hamilton
College Board, A Dream Deferred Conference; May 2-3, 2013; Chicago, Illinois

2D. ABSENCE OF A BOARD MEMBER

It is recommended that the Special Trustee excuse Trustee Deborah LeBlanc from the Tuesday, June 18, 2013 Board of Trustees Meetings with no loss of salary.

2E. APPROVAL OF BOND MEASURE CC OVERSIGHT COMMITTEE, NEW MEMBER

It is recommended that the Special Trustee appoint the following individual to serve on the Measure CC Citizens' Bond Oversight Committee.

Foundation Representative:

Mr. Paul Simpson, 2-Year Term

BIOGRAPHY:

Mr. Paul Simpson currently serves as the CEO of SageTel International, LLC, where he is responsible for managing projects; developing and managing business requirements, defining project milestone, and documenting process flow. Mr. Simpson has a long history as a creative and effective strategic planner, facilitator, and problem solver. Mr. Simpson currently serves as the President of the Foundation for Compton Community College District.

Paul Simpson earned his B.A. in Business Management Economics from the University of California, Santa Cruz; and an Advanced Project Management Certificate, from Stanford University.

2F. APPROVAL OF MEASURE CC CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS' REMOVAL

It is recommended that the Special Trustee remove the following individuals from the Measure CC Citizens' Bond Oversight Committee, for failure to attend two consecutive committee meetings.

1. Kenyelle Smalley
2. Artricia Woods

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

3A. AGREEMENTS

- 1. CONTRACTOR:** FISCAL CRISIS MANAGEMENT AND ASSISTANCE TEAM (FCMAT)
SERVICES: To conduct one Annual Progress Review of the District's operations in accordance with Assembly Bill 318
REQUESTING DEPT: SPECIAL TRUSTEE
FUNDING: LINE OF CREDIT
DATES: 04/15/2013 – 12/31/13
NTE: \$125,000.00
- 2. CONSULTANT:** ERCELL HOFFMAN
SERVICES: To provide a presentation at the Author at Compton event on March 19, 2013
REQUESTING DEPT: ACADEMIC AFFAIRS
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 03/19/13 – 03/19/13
NTE: \$500.00
- 3. CONSULTANT:** PUBLIC OPINION STRATEGIES, LLC
SERVICES: To conduct a community survey on behalf of the District. The District intends to gather data on the community's perception of the District and the El Camino College Compton Center
REQUESTING DEPT: OFFICE OF THE CEO
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 03/20/13 – 06/30/13
NTE: \$25,500.00
- 4. CONSULTANT:** SCHOLARS IN PROGRESS
SERVICES: To provide eight sessions (24 hours) of SAT preparation and essential materials for the Upward Bound Math Science Program participants
REQUESTING DEPT: UPWARD BOUND MATH SCIENCE
FUNDING: CATAGORICAL RESTRICTED
DATES: 03/29/13 – 05/17/13
NTE: \$3,600.00
- 5. CONSULTANT:** BARBARA YOUNG - YOUNG ENTERPRISES
SERVICES: To provide a motivational and empowerment seminar to CARE students
REQUESTING DEPT: EOPS/CARE
FUNDING: CATAGORICAL RESTRICTED
DATES: 03/22/13 – 03/22/13
NTE: \$1,500.00

3B. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers. The adjustments do not adversely affect the total District budget.

FISCAL YEAR 2012-2013

1. General Fund – Unrestricted
2. General Fund – Restricted
3. Child Development Fund
4. Measure CC Bond Fund Series 2012C
5. Self-Insurance Fund
6. Self-Insurance Property and Liability Fund

1. General Fund – Unrestricted

Expenditures:

<u>Major Object</u>	<u>Description</u>	-FROM-	<u>Amount</u>
4XXX	Supplies and Materials		\$ 48.00
6XXX	Capital Outlay		<u>1,900.00</u>
			\$ 1,948.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 1,948.00
Summary Total		\$ 0.00

Total Transfer Amount - \$1,948.00

Summary of Transfers:

Funds transferred from unused Supplies and Materials and Capital Outlay to Other Operating Expenses to provide funds for Black History Month student activities and travel.

2. General Fund – Restricted

Revenue:

<u>Major Object</u>	<u>Description</u>	-FROM-	<u>Amount</u>
86XX	General Apportionment – DSPTS Program		\$ 13,188.00

Expenditures:

<u>Major Object</u>	<u>Description</u>	-FROM-	<u>Amount</u>
4XXX	Supplies and Materials		\$ 4,700.00
5XXX	Other Operating Expenses and Services		5,394.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
4XXX	Supplies and Materials	\$ 694.00
5XXX	Other Operating Expenses and Services	13,188.00
6XXX	Capital Outlay	<u>4,700.00</u>
		\$ 18,582.00

Summary Total **\$ 0.00**
Total Transfer Amount - \$18,582.00

Summary of Transfers:

Transfer from supplies to Capital Outlay to provide funds for new instructional equipment. Additional funds allocated for CalWorks and BFAP from the State budgeted for CalWorks Work Study and Financial Aid special events. Transfer from Other Operating Expenses to Supplies and Materials for EOPS program projected expenses.

3. Child Development Fund

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7900	Reserve for Contingencies – General Fund	\$ 70,000.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1275	Director Salary	\$ 70,000.00

Summary Total **\$ 0.00**
Total Transfer Amount - \$70,000.00

Summary of Transfers:

To augment the Child Development fund by the Unrestricted General Fund contributing an additional 50% for the Director's salary and benefits, totaling a maximum of \$70,000 to prevent the program from running into a deficit due to decreased state child care funding received by the program. This amount is funded from the Unrestricted General Fund reserve for contingencies account.

4. Measure CC Bond Fund

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 698.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 698.00

Summary Total **\$ 0.00**
 Total Transfer Amount - \$698.00

Summary of Transfers:

Funds transferred from Other Operating Expenses and Services holding account to Other Operating Expenses and Services to provide funds to pay for annual storm water permit.

5. Measure CC Bond Fund Series 2012C

Expenditures:

-FROM-		
<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$121,912.91

-TO-		
<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 698.00
6XXX	Capital Outlay	118,502.91
		\$122,002.91

Summary Total **\$ 0.00**
 Total Transfer Amount - \$122,002.91

Summary of Transfers:

Transfer from Other Operating Expenses and Services holding account to provide funds for Infrastructure Phase I and Allied Health Building construction project costs.

6. Self-Insurance Fund

Expenditures:

-FROM-		
<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7900	Reserve for Contingencies – General Fund	\$100,000.00

-TO-		
<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$100,000.00

Summary Total **\$100,000.00**
 Total Transfer Amount - \$100,000.00

Summary of Transfers:

To augment the Self Insurance Workers' Compensation fund by increasing budget by \$100,000 due to an increase of claims paid out. This amount is funded from the Unrestricted General Fund reserve for contingencies account.

7. Self-Insurance Fund

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7900	Reserve for Contingencies – General Fund	\$100,000.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$100,000.00

Summary Total **\$100,000.00**

Total Transfer Amount - \$100,000.00

Summary of Transfers:

To augment the Self Insurance Property and Liability fund by increasing budget by \$100,000 due to an increase insurance premiums. This amount is funded from the Unrestricted General Fund reserve for contingencies account.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

3C. AUTHORIZE SIGNATURE RESOLUTION (LACOE)

ISSUE

The purpose of this item is to authorize a revised Signature Resolution for the period of March 19, 2013 to June 30, 2013.

BACKGROUND

The governing board of each school district and community college district is required to hold an annual organizational meeting.

RECOMMENDATION

It is recommended that the Special Trustee Authorize the following District employees to endorse Notices of Employment and Orders for Salary Payment, Commercial Payments, Contracts, Purchase Orders and Revolving Cash funds for the period of March 19, 2013 to June 30, 2013.

