Closed Session to Commence at 12:00 noon
Open Session to Commence at 4:00 PM

Tuesday, December 12, 2006
District Board Room
1111 E. Artesia Boulevard
Compton, California 90221

I. Call to Order at 12:00 noon

II. Roll Call

III. Requests to Address the Board of Trustees – Closed Session Agenda Matters

IV. Recess to Closed Session for Discussion and/or Action on the following items in accordance with the Brown Act, Government Code Section 54950 et seq., and the Education Code and pursuant to Government Code Section 54954.5

A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
   a. Arroyo vs. Compton CCD
   b. Compton CCD vs. U.S. Department of Education
   c. Greene vs. Compton CCD
   d. Joiner vs. Compton CCD
   e. Roach vs. Compton CCD
   f. Washington vs. Drummond
   g. Washington v. Compton CCD
B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(A): five cases

2. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:

   a. Archuleta Vs. Compton CCD
   b. Bonds vs. Compton CCD
   c. Ross vs. Compton CCD
   d. Carlock vs. Compton CCD
   e. Roach vs. Compton CCD
   f. Boroudjerdi vs. Compton CCD
   g. Ghafelebashi vs. Compton CCD
   h. Villalobos vs. Compton CCD
   i. Zapien vs. Compton CCD

C. INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (C) OF SECTION 54956.9: three cases

D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO SECTION 54957.6:

1. Agency designated representative: Dr. Doris Givens, Chief Executive Officer
   Employee organizations: Compton Community College Federation of Employees, Certificated Unit

2. Agency designated representative: Dr. Doris Givens, Chief Executive Officer
   Employee organizations: Compton Community College Federation of Employees, Classified Employees

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:

Three cases
F. PUBLIC EMPLOYEE EMPLOYMENT:

None

V. Reconvene to Open Session at 4:00 PM

VI. Roll Call

VII. A Reflective Moment

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Reports from Representatives and Employee Organizations
   A. Student Trustee Report – Vacant
   B. Faculty Representative Report – Carol Sandvik
   C. Classified Representative Report – Vacant
   D. Academic Senate President Report – Saul Panski
   E. CCCDFE Certificated Employees Report – Rodney Murray
   F. CCCDFE Classified Employees Report – Joseph Lewis
   G. Confidential/Supervisory Representative Report – Roy Patterson
   H. Associated Student Body Report – Hilda Gaytan

Public Hearing
5:00 PM

A. Opportunity for members of the public to comment on the Compton Community College District’s initial proposal for the 2006-2007 contract re-openers negotiation with the Compton Community College Federation of Employees (Certificated Unit)

B. Opportunity for members of the public to comment on the Compton Community College District’s initial proposal for 2006-07 negotiations with the Compton Community College Federation of Employees (Classified Unit)

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)

XII. Information/Presentation by Chief Executive Officer
   A. Authorizes the CEO to issue an RFP for Parking Management
   B. Presentation by Fiscal Affairs Office regarding 2005-06 budget
   C. Monthly status report on enrollment, recruitment, retention and financial aid.
   D. Other
XIII. Special Trustee’s Report/Discussion

XIV. Approval of Minutes of November 28, 2006

XV. Consent Agenda
A. Acceptance of Donation from DGS/Interagency Support Division – Property Reuse Program to the Child Development Center

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XVI. Discussion/Action Agenda
A. Business Services Actions
BSD 1 Purchase Orders and Blanket Purchase Orders for November 2006

BSD 2 Agreements/Contracts
1. Agreement – Gaston A. Green to Assist in Financial Aid Reimbursement
2. Agreement – Ester Villa to Provide Services with Foster Care Education Relative Care Training for the KEPS Program
3. Agreement – Maria Dickson to Provide Services as a Certified Trainer for the Foster Care Relative Caregiver Program
4. Agreement – Charles Johnson to Conduct a Series of Workshops for the Foster Care Program
5. Agreement – Sergio Sotelo to Provide Services for Title V
6. Amended Agreement – Los Angeles County of Education PC Products
7. Agreement – Professional Personnel Leasing, Incorporated, for Finders Fee – Dr. Mary Callahan
8. Addendum to Agreement XAP Corporation
10. Amendment to Agreement - FCMAT Management Assistance Team Study Agreement dated April 17, 2006 and to be amended as of November 27, 2006
11. Memorandum of Understanding – The Special Trustee authorizes the Chief Executive Officer of the Compton Community College District to enter into a Memorandum of Understanding, consistent with the attached document. The Special Trustee also authorizes
the CEO to subsequently execute a formal contract with the El Camino Community College District for the operation of a student bookstore at the Compton Center on such terms as the parties may agree to.

12. Agreement between Compton Community College District and Peter J. Landsberger to serve as an Advisor to the Special Trustee.

