



Board Agenda

**Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221**

ORDER OF BUSINESS SPECIAL MEETING Thursday, May 10, 2007

**District Board Room
1111 E. Artesia Boulevard
Compton, California 90221**

Pursuant to Education Code Section 72129 and Government Code Section 54956, the Board of Trustees of the Compton Community College District will hold a Special Meeting Thursday, May 10, 2007 at 1111 East Artesia Blvd., Compton, California 90221, commencing at 12:00 p.m. in the District Board Room.

- I.** Call to Order at 12:00 p.m.
- II.** Roll Call
- III.** Flag Salute
- IV.** Requests to Address the Board of Trustees – Closed Session Agenda Matters
- V.** Recess to Closed Session for Discussion and/or Action on the following items in accordance with the Brown Act, Government Code Section 54950 et seq., and the Education Code.
 - A.** **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO SECTION 54957.6:**
 1. Agency designated representative: Dr. Doris P. Givens, Chief Negotiator
Employee organizations: Compton Community College Federation of Employees, Certificated Unit
 2. Agency designated representative: Dr. Doris P. Givens, Chief Negotiator
Employee organizations: Compton Community College Federation of Employees, Classified Employees

B. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

Public Employee Discipline/Dismissal/Termination/Release

- V.** Reconvene to Open Session at 4:00 p.m.
- VI.** Roll Call
- VII.** Report of Actions Taken in Closed Session (Pursuant to Government Code Section 54957.1)
- VIII.** Opportunity for members of the public to comment on the tentative agreements between the Compton Community College District and the Compton Community College Federation of Employees, Certificated Unit, for a successor agreement effective July 1, 2007 through June 20, 2010.
- IX.** Discussion/Action Agenda
 - A.** Special Trustee
 - ST1 Consider Adoption of Resolution No. 06/07-05-10-07 Adopting Administrative Law Judge's Proposed Decision and Authorizing the Sending of Final Layoff Notices and Notice of Release to Temporary Employees.
 - B.** Business Services Actions
 - BSD 1. Agreements/Contracts
 - 1. Ratification - Agreement with Vavrinek, Trine, Day & Co., LLP to Provide Independent Audit Services
 - 2. Agreement with Pamela Edwards, Contractor, Shall Provide Specialized Services and/or Advice in Connection with Foster Care Education Models Approach to Parenting as a trainer on an as needed basis.
 - 3. Agreement with Pamela Godfrey, Contractor, Shall Plan and Conduct a Series of Parenting Workshops on Positive Discipline that Works. This Shall Include Related Activities for Kinship Care, Foster Care, and Other Care Providers.
 - 4. Agreement with Mary Nelson, Contractor, Shall Plan and Conduct a Series of Parenting Workshops on Positive Discipline that Works. This Shall Include Related Activities for Kinship Care, Foster Care, and Other Care Providers.
 - 5. Agreement with Wanda Patterson, Contractor, Shall Plan and Conduct a Series of Parenting Workshops on Positive Discipline that Works. This Shall Include Related Activities for Kinship Care, Foster Care, and Other Care Providers.
 - 6. Agreement with SavanJoy Financial Services, Contractor, will Assist the District's Staff in the Following Areas: District Clearing Account, Organize Historical Data and Prepare for Audit Review, Account Reconciliation, and Year-End Close as stated on the attached list.
 - 7. Agreement with Nichols Consulting, Contractor will Provide Services for Mandated Cost.

- BSD 2. Approval of Stale Dated Warrants
- BSD 3. Facilities Planning And Development Routine Report – Measure CC. Prop
39 Projects.
 - 1. Final Acceptance of Work for Standard Drywall at the Learning Resource
Center Project (Bid Package #10)
 - 2. Change Order #21 Learning Resource Center Project (Bid Package #19)
 - 3. Contract – Barnhart/Black IPO

C. Human Resources Actions

- HRD1 Approval and Ratification of Tentative Agreements reached between Compton
Community College District and CCCFE, Certificated Unit, July 1, 2007
through June 30, 2010.
- HRD2 Approval of Compton Community College District Faculty Selection Procedures
- HRD3 Approval of Compton Community College District Administrator Selection
Procedures