Thomas E. Henry, Special Trustee
Dr. Keith Curry, Interim Chief Executive Officer
Felipe Lopez, Chief Business Officer
Reuben James, Director of Fiscal Affairs
Steve Haigler, Interim Director of Accounting

Adjustment to Contract Time:

Original Completion Date Amount	October 3, 2013
Adj Approved Previous Change Orders	0
Completion Date Prior to this Change Order	October 3, 2013
Adj Approved This Change Order (# days)	0
New Completion Date	October 3, 2013

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Keith Curry

XVI. Discussion/Information Items

1. Office of the Special Trustee
 - A. Agreement Between the El Camino Community College District and the Compton Community College District

2. Office of the Interim CEO
 - A. Special Trustee's Advisory Committee Meeting Dates
 - B. Measure CC Citizens' Bond Oversight Committee Meeting Dates
 - C. Measure CC Citizens' Bond Oversight Committee Meeting Minutes of September 27, 2012.
 - D. Measure CC Citizens' Bond Oversight Committee Meeting Minutes of November 29, 2013.
 - E. Board of Trustees Presentations and Reports Schedule for 2013.

3. Administrative Services
 - A. AB 2910 Quarterly Financial Status Report – Form CCFS – 311Q

4. Facilities, Planning and Operations
 - A. Measure CC Bond Fund Category Budgets and Balances

5. Human Resources
 - A. Chief Executive Officer Search Timeline

Agenda for the Compton Community College District Board of Trustees
from
Office of the Special Trustee
Thomas E. Henry

1A. AGREEMENT BETWEEN THE EL CAMINO COMMUNITY COLLEGE DISTRICT AND THE COMPTON COMMUNITY COLLEGE DISTRICT

It is recommended that the Special Trustee receives for the second reading, the Agreement between the El Camino Community College District and the Compton Community College District.

**AGREEMENT BETWEEN THE
EL CAMINO COMMUNITY COLLEGE DISTRICT AND THE
COMPTON COMMUNITY COLLEGE DISTRICT**

This Agreement is made and entered into on the __day of ____, 2013, by and between the El Camino Community College District (hereinafter referred to as “El Camino”), acting by and through its Superintendent/President, and the Compton Community College District (hereinafter referred to as “Compton District”), acting by and through the Special Trustee appointed by the Chancellor of the California Community Colleges (hereinafter referred to as “Chancellor”) to serve as the Compton District’s governing board. Collectively, referred to as “The Parties”.

In recognition of the importance of a future independently accredited college within Compton District and the importance of the Accrediting Commission for Community and Junior Colleges’ (ACCJC) Eligibility Requirements, this Agreement addresses the mutual interest of the parties in ultimately achieving accredited status. El Camino is required to meet the ACCJC Standards, Eligibility Requirements, and the Commission policies continuously. In consideration of the mutual commitments contained herein, the parties agree as follows:

1. This Agreement, and the parties’ implementation of it, is intended to provide a set of binding mutual understandings to achieve the following goals:

A. Provide the students and residents of the Compton District with access to accredited community college programs and services that address their educational needs and contribute to the overall welfare and development of the community. Through El Camino and its Center on the Compton District’s facilities in Compton, California known as the “El Camino College Compton Community Educational Center,” also known as the “El Camino College Compton Center,” and hereinafter referred to as the “Center”;

* Obtaining accreditation for the Center will be a multi-year process. Based on the *Eligibility, Candidacy and Initial Accreditation Manual* published by the Accrediting Commission for Community and Junior Colleges, the parties have outlined the steps required to gain accreditation and an anticipated time frame. The outline is appended to this Agreement as Attachment A, for information purposes only.

- B. Specify the various rights and responsibilities of each party in providing those programs and services;
 - C. Create the conditions under which the Compton District will have a genuine opportunity to establish a newly accredited college;*
 - D. Advance effective, mutually respectful relationships between and among the State Chancellor/Special Trustee, Superintendent/President of El Camino, ACCJC, faculty, staff, students and administrators of El Camino and the Compton District;
 - E. Ensure the current structure is consistent with the ACCJC Standards and Eligibility Requirements and provide El Camino with the responsibility and authority needed to develop and transform the Center to an accredited institution within El Camino conforming to the accreditation requirements of the ACCJC;
 - F. Continue to safeguard El Camino College's positive accreditation status while moving the Center to an accredited college within El Camino;
 - G. Understand that El Camino is entrusted to move the Center to an accredited institution within El Camino and as such, El Camino must have complete authority for that task; and;
 - H. Once the Center becomes an accredited college within the El Camino Community College District, a major substantive change proposal for revising the authority would be prepared by the Superintendent/President of El Camino College, President of Compton College, and Chancellor's Special Trustee. The parties, working with the Chancellor's Special Trustee, would need to prepare the Compton District in assuming authority over Compton College by assuring that the operation of Compton College is consistent with ACCJC Standards, Eligibility Requirements, and Commission policies.
2. All programs and services of the Center provided under this Agreement shall be offered exclusively by El Camino. During the term of this Agreement the Compton District shall assist El Camino and not interfere with the process that requires status as an accredited institution. The Compton District shall also refrain from engaging in any activity that would pose a demonstrable risk to El Camino's reputation and accreditation. Compton District shall cooperate with El Camino in its efforts to secure accreditation, and shall comply with every reasonable request of El Camino with respect to El Camino's efforts to maintain ACCJC Standards and Eligibility Requirements.
 3. On an annual basis, the Superintendent/President and the Special Trustee will meet with the ACCJC and the Chancellor to discuss progress toward the Center meeting all Eligibility Requirements and Accreditation Standards as necessary for obtaining institutional accreditation.

El Camino and the Center

4. As authorized by Chapter 50 of the Statutes of 2006 (AB 318, Dymally) (and any amendments thereto), El Camino shall manage the Center. The educational programs and services offered by El Camino at the Center shall consist of credit and non-credit offerings, and student support services. Students enrolling in classes at the Center shall be students of El Camino, shall receive credit from El Camino for classes they successfully complete, and shall receive certificates or degrees they earn from El Camino. El Camino shall maintain student records related to the attendance of students in classes, in accordance with all applicable state and federal laws.
5. The Center, and all of its educational programs and services, shall be under the exclusive management and authority of El Camino. As used in this Agreement, the Center's programs and services determined by El Camino, including but not limited to the following: credit and non-credit courses and programs; library and learning resource center services; counseling and matriculation services; admissions and records; financial aid; student life; categorical programs such as EOPS, DSPS, CalWorks, GAIN, and TANF; transfer center services; athletics; international students; relations with schools; and special programs and services such as the Foster/Kinship Care Program.
6. Subject to funding, El Camino may include the following among the programs and services it provides at the Center:
 - A. EOPS, Special Resources Center (DSPS), CalWorks, GAIN, TANF and other categorical programs (as well as federally supported programs and grants to Hispanic-Serving Institutions under Title V of the Higher Education Act) that are separate from and independent of similar programs provided at El Camino's Torrance campus;
 - B. An Associated Student Body (ASB) organization at the Center that is separate from and independent of the Associated Student's Organization at El Camino and that assesses and benefits from its own fees; and
 - C. The Center intercollegiate athletic teams are separate from and independent of the athletic teams at El Camino's campus. Unless otherwise agreed to by the parties, the teams shall be designated as the "Compton Tartars."
7. The educational programs and student support services offered at the Center shall be clearly identified as exclusively programs and services of El Camino, and El Camino shall have full authority over all aspects of the programs and services offered at the Center, including but not limited to, curriculum development and approval, program review, student assessment, student services and institutional planning for the Center. Furthermore, as more fully specified in Sections 12.A, 12.B, 13 and 17, below, El Camino shall have authority over faculty and staff qualifications and evaluation of their performance.