BSD 3 Facilities Planning and Development Routine Report -- Measure CC - Prop. 39 Projects:
1. Change Order #6 Child Development Center Project (Bid Package #6)
2. Change Order #9 Learning Resource Center Project (Bid Package #7)
3. Change Order #6 Learning Resource Center Project (Bid Package #17)
4. Change Order #6 Learning Resource Center Project (Bid Package #17)
4. Change Order #9 Learning Resource Center Project (Bid Package #12)
5.6. Final Acceptance of Work for Angeles at the Learning Resource Center Project (Bid Package #20)
6.7. Final Acceptance of Work for Crew at the Learning Resource Center Project (Bid Package #1)
7.8. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)
9. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)
8.4. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #1)
9. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #3)
10.42. Final Acceptance of Work for ISEC at the Child Development Center Project (Bid Packages #7, 9 and 15)
11.43. Final Acceptance of Work for DNAM at the Child Development Center Project (Bid Package #17)
12.44. Contract – Barnhart/Black IPO
13. Change order #10 Learning Resource Center Project (Bid Package #7)
14. Final Acceptance of Work for MINCO at the Child Development Center Project (Bid Package #19)

B. Human Resources Actions
HRD 1 Management Employment and Personnel Action
1. Appointment of Dr. Mary Callahan as Interim Dean, Academic Affairs
2. Special Assignment for Ms. Elizabeth Martinez
HRD 2 Academic Employment and Personnel Changes
HRD 3 New and Revised Classifications for Classified Positions
HRD 4 Classified Personnel
HRD 5 Temporary Non-Classified Service Employees

C. Instructional Services Actions -- None
D. Resolutions
1. Resolution Regarding Discontinuance of Classified Positions
   A. Utility Maintenance/Event Supervisor
   B. Associate Vice President of College Operations
2. Resolution to Reinstate Classified Positions
3. Resolution for LACOE – Certification of Signatures

XVII. Next meeting date: Tuesday, January 23, 2007
      Closed session begins at 12:00 noon
      Open session begins at 4:00 PM

XVIII. Adjournment

Please note: All support documents/attachments to the board agenda of this board meeting is available in a binder at the back of the meeting room. If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown in the Special Trustee’s Office (310) 900-1600, Ext. 2274. Thank you!
I. Closed Session of the Board of Trustees was called to order at 12:04 p.m.

II. Roll Call
   Members Present:
   Thomas Henry, Special Trustee
   Dr. Doris Givens, Provost CEO

III. Requests to address the Board of Trustees – Closed Session Agenda Matters

IV. Recess to Closed Session for Discussion and/or Action in accordance with the Brown Act, Government Code Section 54950 et.esq., and the Education Code and pursuant to Government Code Section 54954.5.

V. Reconvene to Open Session of the Board of Trustees at 4:08 p.m.

VI. Roll Call
   Members Present:
   Thomas Henry
   Dr. Doris Givens

VII. A Reflective Moment – Dr. Willie O. Jones

VIII. Pledge of Allegiance – All

IX. Report of Actions Taken in Closed Session
   Settlement Agreements for Irma Archuleta, Ronald Wilson
   Approved by Special Trustee Henry.

   No other reportable action.

X. Reports from Representatives and Employee Organizations
   A. Faculty Representative Report – Carol Sandvik
   B. CCCDFE Certificated Employees Report – Rodney Murray
   C. CCCDFE Classified Employees Report – Joseph Lewis
   D. Associated Student Body Report – Hilda Gaytan
PUBLIC HEARING
The Public Hearing commenced at 5:09 p.m. Those in attendance who requested to speak are listed below:

Saul Panski: “Mr. Henry, Dr. Givens, members of the faculty and community, I’m sorry I missed my regular spot on the agenda, and what I’m going to address is the about the Public Hearing, but is a broader issue and it is about the lack of information available to the community and to the staff and faculty.

“You have distributed a six-page Board Agenda, but none of the contents that you are going to deliver are included in that Agenda. This is contrary to past practices of the 28 years that I have been here. It is impossible for the community or staff to speak on any of the items before you tonight because we have not seen the detailed transactions that you are going to vote on tonight. Now I understand that you have put the Agenda on the web-site and that is a good start. But if the idea is to emulate El Camino, you must know that when El Camino posts its agenda it is the complete agenda with all the action items that the Board is about to vote on. How can we speak to an item on certificated hiring when we don’t know who or what you’re going to hire. How can we even speak to the contract when we don’t even know what the District terms of the Reopeners are? And having one notebook in the back of the room and expecting the entire district of 250 thousand people to go to one notebook is ridiculous.

“So I’m going to request – I even wonder, actually if you can legally proceed to take any action without having provided this information to the community or the staff. So I want to raise that question – you have a lawyer, I guess – so I’m going to raise that question so he can rule on that. In the future I sincerely hope that you provide the entire Agenda on line, at least twenty-four hours in advance, at El Camino, I believe – and Ann can speak to that –it’s twenty-four or forty-eight hours, so that people will know and bring an informed discussion to you. And second, that you provide a number of hard copies for those people that do not have computer access. OK. And they need to be able to make their voices heard too”.

Royce Esters: “My name is Royce Esters and I’m the president of the National Association for Equal Justice in America. We are very concerned about Compton. Concerned Citizens is our organization and we were one of the first to write a letter to State about Compton College. We feel that just must prevail in the city of Compton, especially at this college. And injustice must stop. We we’re saying is that the system of unemployment, welfare and the prison system is something that we’re very concerned about.

“We’re also concerned about unfair labor practices under Title VII of the EOC. We feel that employees here at Compton should get the same as the ones at El Camino. In other words, if they are being treated fair, we hope that ones being treated fair at El Camino, need to be treated fair at the Compton Center. We feel, in the civil rights group, that – we’re concerned a lot of the young people may not want to go to Yale or Harvard or such, but the vocational skills here are
very important. We need more mechanics, more plumbers, we need more contractors, and I feel that a lot of times, that when you’re not going to go further then Compton is very important, because of the vocational skills here.