X. Adjournment

**Agenda for the Compton Community College District Board of Trustees
from
Special Trustee**

IX. REPORT / DISCUSSION / ACTION

- A. ST1 RESOLUTION NO. 06/07-05-10-07
Resolution Acting Upon Proposed Decision of the Administrative Law Judge,
Terminating Services Of Appropriate Academic Employees as a Result of
Discontinuances and Reductions of Particular Kinds of Academic Services
(Implementing Layoff of Faculty), Providing Direction to Issue Notice to
Employees Whose Services Are Terminated or Reduced, Authorizing the
Release of Temporary Employees, and Taking Related Actions

**BEFORE THE SPECIAL TRUSTEE OF THE
COMPTON COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION ACTING UPON PROPOSED DECISION OF THE ADMINISTRATIVE LAW
JUDGE, TERMINATING SERVICES OF APPROPRIATE ACADEMIC EMPLOYEES AS A
RESULT OF DISCONTINUANCES AND REDUCTIONS OF PARTICULAR KINDS OF
ACADEMIC SERVICES (IMPLEMENTING LAYOFF OF FACULTY), PROVIDING
DIRECTION TO ISSUE NOTICE TO EMPLOYEES WHOSE SERVICES ARE TERMINATED
OR REDUCED, AUTHORIZING THE RELEASE OF TEMPORARY EMPLOYEES, AND
TAKING RELATED ACTIONS

RESOLUTION NO. 06/07-05-10-07

WHEREAS, on February 27, 2007, the Special Trustee of the Compton Community College District adopted Resolution Number 06/07-022707C which called for the discontinuation and reduction of particular kinds of academic services for the 2007-2008 school year, as described and set forth in that Resolution;

WHEREAS, on or before March 15, 2007, the Acting Provost/Chief Executive Officer served notices to Special Trustee of the recommendation that various employees receive notice, or a precautionary notice that their services will not be required for the ensuing school year (2007-2008), pursuant to Education Code Sections 87740 and 87743;

WHEREAS, on or before March 15, 2007, the Provost/Chief Executive Officer's designee served notices and precautionary notices to the appropriate employees, including those listed below, that it has been recommended that each of their services will not be required for the 2007-2008 school year, pursuant to Education Code Sections 87740 and 87743;

WHEREAS, said notices served upon those employees listed below advised them that they could request a hearing to determine if there was cause for not reemploying them for the 2007-2008 school year and that if they failed to timely request a hearing, that failure would constitute a waiver of the right to a hearing, and that his or her services would accordingly be terminated pursuant to the recommendation, without a hearing;

WHEREAS, various employees did request a hearing regarding the recommendation;

WHEREAS, employee layoff proceedings accordingly occurred pursuant to Sections 87740 and 87743 of the Education Code, with an Administrative Law Judge having held an evidentiary hearing on April 19, 2007 and then submitting a proposed decision relating to those proceedings;

WHEREAS, at the April 19, 2007 hearing before the Administrative Law Judge the District dismissed the accusations filed against Paul Flor, Mario Macareno, Eleanor Sonido and Mandeda Uch;

WHEREAS, the Special Trustee has received and considered the proposed decision of the Administrative Law Judge dated April 25, 2007 (a copy of which is attached) and any arguments and comments submitted by or on behalf of the parties regarding that proposed decision;

WHEREAS, the Education Code Section 87740(c)(3) provides that Governing Board shall make the final determination as to the sufficiency of the cause and disposition;

WHEREAS, as a matter of law, and as set forth in the Administrative Law Judges Proposed Decision, the Special Trustee serves in place of the District's Governing Board;

WHEREAS, the particular kinds of service to be discontinued and reduced as referenced in Resolution Number 06/07-022707C are determined to be particular kinds of services within the meaning of Education Code Section 87743;

WHEREAS, the particular kinds of services referenced in Resolution Number 06/07-022707C will be discontinued and reduced within the meaning of Education Code Section 87743 not later than the beginning of the 2007-2008 school year;

WHEREAS, the services of no tenured employee (or other employee) are being terminated, in whole or in part, while any probationary employee or any other employee with less seniority is being retained to render a service in a faculty service area in which the records of the District maintained pursuant to Education Code Section 87743.4 reflect that the tenured (or other) employee possesses the minimum qualifications prescribed by the board of governors;

WHEREAS, sufficient cause exists for the termination of up to 33 full-time equivalent academic positions, and pursuant to and within the meaning of Education Code Section 87740, said cause relates to the welfare of the colleges and the pupils thereof;

NOW, THEREFORE, BE IT RESOLVED that the Special Trustee accepts the proposed decision of the Administrative Law Judge and adopts that proposed decision (a copy of which is attached) as the decision of the Special Trustee