8. El Camino, in consultation with its Academic Senate shall ensure that faculty employed by the Compton District but assigned to provide educational and support services at the Center are accorded appropriate professional standing in academic and professional matters as they relate to the Center, including but not limited to, curriculum development and approval, program review, student assessment, student services and institutional planning for the Center.
9. El Camino shall comply with all state and federal requirements to ensure that qualified students enrolled at the Center remain eligible for state and federal financial assistance.
10. As authorized by the Education Code, Compton District shall collect fees as follows:
 - A. Non-resident tuition fees, materials fees, Associated Student Body (ASB) fees, and ASB Student Representation fees, which shall be set by El Camino upon the recommendation of Compton District.
 - B. Parking fees and facility use fees, which will be set by Compton District.
11. El Camino shall appoint a full-time Vice President, Compton Center (hereinafter referred to as the Vice President) to serve as the Chief Instructional and Chief Student Services Officer of the Center (Attachment B – Description of VP, Compton Center position). Once the Eligibility Application is approved by ACCJC, there will be a transition period and the function and duties of the Vice President, Compton Center will be performed by the Compton District CEO.
12. El Camino and Compton District shall agree upon a staffing plan for the Center that identifies every position that will be needed to provide services at the Center and that specifies which of the positions the Compton District will fund. The parties shall implement the staffing plan as follows:
 - A. To the extent the parties determine necessary and appropriate, the Compton District shall propose assignment of its current employees to provide services at the Center pursuant to the staffing plan. Before any individual employee is assigned to provide services at the Center, El Camino, in its sole discretion, shall have the right to review employee qualifications and to determine if the assignment is an appropriate one. If El Camino determines that the assignment is appropriate, the employee shall remain an employee of the Compton District and shall not become an employee of El Camino, but he or she will provide services at the Center under the day-to-day supervision of El Camino. If El Camino determines that the assignment is not appropriate and declines to accept the employee, he or she shall not be assigned to provide services for El Camino at the Center.
 - B. When new employees need to be hired by Compton District pursuant to the staffing plan, Compton District shall promptly undertake reasonable efforts to recruit qualified employees for those positions using hiring procedures adopted by Compton District

following consultation with El Camino. The Superintendent/ President of El Camino or designee may choose to participate in final interviews for faculty and managers.

13. El Camino, acting through its Vice President, shall have the primary right to direct the activities of the Compton District employees assigned to provide educational and student support services at the Center consistent with the Compton District's contractual and legal rights and obligations as the employer of those individuals. The El Camino Vice President and the Compton District CEO shall work in a collegial and collaborative manner regarding these activities. Using evaluation procedures applicable to Compton District employees, El Camino shall also provide employee performance assessments to the Compton District regarding the services provided by the Compton District's employees. If El Camino finds that it is necessary to do so, El Camino may reassign a Compton District employee back to the Compton District after providing the Compton District with a reasonable opportunity to remedy any circumstances that El Camino believes warrants the reassignment.
14. Nothing in this agreement shall be construed to limit El Camino's ability to assign its own employees to oversee activities or to manage the educational and student support services at the Center, or to hire employees of any type or class as otherwise authorized by law as needed to provide oversight of activities or the management of educational and student support services at the Center. Any person who provides services pursuant to this section shall remain an employee of El Camino and shall not be deemed to be an employee of the Compton District nor shall any such employee gain any status with the Compton District for any purpose. It is understood by the parties that El Camino will assign its employees to provide services at the Center only if they voluntarily accept the assignment. El Camino and the Compton District may also enter into inter-jurisdictional agreements with each other to exchange employees needed for an interim period for a specific job classification.
15. As an alternative to delegating management of a Compton District operation to El Camino, as specified above, the parties may agree that El Camino will assume full responsibility for the operation (including staffing, equipment, and supplies) and that it will provide the Compton District with all relevant services associated with the operation as a service provider. Any such agreement shall be approved by the Special Trustee and shall take the form of a written agreement that specifies all of the terms and conditions of the services to be provided by El Camino and the compensation payable to El Camino for those services.

The Compton District

16. The Compton District shall provide District facilities available to El Camino without charge and shall name those facilities the "El Camino College Compton Community Educational Center."
17. The Special Trustee shall appoint a full-time CEO (Attachment C – Description of Compton District CEO position) for the Compton District. The CEO will serve as the

chief executive and operational officer for the Compton District. The CEO will report to the State Special Trustee. Once eligibility is granted by the ACCJC, to the El Camino College Compton Center this position title will change to Provost/CEO. As Provost, the Provost/CEO will report to the Superintendent/ President of El Camino; as CEO to the Special Trustee. Upon achieving accreditation status by ACCJC, the El Camino College Compton Center will become known as Compton College and the Provost/CEO position title will change to President/CEO. As President the President/CEO will report to the Superintendent/President of El Camino; as CEO to the Special Trustee. The Superintendent/President of El Camino and the Special Trustee will mutually agree on the selection of the President/CEO.

18. The Compton District CEO shall manage the Compton District Measure CC Bond funds, subject to the authority of the Special Trustee, in conformance with authority under AB 318.
19. The Special Trustee and the Superintendent/President of El Camino shall conduct an annual evaluation of the Compton District CEO. Such evaluation shall comply with any requirements set forth in the contract of employment with the Compton District CEO.
20. The Compton District shall remain responsible for the salary and benefits of its employees assigned to provide educational and student support services at the Center. El Camino shall remain responsible for the salary and benefits of its employees assigned to provide educational and student support services at the Center. Neither party shall have any responsibility for the salary or benefits of the other party's employees.
21. The Compton District shall continue to be responsible for ensuring that all of its permanent records are retained and stored as required by state and federal law.
22. All real property leases securing the Compton District bonds shall be leased by the Compton District, and not the Center or El Camino.
23. The Compton District shall be responsible for all retiree benefits, as well as retiree benefits offered its employees prior to the date its accreditation was revoked.
24. The Compton District shall receive apportionment for El Camino courses provided at the Center.
25. Every Compton District employee who is assigned to provide services at the Center shall do so pursuant to Education Code Section 74293. No such employee shall be deemed to be an employee of El Camino nor shall any such employee gain any status with El Camino for any purpose.

Accreditation Plan

26. The parties acknowledge that a fundamental long-term goal of this Agreement is to establish a newly accredited college in the Compton District. The Compton District will assist and cooperate with El Camino to initiate an application for eligibility. In furtherance of that goal, the parties shall develop an overall plan under which the Center will prepare for accreditation and complete all of the work necessary to enable El Camino, as a goal, to initiate an application for eligibility within five (5) years of this Agreement.

27. Under direction from the El Camino Superintendent/President, the Compton District CEO shall manage the following operations, subject to the authority of the Special Trustee, in conformance with authority under AB 318: business and administrative activities including accounting services (accounts receivable, accounts payable, general accounting and maintenance of the general ledger, and cashier services); budget development and administration; financial, credit and debt management; payroll services; purchasing, receiving and asset management; auxiliary services (including bookstore and cafeteria operations, grants administration); risk management and insurance; management information services; facilities maintenance and operations; construction and other capital improvement projects; human resources and labor relations; community and governmental relations that relate primarily to the Compton District and not of the Center (including, but not limited to, organization and operations of the Compton District and the office of the Special Trustee; and all other business, legal and administrative activities that relate primarily to the management of the Compton District).

The Compton District shall not enter into any contract, employ any consultant or independent contractor, or employ any employee with management or supervisory duties that may have impact on the Center, without first securing the approval of the Superintendent/President, or designee.

The Compton District CEO shall provide sufficient resources and personnel knowledgeable in the rules, processes and deadlines of the State Capital Outlay Program. These employees will ensure that the legislatively established project scope, budget and schedule will be adhered to resulting in the timely completion of the project(s).

28. If the El Camino Superintendent/President determines that actions of the Compton District will negatively impact the operations of the Center, the Superintendent/ President and the Special Trustee, shall meet with the Compton District CEO to resolve the concerns.

29. El Camino management of Compton District operations pursuant to Section 26, the following shall apply:
 - A. All employees assigned to work in the operation shall remain employees of the Compton District and shall not gain any status with El Camino for any purposes.