And I feel that as a civil rights group we’re very concerned about justice, as well as injustice. And as a civil rights group we’re actually calling some of our members, and we’re going to have a newsletter to have more people in the city of Compton, and we’re encouraging them to come to the college. I feel that’s a good thing to do here for the college. I know that is very important because the more people we have enrolled here the better it is. And I always have emphasized getting vocational skills here. I have a tax accountant in the city of Compton for 42 years and I started here at Compton College. And as an alumni I am very concerned about the college. I think more alumni should become involved and work together to help the college. We know if we don’t have education – we spend $30,000 for a man in the prison system, but we won’t spend $5,000 for an education, and I’m very concerned about that”.

Special Trustee Henry: “Thank you very much for your comments”.

Joseph Lewis: “My name is Joseph Lewis and I live at 808 N. Sloan Avenue in Compton, California 90221. The reason why I’m going to make a comment here is because I think I need to speak for those employees who work here that are citizens of Compton that have some serious feelings about how they are paid here at Compton Community College. I just want to ask you did you know ---”

Special Trustee Henry: “Mr. Lewis I’m sorry to interrupt you, but I want to make sure that you’re tying your comments appropriately to the public hearing relative to the two items.”

Joseph Lewis: “Relative to the Sunshine items?”

Special Trustee Henry: “Yes.”

Mr. Lewis: “Did you know that a classified employee at Compton Community College cannot afford to live independently? That is, to pay a car note, pay rent, clothes, care for children – we cannot live independently with the pay at Compton Community College. Most of the classified people here are because we are committed to the institution and we’re committed to the community. But if we did not have a significant other – if we didn’t have somebody else to live with, there’s no way that we could keep our clothes clean and come to work looking vibrant like you want us to look, every day or pay for gas to come to work every day. We just don’t get paid like that. And I think that now that we’re being asked to perform to the level of El Camino that we should be taken in serious consideration to being paid in parity with El Camino.

“For years they have been playing around with COLA. COLA has been given to the institution to pass on to classified and faculty. For years the institution has chosen not to do this. Also, there
are people that have been working here for ten or twelve years and there is no light at the end of
the tunnel for them, because they have reached the top step. They can’t go any further. That
means they will be taking home $1100 to $1200 every two weeks for the rest of their working
life here at Compton Community College. You know its getting quite expensive to live and I
know there are no administrators here that would accept a job, let alone work a job that pays
them net $1150 every two weeks. You cannot send your child to college with that type of pay.
Now in the past we realize why some of the decisions were made to keep us down, on somewhat
of a plantation environment. Keep us wanting; pay us just enough to keep us wanting more to
keep us working more. But that has to stop. This is a new era. And classified, as well as, faculty,
needs to be seriously considered for the work and the commitment that we have shown this
institution for so many years.

“So, I’m just asking, that as we approach these negotiations, that you have an open mind, a fair
mind and take into consideration that most of the citizens that work here are citizens of the
community and there is an economic impact on how much money we earn and how much money
we spend in the economic vibrance of this community. So, I’m just asking you to go into
negotiations thinking about – ‘if my daughter worked here at Compton College would I be
satisfied with my daughter going to school getting a bachelor’s degree, a master’s degree, making
$1150 every two weeks?’ And I know a lot of people would say, well if you’re not making enough
money and you don’t like it go get a job somewhere else. I don’t want to get a job anywhere else. I
want to work here. But I want to be paid for all the time I’ve spent here; all the commitment and
effort I’ve demonstrated on a daily basis and all the other classified members want that too. You
want to smile in our face when we’re dealing with students – well we can smile when we have
money in the bank. We’re all one paycheck from homelessness. And don’t let IRS or somebody
else crop up and say you owe us money, then we are homeless. So we need to break that trend, and
as a citizen of Compton, I would just like to see that changed.”

Rodney Murray: “I can speak as a citizen of Carson – I live in that district that votes and that’s
taxed for Compton. But I’d like to make the request that Dr. Flemming has asked for – how long
has it been since you asked for, Dr. Flemming, the budget report?”

Dr. Flemming: “Seven weeks.”

Mr. Murray: “Seven weeks. Can we have that? Please. You owe us that. That’s a public document.
You need to give it to us. We need to have that because in order to negotiate those items that we
have in Item A, we need to have those documents. But even still, they are public documents. We
need to have those documents so we can have a logical and fair negotiation team that makes sense.
And not pulling numbers out of the air. So if you can provide those to use at your earliest
convenience – we’d like to have it tomorrow if we can get it. We know you’re going to do the right
thing when we begin negotiations. Thank you.”
Lorraine Cervantes: “Lorraine Cervantes, 425 South Oleander; taxpayer – I live and vote in this District. Elected Board members make $240. Is it true that you make $200,000 a year? All this money we’re spending on these outsiders and we make $240 less taxes a month. You make the decisions – you don’t live here; you don’t vote here; you have no interest here – but you make all that money plus benefits. But you can’t pay our people reasonable salaries commiserate to what other people make. They FCMAT and Accreditation talk about how much money our president makes, but you make more than our president that we had before you got here. Something is not right about that. It’s good enough for the people who came from outside, but not good enough for the people that we already had here.

El Camino wants to call all the shots. They screwed-up the business office. They screwed-up Human Resources. And they make more money when our people don’t make any money. If we have to dance to their music then we ought to get the same amount of money, to say nothing of respect. And the whole hearing – I don’t know what we pay this man for – the whole hearing is unconscionable that the people who are expected to come and speak were not privy to the information in time to peruse it and to have intelligent input and questions about it. I have never been to a hearing in my life where it wasn’t first – more than the subject was given, an overview of what the hearing was about before being asked to speak. Where did you guys come from that you don’t know that? I was smarter than that when I was stupid!”