BE IT FURTHER RESOLVED that sufficient cause exists for the termination of the employment of the following academic employees :

1. Saghafi, Cyrus Majid
2. Namazi, Abbas
3. Sanneh, Lamin
4. Garrett, Curtis
5. Middlebrook, Willie
6. Martino, Samuel
7. Williams, Frances
8. Sandvik, Carol
9. Ghafelebashi, Mohammad
10. Villalobos, Jose
11. Mehdizadeh, Nasrollah
12. Radcliffe, Kendahl
13. Jolly, Jeffrey
14. Ross, Dovard

BE IT FURTHER RESOLVED that the employment of each of the employees listed above is terminated, effective upon the close of this school year, i.e., the end of the last working day as to each employee prior to June 30, 2007;

BE IT FURTHER RESOLVED that as to the employees receiving precautionary notices of layoff:

- (a) It is determined that each employee receiving a precautionary notice is not subject to the faculty layoff process because of his or her status as a part-time temporary employee, their prior receipt of a notice of non-reelection, and the notice of release from temporary employment authorized by this Resolution.
- (b) Employees receiving notice of nonreelection were informed in that document that the District believed their status to be that of a temporary employee.
- (c) As a precaution, and consistent with the precautionary notices sent to the individuals listed below, the Special Trustee approves and adopts the proposed decision relating to the precautionary respondents. This Resolution grants precautionary respondents no rights to reemployment.

BE IT FURTHER RESOLVED that the following employees who received both precautionary notices of layoff and nonreelection, are hereby released from any and all employment with the District:

1. Harris, Raymond
2. Udensi, Augusta
3. Turner, Curlean
4. Brown, Patsy
5. Niang, Babacar
6. Karunatileka, Parakrama
7. Rodriguez, Raymond
8. Martins, Alfred
9. Claybrook, Maurice
10. Moina-Egeren, Andres
11. Huete, Roxana
12. Horstmann, Peter
13. Rios, Vicente
14. Sareen, Sudeepa
15. Jontae Watkins
16. Venus Roberts
17. Jane White
18. Clark Vanish

BE IT FURTHER RESOLVED that the employment, if any, of each of the employees listed above is terminated, effective upon the close of this school year, i.e., the end of the last working day prior to June 30, 2007;

BE IT FURTHER RESOLVED that this decision is effective immediately and that the Provost/Chief Executive Officer or her designee(s) take such actions as are necessary and appropriate to implement the Special Trustee's decision, including at least giving appropriate notices to those academic employees listed above of the termination of their services, with those notices

being given on or before May 14, 2007, or as otherwise will be timely, in the manner prescribed by law;

BE IT FURTHER RESOLVED that reemployment rights be afforded to employees laid off to the extent required by, and in accordance with, the Education Code.

The foregoing Resolution was adopted by the Special Trustee of the Compton Community College District on the 10th of May, 2007.

Thomas E. Henry, Special Trustee
Compton Community College District

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Reuben James, Director of Fiscal Affairs

B. Business Services Action

BSD 1. AGREEMENTS/CONTRACTS

1. Ratification - Agreement with Vavrinek, Trine, Day & Co., LLP to Provide Independent Audit Services
2. Agreement with Pamela Edwards, Contractor, Shall Provide Specialized Services and/or Advice in Connection with Foster Care Education Models Approach to Parenting as a trainer on an as needed basis.
3. Agreement with Pamela Godfrey, Contractor, Shall Plan and Conduct a Series of Parenting Workshops on Positive Discipline that Works. This Shall Include Related Activities for Kinship Care, Foster Care, and Other Care Providers.
4. Agreement with Mary Nelson, Contractor, Shall Plan and Conduct a Series of Parenting Workshops on Positive Discipline that Works. This Shall Include Related Activities for Kinship Care, Foster Care, and Other Care Providers.
5. Agreement with Wanda Patterson, Contractor, Shall Plan and Conduct a Series of Parenting Workshops on Positive Discipline that Works. This Shall Include Related Activities for Kinship Care, Foster Care, and Other Care Providers.
6. Agreement with SavanJoy Financial Services, Contractor, will Assist the District's Staff in the Following Areas: District Clearing Account, Organize Historical Data and Prepare for Audit Review, Account Reconciliation, and Year-End Close as stated on the attached list.
7. Agreement with Nichols Consulting, Contractor will Provide Services for Mandated Cost.