- B. El Camino may assign its own employees to assist in providing services needed in the operation, or may hire employees of any type or class as otherwise authorized by law as needed to provide oversight of the Compton District; nor shall any such employee gain any status with the Compton District for any purpose. It is understood by the parties that El Camino will assign its employees to provide services at the Compton District only if they voluntarily accept the assignment.
- C. The Compton District shall remain responsible for the salary and benefits of its employees working in the operation and El Camino shall remain responsible for the salary and benefits of its employees working in the operation.
- D. In managing the operation of the Compton District, El Camino requires that no funds of the Compton District are expended or committed without approval of the Special Trustee, or an appropriate Compton District official acting under delegated authority from the Special Trustee.

Budget Development and Monitoring

- 30. El Camino, in consultation with Compton District, shall set up an annual budget development procedure that includes a budget development calendar, defines the roles and responsibilities of Compton District and El Camino officials involved in the process, and identifies the manner in which appropriate collegial consultation will occur. Following that procedure El Camino will develop a budget for the Center and the operations it manages pursuant to Sections 27 and 29, above. The budget, which shall be updated annually, shall be based upon enrollment projections and other operational goals agreed upon by the parties and shall consist of:
 - A. an operating budget for the Center for the upcoming fiscal year;
 - B. an operating budget for the operations El Camino manages pursuant to Sections 27 and 29, above, for the upcoming fiscal year; and
 - C. a projected budget for the Center for each of the two succeeding fiscal years.
- 31. Before adopting the annual budget, the Special Trustee shall determine if the Superintendent/President concurs with the proposed budget. If the Superintendent/President concurs, the Special Trustee shall adopt the budget as specified in section 32. If the Superintendent/President does not concur, the Special Trustee shall either modify the budget as necessary to obtain the Superintendent/President's concurrence, or adopt the budget without the concurrence. In the latter case, El Camino will be deemed to have given notice of termination of this Agreement on the date of the budget's adoption and the termination procedure set forth in Section 47 shall be automatically invoked.

32. Once the Special Trustee adopts the annual budget, the Compton District shall, as a first priority, fund the Center's operating budget for the current fiscal year and the current operating budget for the operations El Camino manages pursuant to this agreement. El Camino shall provide fiscal and administrative oversight for the operation of the Center and all matters related to the Center.
33. Once the annual budget is adopted by the Special Trustee, the Superintendent/ President, Special Trustee and the Compton District CEO shall monitor the Compton District budget for fiscal stability, and for purposes of assuring that the budget allows for progress toward an independently accredited college. As such, all contracts in consultation with the Special Trustee shall be pre-approved by the Superintendent/ President prior to the Special Trustee taking action. Contracts deemed to jeopardize fiscal stability of the Compton District and/or accreditation of an independent college, by the Superintendent/President, shall not be approved by the Special Trustee.

Furthermore, any contract agreement with a term longer than one year in duration and/or any contract exceeding \$83,400 (Competitive Bid Limit, per the Public Contract Code (PCC) Section 20111(a)) shall be pre-approved by the Chancellor of the California Community Colleges, or designee prior to the Special Trustee taking action.

34. If the parties are unable to reach concurrence on this Agreement's contract provisions and/or the adopted budget, the parties are required to meet jointly with the Chancellor of the California Community Colleges for dispute resolution.

Recruitment, Retention, Marketing and Enrollment

35. The parties agree that student enrollment at the Center is an important, quantifiable measure of service to the community, and recognize that the Center's enrollment will ultimately determine the Compton District's entitlement to State apportionment. As a consequence, El Camino acknowledges that the Compton District has a substantial interest in monitoring enrollment at the Center and agrees to exercise best efforts to match enrollment to available apportionment funding.
36. The El Camino Vice President in consultation with the Compton District CEO shall prepare annual short and long-term recruitment, retention, marketing and enrollment management plans for the Center which shall be presented to the Superintendent/President for review and approval. The process by which the various plans are developed shall provide for broad participation by the Compton District faculty, staff, students and administrators.
37. By April 15 of each academic year the Compton District CEO and Vice President shall establish an enrollment goal for the Center for the subsequent academic year. Through the budget development process the Compton District shall identify the funding necessary to achieve that goal and ensure that the funding is made available.

38. El Camino shall record attendance at the Center according to rules and regulations prescribed by the Board of Governors of the California Community Colleges and shall submit accurate and timely attendance reports to the Chancellor's Office. Before submitting any such report, however, El Camino shall provide the Compton District with an opportunity to review the report.

Miscellaneous

39. Under the terms of this Agreement, and in accordance with AB318 the parties acknowledge that all authority that would otherwise be vested in the Compton District's Governing Board by law is delegated to the Special Trustee.
40. El Camino shall be entitled to an annual administrative fee of \$50,000 for its services under this Agreement, payable at the beginning of each fiscal year. Upon the Compton District's receipt of El Camino's invoice for the fee, the Compton District shall remit the fee to El Camino within 30 days.
41. Effective in 2006 and increased annually by inflation thereafter, the Chancellor, acting under his authority under title 5, California Code of Regulations Section 58771, shall authorize annually the amount of \$4,000,000.00 as an increase in revenue to El Camino.
42. The Superintendent/President and Special Trustee will set the compensation for the Compton District CEO. Total compensation means salary, benefits, and other remuneration. This compensation will be consistent with the experience required and responsibilities of the position.
43. The Compton District shall defend and indemnify El Camino, its officers, employees or agents, in connection with any and all claims, actions or lawsuits that arise in any manner from the acts or omissions of the Compton District, its officers, employees or agents in the performance of this agreement, and El Camino shall defend and indemnify the Compton District, its officers, employees or agents, in connection with any and all claims, actions or lawsuits that arise in any manner from the acts or omissions of El Camino, its officers, employees or agents in the performance of this agreement. It is expressly understood that in the event of a claim, action, or lawsuit based upon an act or omission of a Compton District employee assigned to provide services at the Center under this agreement, the Compton District employee shall not be deemed to be an agent of El Camino unless the act or omission giving rise to the claim, action or lawsuit was one required by El Camino or taken at the explicit direction of an El Camino supervisor or manager.
44. During the term of this Agreement, each party shall maintain in effect a policy or policies of insurance issued by one or more insurance companies and/or a memorandum or memoranda of coverage issued by a joint powers authority providing the coverage identified below:

- A. Liability to a third party for bodily injury, sickness, or disease and for physical injury to tangible property and/or for loss of use of tangible property not physically injured that is neither expected nor intended from the standpoint of the insured or of the covered party. The policy limit or limit of liability for such coverage shall be at least \$1,000,000 per occurrence with an aggregate limit of no less than \$5,000,000.
 - B. Liability to a third party for “personal injury” offense(s) as defined by the applicable policy of insurance or memorandum of coverage. The policy limit or limit of liability for such coverage shall be at least \$1,000,000 per occurrence or claim with an aggregate limit of no less than \$5,000,000.
 - C. Liability to a third party for “errors and omissions” as defined by the applicable policy of insurance or memorandum of coverage. The policy limit or limit of liability for such coverage shall be at least \$1,000,000 per occurrence or claim with an aggregate limit of no less than \$5,000,000.
 - D. Automobile Liability with the following limits: Primary Bodily Injury limits of \$1,000,000 per occurrence and Primary Property Damage limits of \$5,000,000 per occurrence or combined single limits of Primary Bodily and Primary Damage of \$10,000,000 per occurrence.
 - E. Workers’ Compensation Insurance with the limits established and required by the State of California.
 - F. Employer's Liability with limits of \$5,000,000 per claim.
45. During the term of this Agreement, each party shall cause the other party and its elected and appointed officers, directors, employees and agents to be named as additional insured under the policy or policies of insurance providing the coverage identified above for claims arising out of actual or alleged acts or omissions on the part of the other party, its elected and appointed officers, employees and agents and/or cause the other party, its officers, employees and agents to be named as a covered party or as an additional covered party under the memorandum or memoranda of coverage providing the coverage identified above for claims arising out of actual or alleged acts or omissions on the part of the other party, its elected and appointed officers, employees and agents. However, this provision shall not apply to the coverage for “errors and omissions.”
46. By July 1 of each year, each party shall provide to or cause to be provided to the other party a certificate or certificates of insurance identifying the policy or policies of insurance to which the other party has been named as an additional insured and/or certificate or certificates of coverage or similar document(s) identifying the memorandum or memoranda of coverage to which each party has been named as an additional covered party. Each such policy or memorandum shall state that not less than thirty (30) days’ written notice shall be given to the other party prior to cancellation; and, shall waive all

rights of subrogation. Each party shall immediately notify the other party in the event of material change in, or failure to renew, each policy or memorandum.