Special Trustee: “Are there any other public comments relative to the two items on the public hearing? If not the public hearing is closed.”

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters
Those in attendance who requested to speak and whose signatures were legible are listed below:
   Dr. Willie O. Jones
   Ms. Lorraine Cervantes
   Mr. Nehasi Lee
   Ms. Marie Hollis

XII. Information/Presentation by Chief Executive Officer
   E. CCCD Consultant Agreement Template – Dr. Givens
   F. Presentation by Fiscal Affairs Office regarding 2005-06 budget – Reuben James
   G. Monthly Status Report on Enrollment Recruitment, Retention and Management – Keith Curry
   H. Status Report on the new Library/Learning Resource Center – k
   I. Status Report on Bookstore and Cafeteria
   J. Status Report on Financial Aid – Keith Curry
   K. Status Report on Facilities Maintenance Task Force
L. Presentation of TRIO Programs – Macheo Shabaka. History/Purpose of Upward Bound, Upward Bound Math and Science, and Talent Search. Video presentation; introduction of students who participated in the summer programs.

M. Other

XIII. Reports From Representatives and Employee Organizations

A. Faculty Representative Report – Carol Sandvik
B. CCCFE Certificated Employees’ Report – Rodney Murray
C. CCCFE Classified Employees’ Report – Joseph Lewis
D. Associated Student Body Report – Hilda Gaytan

XIV. Minutes of October 24, 2006 (Amended; page 2, add title of Provost/CEO to Dr. Givens’ name)

Item Moved and Approved by Special Trustee Henry as amended.

XV. Consent Agenda

BSD 1 Purchase Orders and Blanket Purchase Orders for October 2006
CEO 1 Authorization to the Chief Executive Officer to Terminate Consultant Contract Agreement with James Todd and Associates
CEO 2 Authorization to the Chief Executive to execute a consultant agreement with Gaston Green to provide financial aid related services

Items Moved and Approved by Special Trustee Henry

XVI. Discussion/Action Agenda

BSD 2 Agreements/Contracts
1. Ratification – Agreement with Savanjoy Financial Services for ASB Accounting and Financial Reporting
2. Amendment to the Agreement with Savanjoy Financial Services approved on July 25, 2006 for Rate Change
3. Agreement with Dr. Hal Bateman to provide services in Enrollment Management
4. Agreement with Edward Grice to provide Strategic Planning Services for the Compton Community College District Foundation as part of the Capacity Building Goal under Title V
5. Ratification – Agreement with Headinghome to provide DJ and Photography for ASB activity
6. Agreement with Vavrinek, Trine, Day & Co., LLP (VTD) to conduct Bond Audit
7. Agreement with Rhythm Interactive, Inc. to provide the Compton Community College District Foundation with Website Management as part of the Resource Development Goal under Title V
8. Ratification -- Agreement with Skyy D. Fisher to provide services for Early Start to Emancipation Preparation (ESTEP) Youth with emphasis on Independent Living Skills

9. Ratification -- Agreement with April McLaglin to provide services for the foster parents Partnering for Safety and Permanence Model Approach to Partnerships in Parenting (PS MAPP)

10. Ratification -- Agreement with Donna M. Jones to provide services for the Foster Care Education Training Program

11. Ratification -- Agreement with Brenda Parks to provide services to training parents who serve children with severe emotional problems.

12. Ratification -- Agreement with Devin Jones to conduct a series of five Modules of Independent Living Skills Training Classes for Foster Youth from ages 16 to 18.

13. Ratification -- Agreement with Dione Washington to conduct a series of parenting workshops on Positive Discipline and other related activities for the Kinship Care Program.

14. Ratification -- Agreement with Jacquelyn Ervin to provide services for the Independent Living Skills Training Program for Foster Youth.

15. Ratification -- Agreement with LaJunda Richardson to provide services for the Independent Living Skills Training Program for Foster Youth

16. Ratification -- Agreement with Talbert Streets to provide services for the Independent Living Skills Training Program for Foster Youth

17. Ratification -- Agreement with Ebony Jones – Streets to provide services for the Independent Living Skills Training Program for Foster Youth on as-needed basis

18. Ratification -- Agreement with Alice Martin-Ray to provide ES MAPP Training

19. Ratification -- Agreement with Giselle Raines to provide services in Kinship Education, Preparation and Support (KEPS)

20. Ratification – Agreement with Mildred Hills to provide services as a trainer for the Relative Care Program

21. Ratification – Agreement with Bobbie Mays to provide services as a trainer for the Relative Care Program

**Items 1 – 21 Moved and Approved by Special Trustee Henry**


**BSD 4** Quarterly Financial Status Report – Form CCFS – 311Q

**Items BSD 3/4 Moved and Approved by Special Trustee Henry**
BSD 5 Facilities Planning and Development Routine Report -- Measure CC –
Prop. 39 Projects:
1. Change Order #37 Learning Resource Center Project (Bid Package #5)
2. Change Order #38 Learning Resource Center Project (bid package #5)
3. Change Order #7 Child Development Center Project (Bid Package #7,9 & 15)
4. Change Order #15 Learning Resource Center Project (Bid Package #19)
5. Change Order #5 Learning Resource Center Project (Bid Package #2)
6. Change Order #6 Learning Resource Center Project (Bid Package #2)
7. Change Order #7 Learning Resource Center Project (Bid Package #2)
8. Change Order #8 Learning Resource Center Project (Bid Package #2)
9. Change Order #24 Learning Resource Center Project (Bid Package #10)
10. Change Order #25 Learning Resource Center Project (Bid Package #10)
11. Change Order #26 Learning Resource Center Project (Bid Package #10)
12. Final Acceptance Of Work For Cowelco at the Child Development Center Project (Bid Package #5)
13. Final Acceptance Of Work For Prescon at the Learning Resource Center Project (Bid Package #4)
14. Purchase of Furniture, Fixtures & Equipment (FF&E) For Learning Resource Center