BSD 1. AGREEMENTS/CONTRACTS

1. RATIFICATION - AGREEMENT WITH VAVRINEK, TRINE, DAY & CO., LLP TO PROVIDE INDEPENDENT AUDIT SERVICES FOR FISCAL YEAR JULY 1, 2006-JUNE 30, 2007

CONSULTANT: VAVRINEK, TRINE, DAY & CO., LLP
SERVICES: Provide Independent Audit Services
REQUESTING DEPT: BUSINESS AFFAIRS
DATES: 05/11/07 – 06/30/07
NTE: \$80,350.00

2. AGREEMENT WITH PAMELA EDWARDS SHALL PROVIDE SPECIALIZED SERVICES AND/OR ADVICE IN CONNECTION WITH FOSTER CARE EDUCATION MODELS APPROACH TO PARENTING AS A TRAINER ON AN AS NEEDED BASIS.

CONSULTANT: PAMELA EDWARDS
SERVICES: Provide Specialized Services and/or Advice in Connection with Foster Care Education Models Approach to Parenting as a Trainer on an as needed basis.
REQUESTING DEPT: FOSTER CARE
DATES: 05/11/07 – 06/30/07
NTE: \$2,000.00

3. AGREEMENT WITH PAMELA GODFREY SHALL PLAN AND CONDUCT A SERIES OF PARENTING WORKSHOPS ON POSITIVE DISCIPLINE THAT WORKS. THIS SHALL INCLUDE RELATED ACTIVITIES FOR KINSHIP CARE, FOSTER CARE, AND OTHER CARE PROVIDERS.

CONSULTANT: PAMELA GODFREY
SERVICES: Plan and conduct a series of Parenting Workshops on Positive Discipline that Works. This shall include related activities for Kinship Care, Foster Care, and Other Care Providers.
REQUESTING DEPT: FOSTER CARE
DATES: 05/11/07 – 06/30/07
NTE: \$8,000.00 / \$30.00 for 5 hours, on a daily basis

4. AGREEMENT WITH MARY NELSON SHALL PLAN AND CONDUCT A SERIES OF PARENTING WORKSHOPS ON POSITIVE DISCIPLINE THAT WORKS. THIS SHALL INCLUDE RELATED ACTIVITIES FOR KINSHIP CARE, FOSTER CARE, AND OTHER CARE PROVIDERS.

CONSULTANT: MARY NELSON
SERVICES: Plan and conduct a series of Parenting Workshops on Positive Discipline that Works. This shall include related activities for Kinship Care, Foster Care, and Other Care Providers.
REQUESTING DEPT: FOSTER CARE
DATES: 05/11/07 – 06/30/07
NTE: \$8,000.00 / \$25.00 for 5 hours, on a daily basis

5. AGREEMENT WITH WANDA PATTERSON SHALL PLAN AND CONDUCT A SERIES OF PARENTING WORKSHOPS ON POSITIVE DISCIPLINE THAT WORKS. THIS SHALL INCLUDE RELATED ACTIVITIES FOR KINSHIP CARE, FOSTER CARE, AND OTHER CARE PROVIDERS.

CONSULTANT: WANDA PATTERSON
SERVICES: Plan and conduct a series of Parenting Workshops on Positive Discipline that Works. This shall include related activities for Kinship Care, Foster Care, and Other Care Providers.
REQUESTING DEPT: FOSTER CARE
DATES: 05/11/07 – 06/30/07
NTE: \$8,000.00 / \$25.00 for 5 hours, on a daily basis

6. AGREEMENT WITH SAVANJOY FINANCIAL SERVICES (“SAVANJOY”) TO ASSIST THE DISTRICT’S STAFF IN THE FOLLOWING AREAS: DISTRICT CLEARING ACCOUNT, ORGANIZE HISTORICAL DATA AND PREPARE FOR AUDIT REVIEW, ACCOUNT RECONCILIATION, AND YEAR-END CLOSE AS STATED ON THE ATTACHED LIST FOR FISCAL YEAR JULY 1, 2006-JUNE 30, 2007

CONSULTANT: SAVANJOY FINANCIAL SERVICES (“SAVANJOY”)
SERVICES: To assist District staff in the following areas: District clearing accounts, organize historical data and prepare for audit review, account reconciliation, and year-end close.

The work will be consulting services as defined by Governmental Auditing Standards issued by the controller general of the United States. The work will not constitute an audit or review of transactions and should not be relied upon as such. All work will be conducted at the District’s direction to ensure that work meets the District’s objectives.