47. This Agreement shall take effect immediately and shall remain in effect until it is terminated. Either party may initiate termination of this Agreement by giving 180 days written notice to the other party, and to the Board of Governors of the California Community Colleges, of its intent to terminate. No termination pursuant to this section shall take effect until the end of the semester following the expiration of the notice period provided under this section so as to protect students from a mid-term interruption of educational services. Regardless of which party may initiate the termination of this Agreement, all parties shall meet with the President of ACCJC in order to completely understand the implications of terminating the partnership and the process required by ACCJC regarding the closure of the Center.
48. Notwithstanding anything in Section 47 to the contrary, in the event El Camino initiates termination of this Agreement by giving notice to the Compton District and the Board of Governors of its intent to terminate pursuant to the preceding section, the Chancellor shall meet with the Superintendent/President of El Camino to determine if the proposed termination by El Camino relates to factors that can be resolved with the Chancellor's assistance. If that is not the case, and if El Camino declines to withdraw its notice of termination within ninety days after it was initially given to the Compton District and the Board of Governors, the Special Trustee shall immediately act to terminate the agreement pursuant to Education Code Section 74292(1) (2), which explicitly authorizes the Special Trustee to initiate termination of agreements with a partner district. Thereafter, the Special Trustee, the Chancellor and the Board of Governors of the California Community Colleges shall be deemed to have waived any and all rights whatsoever that they may have to require El Camino to continue to provide services as a partner district. This waiver provision is irrevocable and its inclusion in this agreement has been relied upon by El Camino as a material inducement for its willingness to enter into this Agreement.
49. Any notice required to be delivered under this Agreement to the other party must be in writing and shall be effective (i) when personally delivered to the other party or (ii) three business days after deposit in the United States mail, postage fully prepaid and addressed to the respective party as set forth below (or to such other address and to such other persons as the parties may hereafter designate by written notice to the other):

To the Compton District:

Special Trustee
COMPTON COMMUNITY COLLEGE DISTRICT
1111 E. Artesia Boulevard
Compton, CA 90221

To El Camino:

Superintendent/President
EL CAMINO COMMUNITY COLLEGE DISTRICT
16007 Crenshaw Boulevard
Torrance, CA 90506

To the Chancellor and Board of Governors:

Chancellor
CALIFORNIA COMMUNITY COLLEGES
1102 Q Street
Sacramento, CA 95811

50. This Agreement represents the entire understanding between the parties and supersedes all prior agreements, written or oral. This Agreement may be amended or modified only by an agreement in writing signed by both the Compton District and El Camino.

IN WITNESS WHEREOF, the parties have executed this agreement on, _____, 2013.

COMPTON COMMUNITY COLLEGE DISTRICT

By _____
Thomas E. Henry
Special Trustee

EL CAMINO COMMUNITY COLLEGE DISTRICT

By _____
Thomas M. Fallo
Superintendent President

I have reviewed this Agreement and assent to its terms. I also confirm that the Special Trustee has the power to sign it and, acting in accordance with the authority I have granted her under the law, to bind the Compton Community College District to the terms set forth in the agreement.

Brice Harris
Chancellor, California Community Colleges

Attachment - A

Requirements for Establishing Eligibility for Accreditation

Step 1- Establishing that the ACCJC Eligibility Requirements have been Met and Applying for Eligibility

Before making a formal application of any kind to the ACCJC, must first establish its eligibility, to become a Candidate for Accreditation. Criteria for establishing the Eligibility Requirements (ERs) include completing an assessment of the Center's relationship to the basic requirements for institutional eligibility and providing the Commission with a description (with relevant evidence) of how the institution meets standards in the following twenty-one areas:

Eligibility Requirements

- | | |
|-------------------------------------|---|
| 1 Authority | 14 Student Services |
| 2 Mission | 15 Admissions |
| 3 Governing Board | 16 Information and Learning Resources |
| 4 Chief Executive Officer | 17 Financial Resources |
| 5 Administrative Capacity | 18 Financial Accountability |
| 6 Operational Status | 19 Institutional Planning and Evaluation |
| 7 Degrees | 20 Integrity in Communication with the Public |
| 8 Educational Programs | 21 Integrity in Relations with the Accrediting Commission |
| 9 Academic Credit | |
| 10 Student Learning and Achievement | |
| 11 General Education | |
| 12 Academic Freedom | |
| 13 Faculty | |

El Camino College is responsible for and is committed to the Center demonstrating that it meets the twenty-one basic criteria for institutional eligibility. When El Camino determines that the Center meets the Eligibility Requirements, El Camino will submit an eligibility application and supporting documented evidence asking for eligibility status for the Center. The Eligibility Application explains in detail how the institution meets each of the Eligibility Requirements and provides evidence to support the explanation.

Eligibility status is not a formal affiliation with the Commission, but it is a prerequisite, for an institution to be able to proceed to seek Candidacy status. If Eligibility is denied, the Commission will state which Eligibility Requirements the institution has failed to meet. If Eligibility is granted, the Commission notifies the institution in writing and develops a time frame for the institution's self-study for Candidacy.

(Time Line – 2006 to Point of Eligibility Application – This process can take several years, depending on the Center’s adherence to and sustainability of the Eligibility Requirements)

Step 2 – Candidacy Status

Once eligibility is granted, ACCJC develops a time frame for the Institution’s self-study in preparation for the Candidacy review. The El Camino College Superintendent/President communicates the acceptance of or makes suggestions for modifications to the time frame. The Commission responds identifying a visit date. The Commission also invites Center staff to attend training for institutions undertaking the self-study. The Center will apply for candidacy status by completing and submitting a Self-Study Report using the Standards of Accreditation, the Self Study Manual, and other Commission policies and resources. This report needs to be supported by evidence that must be retained for later review by a visiting accreditation team.

Following submission of the Self-Study Report, the Commission will send a team to visit the Center for the purpose of determining if the institution meets the standards, policies and eligibility criteria of the Commission. The Commission team will verify how well the institution meets or exceeds the Standards of Accreditation. The steps for Candidacy remain separate and distinct from the steps to achieve Initial Accreditation. The visiting team report shall identify any perceived deficiencies in meeting Standards of Accreditation and any eligibility deficiencies. At its next regular meeting the Commission may grant the Center candidacy or provide for an extension, deferral, denial, or termination of candidacy. If Candidacy is denied, the institution may reapply for Candidacy by submitting another Self-Study Report after two years. If Candidacy is granted, the Center will be expected to remain in compliance with the standards of accreditation during the entire candidacy period, generally a period of at least two years. If granted, a timetable for Initial Accreditation is arranged by the Commission.

An institution that has achieved Candidacy status is an institution that has demonstrated that it minimally meets the Standards of Accreditation and has a limited time (four years total) to fully meet or exceed Standards. Candidacy status is a formal status of affiliation with the Commission and is awarded for two years. Under no circumstance may Candidacy status exceed a total of four years.