Items BSD 5 Moved and Approved by Special Trustee Henry

Human Resources Actions
HRD 1 Management Employment and Personnel Action -- none
HRD 2 Academic Employment and Personnel Changes
HRD 3 New and Revised Classifications for Classified Positions
HRD 4 Classified Personnel
HRD 5 Temporary Non-Classified Service Employees

Items HRD 1-5 Moved and Approved by Special Trustee Henry

HRD 6 Presentation of and making public the Compton Community College District’s initial proposal for the 2006-2007 contract re-openers negotiation with the Compton Community College Federation of Employees (Certificated Unit)

HRD 7 Presentation of and making public the Compton Community College District’s initial proposal for 2006-07 negotiations with the Compton Community College Federation of Employees (Classified Unit)

Items HRD 6/7 information item only

Special Trustee Henry: “The Initial Bargaining Proposals of the Compton Community College District have become a public record. The Initial Proposals will be posted in the same location where the agendas of the Board Meetings are posted so that the public has the opportunity of being informed of the Proposals as required by state law. No meeting and negotiating shall take place on the Initial Proposals until after the public has had the opportunity to express itself regarding the Initial Proposals. The public will have the opportunity to express itself at the next meeting of the Board of Trustees.”
Resolutions

1. Resolution to enter into a transaction with the California Department of Education for the purpose of providing child care and development services to the District under contract agreement #CSCC-6083
2. Resolution to enter into a transaction with the California Department of Education for the purpose of providing Infant and Toddler Child Care Resource Program to the District under contract agreement #CCAP-6134
3. Resolution to enter into a transaction with the California Department of Education for the purpose of providing instructional materials for child development services to the District under contract agreement #CIMS-6197
4. Notice of Withdrawal from Schools Excess Liability Fund Joint Powers Authority
5. Temporary Borrowing between Funds 2006-2007
6. Resolution to Close Inactive Bank Accounts

Resolutions 1-6 Moved and Approved by Special Trustee Henry

D. Next Scheduled Regular Meeting: December 12, 2006 - Closed Session: 12:00 Noon
   Open Session: 4:00 p.m.

XVII. Adjournment – Meeting of November 28, 2006 adjourned at 6:55 p.m.
I. DISCUSSION /ACTION AGENDA
   A. Business Services Action

   BSD 1. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR NOVEMBER 2006.
The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Run Date
12/4/2006

Compton Community College District
BOARD OF TRUSTEES PURCHASE ORDER LISTING
Meeting Date : 12-12-2006

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

<table>
<thead>
<tr>
<th>P.O. Number</th>
<th>Vendor Name</th>
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<th>Description</th>
<th>P.O. Cost</th>
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$205,619.50
The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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<th>P.O. Number</th>
<th>Vendor Name</th>
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**Fund Total:** $42,534.47

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**Fund Total:** $12,258.90

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<td>Ace Fixtures</td>
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**Fund Total:** $162,077.51

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**Funds Total:** 101 $422,490.38
The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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<th>P.O. Number</th>
<th>Vendor Name</th>
<th>Site Name</th>
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<th>P.O. Cost</th>
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**Fund 01 Total:** $98,861.00

**Fund 10 Restricted-Compton E**

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<td>EOPS</td>
<td>Student Stipends</td>
<td>$21,220.46</td>
</tr>
<tr>
<td>B0097682</td>
<td>Off Campus Text Book</td>
<td>EOPS CARE</td>
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<td>$3,086.16</td>
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<td>B0097683</td>
<td>Savanjoy</td>
<td>Title V-Activity 1</td>
<td>Contract Services</td>
<td>$5,250.00</td>
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</table>

**Fund 10 Total:** $120,582.82

**Fund 45 Revenue Constrct Bond**

<table>
<thead>
<tr>
<th>P.O. Number</th>
<th>Vendor Name</th>
<th>Site Name</th>
<th>Description</th>
<th>P.O. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC39183</td>
<td>California Educational Interiors</td>
<td>Learning Resource Center</td>
<td>Furniture</td>
<td>$1,009,488.63</td>
</tr>
</tbody>
</table>