REQUESTING DEPT: BUSINESS AFFAIRS
DATES: 05/11/07 – 06/30/07
NTE: \$7,575.00

7. AGREEMENT WITH NICHOLS CONSULTING TO PROVIDE SERVICES FOR MANDATED COST.

CONSULTANT: NICHOLS CONSULTING
SERVICES: To provide services for mandated cost.
REQUESTING DEPT: BUSINESS AFFAIRS
DATES: 05/11/07 – 06/30/07
NTE: \$4,400.00, for claims prepared on behalf of the District between the time of execution of this Contract and June 30, 2007. Consultant’s fee is due and payable in two separate and equal installments of \$2,200.00. The dates of these installment payments are May 31, 2007 and June 30, 2007.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Reuben James, Director of Fiscal Affairs

BSD 2. APPROVAL OF STALE DATED WARRANTS

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Reuben James, Director of Fiscal Affairs

BSD 2. APPROVAL OF STALE DATED WARRANTS

LACOE has determined that certain payroll checks have not been cashed and processed through the banking system. After six months, LACOE makes an entry to debit the un-cashed amount back in the Cash Account of CCD. An "Other Local Income" account is credited for the same amount. The amount due to each employee will now need to be issued as a B-Warrant. It is recommended that the Special Trustee approve the following Stale Dated Warrants:

<u>WARRANTS #</u>	<u>AMOUNT</u>
W7202782	\$ 281.22
W7202774	\$ 1,104.22
W7202818	\$ 681.57

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Reuben James, Director of Fiscal Affairs

BSD 3. FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT – MEASURE
CC. PROP 39 PROJECTS.

1. Final Acceptance of Work for Standard Drywall at the Learning Resource Center Project
(Bid Package #10)
2. Change Order #21 Learning Resource Center Project (Bid Package #19)
3. Contract – Barnhart/Black IPO

1. FINAL ACCEPTANCE OF WORK FOR STANDARD DRYWALL AT THE LEARNING RESOURCE CENTER PROJECT (Bid Package #10)

It is recommended that Final Acceptance of the Work done by the Drywall, Metal Studs, Lath & Plaster, Insulation trade contractor, Standard Drywall Inc. be approved.

Standard has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the LRC Project.

2. CHANGE ORDER #21 LEARNING RESOURCE CENTER PROJECT (Bid Package #19)

It is recommended the following change order #21 be ratified to amend Minco Construction's contract, LRC bid package #19.

<u>Contractor:</u>	<u>Amount:</u>
Minco Construction	\$7,500.00

Total Adjustment to Contract Price:

Original Contract Sum:	\$1,377,700.00
Prior Adjustments:	\$267,115.85
Adjustment for this Change:	\$7,500.00
Revised Contract Sum:	\$1,652,315.85

Reason(s):

Contractor installed railing under both atrium stairs to keep people from bumping into sprinkler heads.

Amount: \$7,500.00

The change order amount falls within 10% of the original contract amount.

Adjustment to Contract Time:

Current Completion date:	February 28, 2007
Adjustment for this Change	91 days
Revised Completion Date:	May 31, 2007

3. CONTRACT – BARNHART/BLACK IPO

It is recommended that the Special Trustee approve additional services to Barnhart/BlackIPO existing contract for painting of drywall at all control joints, steel trusses and mullions in the LRC building; and repainting exterior doors and frames in the CDC building. Barnhart/Black IPO is the CM@Risk for the LRC, CDC and Stadium Renovation Projects.

Additional Services:

CDC (ISEC backcharge)	\$ 2,854.91
LRC (re-paint of LRC interior)	<u>\$53,365.00</u>
Total	\$56,219.91

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Acting Dean. Human Resources

- HRD1. Approval and Ratification of Agreement between the Compton Community College District and the Compton Community College Federation of Employees, Certificated Unit

- HRD2. Approval of Compton Community College District Faculty Selection Procedures

- HRD3. Approval of Compton Community College District Administrator Selection Procedures

HRD 1

It is requested that the Special Trustee approve and ratify the tentative agreement reached between the Compton Community College District and the Compton Community College Federation of Employees, Certificated Unit, for a successor agreement effective July 1, 2007 through June 30, 2010.

HRD 2

It is requested that the Special Trustee approve the Compton Community College District Faculty Selection Procedures.

HRD 3

It is requested that the Special Trustee approve the Compton Community College District Administrator Selection Procedures.