(Time Line – Eligibility Application Granted to Submission of Self Study – This process can take several years, depending on the Center’s adherence to and sustainability of the Eligibility Requirements and Standards of Accreditation – Typically a Self-Study takes Two Years)

Step 3 Achieving Initial Accreditation Status after Candidacy Status Granted

After at least two years as a candidate for accreditation, the Center will need to either apply for an extension of Candidacy beyond the initial two-year period, or apply for Initial Accreditation. To apply for Initial Accreditation, the Center must submit another Self-Study Report using the Standards of Accreditation, the Self Study Manual, and other Commission policies and resources. This Self Study Report is supported by evidence that the institution

continues to meet the Eligibility Requirements as well as the ACCJC's standards and policies. Following submission of the report, a team visits the institution for the purpose of ensuring the institution meets all standards of the Commission. Following the review of the self-study and team reports, the Commission will grant initial accreditation to a new college, extend the period of candidacy, or deny initial accreditation.

If initial accreditation is granted, the new college could be named "Compton College". The new institution conducts a self-study and applies for reaffirmation every six years thereafter, which has several parts. These include a six-year comprehensive evaluation, a midterm evaluation in the third year, annual reports and annual fiscal reports to the Commission, and other progress and substantive change reports and visits as deemed necessary by the Commission.

The periodic self-study and comprehensive evaluation by a visiting team is a peer review of ongoing institutional good practices. An accredited institution is expected to meet or exceed Accreditation Standards and comply with Commission policies at all times.

Source: Eligibility, Candidacy and Initial Accreditation Manual, a publication of the Accrediting Commission for Community and Junior Colleges, August 2009.

Attachment B

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: VICE PRESIDENT, COMPTON CENTER

BASIC FUNCTION:

Under the direction of the Superintendent/President, serves as the chief academic and student services officer for the El Camino College Compton Education Center for the duration of the partnership. The vice president will provide leadership in the planning, development, and implementation of the District's instructional program, student services program and support services for the Center.

REPRESENTATIVE DUTIES:

Work collaboratively with the Compton Community College District CEO to assure Center institutional needs are met.

Develop, in conjunction with the CEO, enrollment goals that conform to the mission and priorities of the Center, allocate resources to attain those goals, and monitor achievement of the goals.

Work with the Vice Presidents of Academic Affairs and Student & Community Advancement and the leadership of the Compton Community College District to develop plans and procedures that enhance the academic and student services programs including the development of new programs and the redirection of existing programs to meet the instructional and student service needs of the Center's students.

Ensure that the operations at the Center are consistent with District policies and procedures, faculty and classified collective bargaining agreements, as well as applicable statutes and regulations including Title 5 (California Code of Regulations) and the Education Code.

Oversee the Center's educational programs, including academic affairs, accreditation activities, faculty initiatives, institutional effectiveness, workforce development, enrollment management and institutional research, including student and state databases.

Coordinate all activities in preparation of establishing eligibility for accreditation and serve as the liaison to the District's Accreditation Liaison Officer with the Accrediting Commission for California Community Colleges; monitor accreditation process and ensure that institutional self-studies are conducted and documented with appropriate constituency involvement.

Participate in budget planning, development, and implementation with responsibility for monitoring assigned budgets for academic affairs and student services.

Participate, together with the CEO and Superintendent/President, in the selection of all Center

instructional and student services managers and faculty. Similarly, participate with the CEO in the selection of Compton District managers.

Work with academic and support staff, community organizations and regional businesses to identify educational needs and to foster effective relationships with and in support of the Center.

Supervise and evaluate the performance of assigned personnel, with input from the CEO, including the deans at the Center and faculty, classified and student employees in the academic and student services programs.

Guide the development of an effective professional development program at the Center.

Evaluate the effectiveness of the Center's overall instructional program and services and develop plans and policies for the improvement of this program by evaluating all curricula from educational, cost benefits, and personnel management perspectives.

Implement the academic program review process and ensure that all stakeholders have an opportunity to provide input into the development processes and incorporate the results into the planning process anticipating the personnel, facilities and equipment needs of each program and work closely with the CEO to address those needs.

Participate in planning the future of instruction at the Center by engaging academic personnel in educational master planning based upon a comprehensive program review; periodically assess community needs in relation to instruction; and identify data that support instructional planning.

Implement an effective operation of the Center in terms of class scheduling, budget development and monitoring, maintenance operations, personnel procedures, and coordination with programs at El Camino College.

Coordinate instructional needs with service areas such as Admissions and Records, Financial Aid, Public Information and Marketing, Counseling, Information Technology Services, Facilities Planning and Services, and Staff Development.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Planning, organizing, and directing an instructional program within an institution of higher education.

Budget preparation and controls.

Principles and practices of instruction, accreditation program review and planning.

Principles and practices of supervision and management.

Principles of class schedule development.

ABILITY TO:

Interpret and apply applicable statutes and regulations such as the Education Code and Title 5 (California Code of Regulations).

Provide overall leadership in planning, directing and evaluating an instructional program for the District.

Understand and be sensitive to the diverse academic, socioeconomic, cultural and ethnic backgrounds of students, including those with disabilities.

Work effectively within diverse student, staff, and community populations.

Communicate effectively orally and in writing..

Supervise the administration of the area budget.

Supervise and evaluate the performance of assigned staff.

Interpret, apply and explain rules, regulations, policies and procedures.

Establish and maintain cooperative and effective working relationships with others.

Operate a personal computer and assigned software.

Analyze situations accurately and adopt an effective course of action.

Plan and organize work.

Meet schedules and timelines.

Work independently with little direction.

Use interpersonal skills and exercise tact, patience and courtesy.

Resolve problems effectively using conflict resolution skills.

Direct the maintenance of a variety of reports and files related to assigned responsibilities.

Develop creative solutions.

Promote scholarship and professional development.

EDUCATION AND EXPERIENCE:

Requires a master's degree and three years of full-time post-secondary teaching experience and three years of academic leadership experience at the dean's level or the equivalent at an accredited institution of higher education or a master's degree, post-secondary teaching experience and five years of academic leadership experience at the dean's level or the equivalent at an accredited institution of higher education.

DESIRED QUALIFICATIONS:

Possession of an earned doctorate from an accredited institution is preferred.

WORKING CONDITIONS:

ENVIRONMENT:

Office work environment.

Attendance at multiple meetings.

Extended periods of sitting.

Attachment C

CHIEF EXECUTIVE OFFICER

POSITION DESCRIPTION:

Under the direction of the Special Trustee, the Chief Executive Officer (CEO) serves as the operational officer of Compton Community College District. The CEO currently reports directly to the Special Trustee of Compton Community College District and indirectly to the Superintendent/President of El Camino Community College District. Once eligibility is granted by the Accrediting Commission for Community and Junior Colleges (ACCJC) to the El Camino College Compton Center this position title will change to Provost/CEO reporting directly to the Superintendent/President of El Camino Community College and the Special Trustee of Compton Community College District. Upon achieving initial accreditation status by ACCJC, the El Camino College Compton Center will become known as Compton Community College and this position title will change to College President/CEO, reporting directly to the Superintendent/President of El Camino Community College and the Special Trustee of Compton Community College District.

ESSENTIAL DUTIES/FUNCTIONS:

- Work with the Special Trustee and the elected governing board of Compton Community College District in a way that provides adequate support for the board to follow its governing policies, upholds standards of practice, and promotes trustee and board development.
- Develop board meeting agendas that engage Special Trustees and the elected governing board of Compton Community College District in broad policy-level discussions and provide information and advice that assists the board in reaching wise policy decisions.
- Provide leadership and direction to the departments, offices and other operational units of the District.
- Work collaboratively with El Camino College to ensure effective support for, and close coordination with, the Center.
- Develop and oversee the execution of plans to enhance the quality of District operations.
- Anticipate the personnel, facilities and equipment needs of the District. Work closely with El Camino College to align those needs with personnel, facilities and equipment needs of the instructional and student services programs of the Center, and to address the needs of both the Center and the District in a reasonable and prudent manner.
- Encourage communication and orderly collaborative decision making within the District. In addition, together with El Camino College, encourage communication and orderly collaborative decision making between and among all faculty, staff and administrators working at both the Center and the District.
- Define organizational roles and relationships within the District so as to maximize their effectiveness.