**Fund 45 Total:** $1,009,488.63

**Fund 45 Revenue Constrct Bond**

<table>
<thead>
<tr>
<th>P.O. Number</th>
<th>Vendor Name</th>
<th>Site Name</th>
<th>Description</th>
<th>P.O. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC 3926</td>
<td>King Office Services</td>
<td>Learning Resource Center</td>
<td>Relocation</td>
<td>$13,000.00</td>
</tr>
<tr>
<td>BC 3925</td>
<td>Prescon Builders</td>
<td>Learning Resource Center</td>
<td>Masonary and stone work</td>
<td>$15,500.00</td>
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<tr>
<td>BC 3924</td>
<td>Raw International</td>
<td>Learning Resource Center</td>
<td>Engineers</td>
<td>$70,000.00</td>
</tr>
<tr>
<td>BC 3923</td>
<td>Inland Acoustics</td>
<td>Learning Resource Center</td>
<td>Facility logistics</td>
<td>$32,100.00</td>
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<tr>
<td>BC 3922</td>
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<td>Inspectors</td>
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<td>BC 3921</td>
<td>Barrett Robinson</td>
<td>Learning Resource Center</td>
<td>Window shades, etc.</td>
<td>$36,100.00</td>
</tr>
<tr>
<td>BC 3920</td>
<td>Douglas Barnhart</td>
<td>Learning Resource Center</td>
<td>Project Management</td>
<td>$46,927.78</td>
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<tr>
<td>BC 3919</td>
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<td>Alarm System</td>
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<td>BC 3915</td>
<td>Minco Construction</td>
<td>Learning Resource Center</td>
<td>Sprinkler Systems, etc.</td>
<td>$296,435.00</td>
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<tr>
<td>BC 3927</td>
<td>Weiss Sheet Metal</td>
<td>Learning Resource Center</td>
<td>Construct. Materials</td>
<td>$29,358.74</td>
</tr>
<tr>
<td>BC 3928</td>
<td>Bergman &amp; Dacey</td>
<td>Learning Resource Center</td>
<td>Legal Consultants</td>
<td>$300,000.00</td>
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<td>BC 3929</td>
<td>Program Support</td>
<td>Learning Resource Center</td>
<td>Legal Consultants</td>
<td>$3,000.00</td>
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<tr>
<td>BC 3930</td>
<td>Plancorp</td>
<td>Learning Resource Center</td>
<td>Relocation Consultant</td>
<td>$13,320.00</td>
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</tbody>
</table>

**Fund 45 Total:** $864,149.52

**Funds Total:** $2,093,081.90

**Grand Total POs and BPOs:** 137 **Total:** $2,515,572.3
The following purchase orders have totals of $10,000.00 or more:

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<thead>
<tr>
<th>P.O. Number</th>
<th>Vendor Name</th>
<th>Site Name</th>
<th>Description</th>
<th>P.O. Cost</th>
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<tr>
<td>P0091232</td>
<td>National TV Radio Time</td>
<td>Public Information</td>
<td>Multi Media Advertising</td>
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<td>P0091478</td>
<td>Ritel Communications, Inc.</td>
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<td>V.P. Academic Affair</td>
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<td>P0091517</td>
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<td>Foster Care Ed</td>
<td>Non-Instruct Supplies</td>
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<td>PC39314</td>
<td>J &amp; W Paving</td>
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<td>PC39315</td>
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<td>B0091279</td>
<td>Sea Clear Pools, Inc</td>
<td>Operations</td>
<td>Rents/ Leases And Repairs</td>
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<td>B0097666</td>
<td>Compton Community Co</td>
<td>EOPS</td>
<td>Student Stipends</td>
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I. DISCUSSION /ACTION AGENDA
   A. Business Services Action

   BSD 2. AGREEMENTS/CONTRACTS
   1. Agreement - Gaston A. Green to Assist in Financial Aid Reimbursement
   2. Agreement - Ester Villa to Provide Services with Foster Care Education
   3. Agreement - Maria Dickson to Provide Services as a Certified Trainer for the Foster Care Department
   4. Agreement - Charles Johnson to Conduct a Series of Workshops for the Foster Care Program
   5. Agreement - Sergio Sotelo to Provide Services for Title V
   6. Amended Agreement - Los Angeles County Office of Education/PC Products
   7. Agreement - Professional Personnel Leasing, Incorporated for Finders Fee of Dr. Mary Callahan
   8. Addendum to Agreement - XAP Corporation
   9. Agreement - Documents for Signature/Delinquent Tax Financing Program
   10. Amendment to Agreement - Fiscal Crisis and Management Assistance Team dated April 17, 2006
   12. Agreement between Compton Community College District and Peter J. Landsberger to serve as an Advisor to the Special Trustee.
1. **AGREEMENT - GASTON A. GREEN TO ASSIST IN FINANCIAL AID REIMBURSEMENT**

CONSULTANT: GASTON A. GREEN  
SERVICES: Consultant shall assist with the 2005-2006 Financial Aid Reimbursement activities, and to assist with the Department of Education 2005-2006 student awards.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/27/06 TO: 01/31/07  
NTE: $10,000 / $63.00 per hour

2. **AGREEMENT - ESTER VILLA TO PROVIDE SERVICES WITH FOSTER CARE EDUCATION**

CONSULTANT: ESTER VILLA  
SERVICES: Consultant shall provide services with Foster Care Education Relative Care Training for the KEPS Program.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/01/06 TO: 01/07/07  
NTE: $2000

3. **AGREEMENT - MARIA DICKSON TO PROVIDE SERVICES AS A CERTIFIED TRAINER FOR THE FOSTER CARE DEPARTMENT**

CONSULTANT: MARIA DICKSON  
SERVICES: Consultant will provide services as a Certified Trainer for the Foster Care Relative Caregiver Program, on as needed basis.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/01/06 TO: 01/30/07  
NTE: $2000

4. **AGREEMENT - CHARLES JOHNSON TO CONDUCT WORKSHOPS FOR THE FOSTER CARE PROGRAM**

CONSULTANT: CHARLES JOHNSON  
SERVICES: Consultant shall conduct a series of workshops on Self Esteem, Self Discipline, and Anger Management.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/01/06 TO: 01/30/07  
NTE: $2000
5. **AGREEMENT - SERGIO SOTELO TO PROVIDE SERVICES FOR TITLE V**

CONSULTANT: SERGIO SOTELO  
SERVICES: Consultant shall provide Evaluation Services to document progress in meeting the Title V Project Goals and objectives as detailed in the Activity Description.  
REQUESTING DEPT: TITLE V  
DATES: FROM: 12/14/06 TO: 06/30/07  
NTE: $5000

6. **AMENDED AGREEMENT - LOS ANGELES COUNTY OF EDUCATION/PC PRODUCTS**

CONSULTANT: LOS ANGELES COUNTY OF EDUCATION  
SERVICES: PC PRODUCTS  
REQUESTING DEPT: BUSINESS OFFICE  
DATES: FROM: 07/01/06 TO: 06/30/07  
NTE: $1808

7. **AGREEMENT - PROFESSIONAL PERSONNEL LEASING, INCORPORATED FOR FINDERS FEE -- DR. MARY CALLAHAN**

CONSULTANT: PROFESSIONAL PERSONNEL LEASING, INCORPORATED  
SERVICES: The Consultant shall be paid a finder's fee of fifteen percent (15%) of the monthly salary, which is, one thousand three hundred fifty three dollars and sixty cents ($1353.60) for each month Dr. Mary Callahan is employed by the District  
REQUESTING DEPT: OFFICE OF THE PROVOST  
DATES: FROM: 10/24/06 TO: 06/30/07  
NTE: $1353.60 monthly

8. **ADDENDUM AGREEMENT - XAP CORPORATION**

CONSULTANT: XAP Corporation  
SERVICES: 1) In connection with the Institution's participation in the System, XAP shall make available for utilization by the Institution the Spanish Language Application. 2) The Spanish
Language Application shall be made available for utilization by the Institution from 12/01/06 to 06/30/07 for a fee of $2042.

REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 12/01/06 TO: 06/30/07  
NTE: $2042

9. **AGREEMENT - DOCUMENTS FOR SIGNATURE/DELINQUENT TAX FINANCING PROGRAM**

CONSULTANT: LAW OFFICES OF JONES HALL  
SERVICES: Signatures are needed for the closing of the sale of the District's delinquent property tax receivables is scheduled to occur on December 21, 2006.  
REQUESTING DEPT: OFFICE OF THE PROVOST

10. **AMENDMENT TO AGREEMENT – FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM, DATED APRIL 17, 2006**

CONSULTANT: FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM  
SERVICES: Inclusion of Rory Livingston, FCMAT Fiscal Consultant  
REQUESTING DEPT: SPECIAL TRUSTEE’S OFFICE  
DATES: November 21, 2006 until completion  
NTE: $35,000

11. **MEMORANDUM OF UNDERSTANDINT - EL CAMINO COMMUNITY COLLEGE DISTRICT IN THE OPERATION OF THE COMPTON COMMUNITY COLLEGE DISTRICT BOOKSTORE**

CONSULTANT: EL CAMINO COMMUNITY COLLEGE DISTRICT  
SERVICES: The Special Trustee authorizes the Chief Executive Officer of the Compton Community College District to enter into a Memorandum of Understanding, consistent with the attached document. The Special Trustee also authorizes the CEO to subsequently execute a formal contract with the El Camino Community College District for the operation of a student bookstore at the Compton Center on such terms as the parties may agree to.  
REQUESTING DEPT: Special Trustee
12. **AGREEMENT BETWEEN COMPTON COMMUNITY COLLEGE DISTRICT AND PETER J. LANDSBERGER TO SERVE AS AN ADVISOR TO THE SPECIAL TRUSTEE.**

CONSULTANT: PETER J. LANDSBERGER

SERVICES: The consultant shall serve as an advisor to the Special Trustee and the Provost/CEO in the following areas:
1) Work with the CCCD legal counsel in designated areas.
2) Assist with the development of the "Operational Principles" related to the partnership.

REQUESTING DEPT: Special Trustee

DATES: FROM: 01/01/07 TO: 06/30/07

NTE: $100,000 / $215 per hour
This memorandum of understanding is submitted by the El Camino Community College District Bookstore to the El Camino College Compton Education Center for the purpose of outlining the agreement between the institutions for the purpose of jointly operating a campus student bookstore at the Compton Center campus.

This agreement, if approved by the Special Trustee, shall adhere to the following terms and conditions.

1. This agreement shall begin January 1, 2007 and remain in effect until July 1, 2008.

2. As mutually agreed upon by both parties, the contract may be continued on an annual basis subject to a 90 day (preceding July 1st of each year) notice of intent to terminate if otherwise determined desirable by either party.

3. The Compton Center shall:
   a. be responsible for purchasing and maintaining all equipment and fixtures required to operate a campus bookstore;
   b. be responsible for operating the bookstore with its own personnel between peak book store periods—approximately 32 weeks per year; schedules to be determined;
   c. Maintain reasonable security over the bookstore and its contents; and
   d. Insure the bookstore and its contents against loss, damage or theft of inventory.

4. The El Camino College Bookstore shall:
   a. Manage and operate all aspects of the sale of textbooks related to the ordering, sale, resale, inventory, shipping, storage, buy-back, financial aid billing, staffing and cashiering (collection, financial aid, deposits, accounting, etc.) functions;
   b. Provide on-site management and sales personnel during peak book
c. sale periods—approximately 20 weeks per year; schedules to be determined;

d. Provide the data base for all bookstore operations—e.g., book ordering, inventory control, financial aid accounting, cashiering, and financial statements; and

e. Assume control and responsibility for all bookstore inventory maintained off-sight.