ESSENTIAL DUTIES/FUNCTIONS (Continued):

- Develop, in conjunction with the El Camino College, the District's Annual Strategic Review, annual goals and an annual budget to support the achievement of the District's mission, goals and priorities. Allocate resources to attain those goals, and monitor achievement of the goals.
- Participate, together with El Camino College in the selection of District managers. Similarly, participate with the El Camino College in the selection of Center instructional and student services managers and faculty.
- Serve as the co-chair of the El Camino College Compton Center accreditation steering committee.
- Coordinate the evaluation of all District managers and staff.
- Guide the development of an effective professional development program at the District.
- Represent the District in community, state, and national activities.
- Provide active guidance, support and oversight to groups like the Measure CC Bond Citizens Oversight Committee, Foundation for the Compton Community College District, and the Special Trustee Advisory Committee.
- Perform related duties as assigned.

Once eligibility is granted by the Accrediting Commission for Community and Junior Colleges (ACCJC) to the El Camino College Compton Center the following duties will be added to this position:

- Work with the El Camino College Vice Presidents of Academic Affairs and Student & Community Advancement to develop plans and procedures that enhance the academic and student services programs including the development of new programs and the redirection of existing programs to meet the instructional and student service needs of the Center's students.
- Ensure that the operations at the Center are consistent with El Camino College and Compton Community College District policies and procedures, faculty and classified collective bargaining agreements, as well as applicable statutes and regulations including Title 5 (California Code of Regulations) and the Education Code.
- Oversee the Center's educational programs, including academic affairs, accreditation activities, faculty initiatives, institutional effectiveness, workforce development, enrollment management and institutional research, including student and state databases.
- Participate in planning the future of instruction at the Center by engaging academic personnel in educational master planning based upon a comprehensive program review; periodically assess community needs in relation to instruction; and identify data that support instructional planning.
- In conjunction with the El Camino College Compton Center accreditation liaison, coordinate all activities needed for accreditation, monitor participation in those activities, and ensure that institutional self-studies are conducted and documented with appropriate constituency involvement.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Planning, organizing, and directing an institution of higher education.
- Principles and practices of supervision and management.
- Budget preparation and controls.
- Principles and practices of instruction, accreditation, program review and planning.

ABILITY TO:

- Interpret and apply applicable statutes and regulations such as the Education Code and Title 5 (California Code of Regulations).
- Provide overall leadership in planning, directing and evaluating programs and services for the District.
- Understand and be sensitive to the diverse academic, socioeconomic, cultural and ethnic backgrounds of students, including those with disabilities.
- Work effectively within diverse student, staff, and community populations.
- Communicate effectively orally and in writing.
- Supervise the administration of the institution's budget.
- Supervise and evaluate the performance of assigned staff.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Establish and maintain cooperative and effective working relationships with others.
- Operate a personal computer and assigned software.
- Analyze situations accurately and adopt an effective course of action.
- Plan and organize work.
- Meet schedules and timelines.
- Work independently with little direction.
- Use interpersonal skills and exercise tact, patience and courtesy.
- Resolve problems effectively using conflict resolution skills.
- Direct the maintenance of a variety of reports and files related to assigned responsibilities.
- Develop creative solutions.
- Promote scholarship and professional development.

REQUIRED QUALIFICATIONS:

- An earned master's degree from an accredited higher education institution.
- Successful senior administrative-level experience in progressively responsible, reasonably related executive positions.
- Demonstrate a strong record of achievement that includes administrative experience in educational institutions, business, industry, government and/or non-profit organizations.
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation and ethnic backgrounds of community college students.

DESIRED QUALIFICATIONS:

- An earned doctorate degree from an accredited higher education institution.
- Senior administrative leadership experience in higher education.
- Teaching/counseling experience in higher education.

WORKING CONDITIONS:

- Travel within and outside of the District in performing responsibilities and functions.
- Office work environment.
- Attendance at multiple meetings.
- Extended periods of sitting.

**Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Keith Curry**

2A. SPECIAL TRUSTEE’S ADVISORY COMMITTEE MEETING DATES FOR 2013

It is recommended that the Special Trustee receives for information the Special Trustee’s Committee meeting dates and times. All committee meetings will be held in the District Board Room at 6:30 p.m.

Monday, March 18, 2013 (Special Meeting)

Monday, April 15, 2013

Monday, June 17, 2013

Monday, August 19, 2013

Monday, October 21, 2013

Monday, December 16, 2013

2B. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING DATES

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee meeting dates and times. All committee meetings will be held in the District Board Room.

Thursday, April 25, 2013 @ 5:00 p.m.

Thursday, June 27, 2013 @ 5:00 p.m.

2C. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING MINUTES OF SEPTEMBER 27, 2012

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee Meeting Minutes of September 27, 2012.

OVERSIGHT COMMITTEE MEETING MINUTES OF SEPTEMBER 27, 2012

- I. The Citizens' Bond Oversight Committee Meeting was called to order at 5:10 p.m.
- II. Review/Approval of July 20, 2012 meeting minutes – **Approved**, as corrected (Correction, pg. 2, item #14 Dr. Keith Curry)
Motion to approve by Larry Edmonds
Seconded by L.C. Green
- III. Committee members introduced themselves and gave a brief bio. Trustee Lorraine Cervantes was also introduced.
- IV. Roll Call – Members Present
Bruce Boyden Dennis Lord
Martha Brown Arturo Ramos
Larry Edmonds Anthony Yanes
L.C. Green
Members Absent:
Kenyelle Smalley
Jasmine Haynes
- V. Approval of Agenda – **Approved**
Motion to approve
Seconded by L.C. Green
- VI. Public Comments on Agenda/Non-Agenda Items – No Requests

Introduction of:
Felipe Lopez, Chief Business Officer
Oscar Edwards, Member, Special Trustee's Advisory Committee
Linda Owens, Sr. Project Manager, Vanir Construction Management
Thomas Hughes, Project Manager, Lend Lease Construction

Comments from Mr. Bruce Boyden regarding the role of the Oversight Committee.
- VII. Compton Community College District Measure CC Amended and Restated Bylaws
Mr. Lopez reported that Mr. David Casnocha, Bond Counsel, gave a briefing on the language update for the bylaws at the July 20, 2012 meeting. The language was modified to reflect current standards. The committee requested a copy of the current Bylaws for comparison to the amended bylaws to be provided at the next meeting.
- VIII. Compton Community College District Measure CC Bond Expenditures from July 1, 2012 through August 31, 2012.

Mr. Lopez distributed and reviewed a revised version of 2012 bond expenditures showing where we stand currently and the activity that we will have in 2013.

Mr. Boyden provided a brief historical background of Measure CC Bond (passed in 2002).

IX. Compton Community College District /El Camino College Facilities Memorandum of Understanding (MOU) – Information Item

X. Update on CCCD Facilities Projects

Ms. Linda Owens, Sr. Project Manager, Vanir Construction Management, presented updates on the MIS (Management Information Systems) Building; scheduled for completion in October. The Music Building, looking for a new architect of record; interviews will be held in November. RFP out for a new architect of record and a DSA (Department of the State Architects) close-out specialist. At least six buildings need to be closed-out including the LRC (LRC scheduled to open by Spring 2014), CDC, Major League Baseball, Math/Science, and Voch Tech.

XI. Update on El Camino College Compton Center Facilities Projects

Mr. Thomas Hughes, Project Manager, Lend Lease Construction, presented an update on Infrastructure Phase I Project (underground utilities, central plant, and stadium lighting). The installation of fire-water and domestic water systems have been completed. Parking lot A is being extended to accommodate about 75 more spaces and should be completed in December 2012. Infrastructure Phase II Project (underground utility infrastructure) will begin in mid-October. Phase II includes all areas from the Administration Building to Parking Lot L and all row buildings. The Allied Health Building will be demolished and rebuilt.

XII. Comments:

- a. Dr. Brown: Thanked Mr. Hughes for the tour at the last committee meeting.
- b. Mr. Lopez stated that the drill-down on each project will be available on the District web-site.
- c. Mr. Boyden stated that a printed copy of the status of construction projects should be available to the committee and the community. Thanked the presenters and the committee for their work.
- d. Mr. Green: Thanked Ms. Owens and Mr. Hughes for their presentations.

XIII. Meeting Adjourned @ 6:40 p.m.

Next scheduled Oversight Committee Meeting: Thursday, November 29, 2012 @ 5:00 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

2D. MEASURE CC BOND OVERSIGHT COMMITTEE MEETING MINUTES OF NOVEMBER 29, 2012.

It is recommended that the Special Trustee receives for information the Measure CC Bond Oversight Committee Meeting Minutes of November 29, 2012.

OVERSIGHT COMMITTEE MEETING MINUTES OF November 29, 2012
*(Unofficial *No Quorum)*

- I. The Citizens' Bond Oversight Committee Meeting was called to order at 5:20 p.m.
- II. Roll Call – Members Present:

Martha Brown	L.C. Green
Larry Edmonds	Arturo Ramos

Members Absent:

Jasmine Haynes	Artricia Woods
Arturo Ramos	Anthony Yanes
Kenyelle Smalley	
Bruce Boyden (resigned)	
Dennis Lord (retired/resigned)	
- III. Approval of Agenda
- IV. Public Comments on Agenda/Non-Agenda Items – No Requests
- V. Review/Approval of September 27, 2012 meeting minutes ***(No Quorum)**
- VI. Compton Community College District Measure CC Amended and Restated Bylaws (Information)
- VII. Compton Community College District Measure CC Bond Expenditures from July 1, 2012 through October 31, 2012.
Review of CCCD Bond Expenditures presented by Felipe Lopez, Chief Business Officer.
- VIII. Measure CC Bond Oversight Committee Annual Report – **No report**
- IX. Update on CCCD Facilities Projects - Linda Owens, Interim Director Facilities, Planning & Operations. Ms. Owens presented an update on the MIS, Music Building, LRC, and the Facilities Master Plan.
- X. Update on El Camino College Compton Center Facilities Projects
Mr. Thomas Hughes, Project Manager, Lend Lease Construction, presented an update on Infrastructure Phase I and Phase II Projects. Parking lot A is complete except for lighting. The Allied Health Building will be demolished and completely rebuilt.
- XI. Meeting Adjourned @ 6:05 p.m.
Next scheduled Oversight Committee Meeting:
Thursday, February 28, 2013 @ 5:00 p.m.

2E. BOARD OF TRUSTEE’S PRESENTATIONS AND REPORTS SCHEDULE 2013 - INFORMATIONAL ITEM

It is recommended that the Special Trustee receives for information the Board Presentations and Reports Schedule 2013.

**Board of Trustees Presentations and Reports
Schedule for 2012 – 2013**

MONTH	PRESENTATION	REPORT
January 2013	Facilities Projects	
February 2013	2011-2012 CCCD Financial Audit Report 2011-2012 Measure CC General Obligation Bond Audit Report	2012-2013 Budget Update FTES Compton Center 2012 Annual Fact Book
March 2013		Quarterly Fiscal Status Report
April 2013	Foundation for Compton Community College District 2013-2014 Budget Planning Proposal	
May 2013	Accountability Reporting for the Community Colleges (ARCC) Measure CC Bond Oversight Committee Annual Report 2011-2012	Accreditation Update Notice of Public Hearing
June 2013	Student Learning Outcomes 2013-2014 Compton Community College District Tentative Budget	Tentative Budget Quarterly Fiscal Status Report
July 2013	Compton Center Accreditation Status Report	
August 2013	Facilities Projects	Notice of Public Hearing FTES Compton Center
September 2013	2013-2014 Compton Community College District Budget First Year Experience Program	Quarterly Fiscal Status Report Budget Adoption
October 2013	Financial Aid	Faculty/Staff Professional Development
November 2013	Special Trustee’s Advisory Committee	Accreditation Update
December 2013	FCMAT	Quarterly Fiscal Status Report

Revised: 2.07.2013

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

3A. AB 2910 QUARTERLY FINANCIAL STATUS REPORT – FORM CCFS – 311Q

It is recommended that the Special Trustee receive the following Quarterly Financial Status Report for the quarter ending December 31, 2012. AB2910, Chapter 1486, Statutes of 1986 requires that California Community College District’s report quarterly on their financial condition.

The report for December 31, 2012 is shown on the following Quarterly Financial Status Report for the Unrestricted General Fund (Fund 01)

Fiscal Year: 2012-2013
Quarter Ended: December 31, 2012

General Fund	2011-12	Year-to-Date	
Revenues	Budget	Actuals	Percentage
Federal	\$ 30,000.00	\$ 14,150.00	47%
State	25,288,431.00	9,692,402.00	38%
Local	4,518,268.00	622,051.00	14%
Interfund Transfers	-		0%
Total Revenues	<u>\$29,836,699.00</u>	<u>\$10,328,603.00</u>	<u>35%</u>
Expenses			
Academic Salaries	\$11,281,001.00	\$ 5,068,446.00	45%
Classified Salaries	5,988,683.00	2,272,214.00	38%
Employee Benefits	5,241,816.00	1,961,297.00	37%
Supplies & Materials	566,590.00	188,014.00	33%
Other Operating Expenses	4,922,475.00	1,779,776.00	36%
Capital Outlay	368,033.00	25,351.00	7%
Other Outgo	<u>2,200,000.00</u>	<u>16,281.00</u>	<u>1%</u>
Total Expenses	<u>\$30,638,598.00</u>	<u>\$11,311,379.00</u>	<u>37%</u>
Net Revenue	<u>\$ (801,899.00)</u>	<u>\$ (982,776.00)</u>	

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Felipe Lopez, CBO

4A. MEASURE CC BOND FUND CATEGORY BUDGETS AND BALANCES

It is recommended that the Special Trustee receives for information the following Compton Community College District Measure CC Bond Fund Category Budgets and Balances.

The following table reports Measure CC Bond expenditures through January 31st, 2013

CATEGORY	BUDGET	EXPENDED	BALANCE
Unassigned	\$ 3,725,917	\$ -	\$ 3,725,917
Allied Health Building *	1,800,000	157,114	1,645,886
Campus Wide Improvement	325,000	282,200	42,800
Infrastructure Phase 1 *;**	11,490,000	4,796,636	6,693,364
Infrastructure Phase 2*; **	5,000,000	1,391,109	3,608,891
Learning Resource Center	370,000	5,596	364,404
Master Planning	158,000	16,627	141,373
MIS Building Renovation Phase 1	891,215	430,397	460,818
Music	1,200,000	20,862	1,179,138
Program Support	210,000	162,710	47,290
Utilities Master Plan**	723,460	130,021	593,439
	\$ 25,893,592	\$ 7,393,273	\$ 18,500,319

* These projects are funded by State Capital Outlay funds (~90%) and Measure CC Bond funds (~10%)

** All costs expended to date will be replenished by State Capital Outlay funds once reimbursement by the State

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

5A. TIMELINE FOR CHIEF EXECUTIVE OFFICER SEARCH

It is recommended that the Special Trustee receives for information the Timeline for the Chief Executive Officer Search.

TIMELINE FOR CEO SEARCH

June 2012

- Approval of CEO position description by the Special Trustee

September 2012

- Contact constituent groups to establish committee membership

October 2012

- Identification of search committee members

November 2012

- First Search Committee meeting
- Search Committee training
- Provide draft position announcement for review and input
- Announce position

January 2013

- Application submittal deadline
- Schedule additional committee meetings
- Determine screening criteria
- Formulate Interview Questions

February 2013

- Special Trustee and Superintendent/President will review applicant pool to determine if size of the pool is adequate.
- Paper screening of applications
- Select applicants to be interviewed

March 2013

- Interview candidates
- Select finalists
- Campus Forum(s) for finalists
- Interview finalists

April 2013

- Appointment of CEO

Rev. 3.12.2013