5. Compensation for this agreement shall be based on the following:

a. For all profits related to the sale/resale of textbooks (approximately 20 weeks), net revenue (profits) shall be split between El Camino and the Compton Center at a 2:1 ratio; and

b. All (100%) of profits/expenses for the off-peak period (approximately 32 weeks) shall be due to the Compton Center.

6. The terms of this memo are intended to be used as a framework for reference and shall be replaced by a signed/approved agreement between the two organizations.
I. DISCUSSION /ACTION AGENDA
A. Business Services Action

BSD 3. FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT – MEASURE CC. PROP 39 PROJECTS.

1. Change Order #6 Child Development Center Project (Bid Package #6)
2. Change Order #9 Learning Resource Center Project (Bid Package #7)
3. Change Order #6 Learning Resource Center Project (Bid Package #17)
4. Change Order #6 Learning Resource Center Project (Bid Package #17)
4.5. Change Order #9 Learning Resource Center Project (Bid Package #12)
5.6. Final Acceptance of Work for Angeles at the Learning Resource Center Project (Bid Package #20)
6.7. Final Acceptance of Work for Crew at the Learning Resource Center Project (Bid Package #1)
7.8. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)
9. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)
8.4. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #1)
9. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #3)
10.4. Final Acceptance of Work for ISEC at the Child Development Center Project (Bid Packages #7, 9 and 15)
11.4. Final Acceptance of Work for DNAM at the Child Development Center Project (Bid Package #17)
12.4. Contract – Barnhart/Black IPO
13. Change order #10 Learning Resource Center Project (Bid Package #7)
14. Final Acceptance of Work for MINCO at the Child Development Center Project (Bid Package #19)
1. **CHANGE ORDER #6 CHILD DEVELOPMENT CENTER PROJECT (Bid Package #6)**

It is recommended the following change order #6 be ratified to amend ISEC’s contract, CDC bid package #6.

**Contractor:**
- **ISEC**
- **Amount:** $13,574.89

**Total Adjustment to Contract Price:**
- **Original Contract Sum:** $176,170.00
- **Prior Adjustments:** $16,362.00
- **Adjustment for this Change:** $13,574.89
- **Revised Contract Sum:** $206,106.89

**Reason(s):**
A change to the contract for ISEC was made necessary due to the added scope of new aprons at the sink counters, new door sweeps and thresholds, additional tackboards and mirrors, installation of window mullions, repairs to reception desk from trade damage and a back charge to ISEC for re-painting by others. Amount: $13,574.89
The change order amount falls within 10% of the original contract amount.

**Adjustment to Contract Time:**
- **Current Completion date:** May 31, 2006
- **Adjustment for this Change:** 0 days
- **Revised Completion Date:** May 31, 2006

2. **CHANGE ORDER #9 LEARNING RESOURCE CENTER PROJECT (Bid Package #7)**

It is recommended the following change order #9 be ratified to amend Best Roofing’s contract, LRC bid package #7.

**Contractor:**
- **Best Incorporated**
- **Amount:** $6,997.42

**Total Adjustment to Contract Price:**
- **Original Contract Sum:** $228,131.00
- **Prior Adjustments:** $14,229.35
- **Adjustment for this Change:** $6,997.42
- **Revised Contract Sum:** $249,357.77

**Reason(s):**
To prevent water from collecting on the existing metal pans on the roof and causing premature deterioration, foam was spray-applied to pans holding the three air handling units. Amount: $6,997.42
The change order amount falls within 10% of the original contract amount.
Adjustment to Contract Time:
Current Completion date: November 30, 2006
Adjustment for this Change: 0 days
Revised Completion Date: November 30, 2006

3. CHANGE ORDER #6 LEARNING RESOURCE CENTER PROJECT (Bid Package #17)

It is recommended the following change order #6 be ratified to amend Newman Midland Corp.’s contract, LRC bid package #17.

Contractor: Newman Midland Corp.
Amount: $13,364.23

Total Adjustment to Contract Price:
Original Contract Sum: $189,000.00
Prior Adjustments: $8,045.96
Adjustment for this Change: $13,364.23
Revised Contract Sum: $210,410.19

Reason(s):
This change order covers the increase in labor and material costs incurred by the contractor due to job start delays. Amount: $13,364.23
The change order amount falls within 10% of the original contract amount.

Adjustment to Contract Time:
Current Completion date: March 31, 2006
Adjustment for this Change: 0 days
Revised Completion Date: March 31, 2006

4. CHANGE ORDER #6 LEARNING RESOURCE CENTER PROJECT (Bid Package #17)

It is recommended the following change order #6 be ratified to amend Newman Midland Corp.’s contract, LRC bid package #17.

Contractor: Newman Midland Corp.
Amount: $13,364.23

Total Adjustment to Contract Price:
Original Contract Sum: $189,000.00
Prior Adjustments: $8,045.96
Adjustment for this Change: $13,364.23
Revised Contract Sum: $210,410.19

Reason(s):
This change order covers the increase in labor and material costs incurred by the contractor due to job start delays. Amount: $13,364.23
The change order amount falls within 10% of the original contract amount.
AMENDED

Adjustment to Contract Time:
Current Completion date: March 31, 2006
Adjustment for this Change: 0 days
Revised Completion Date: March 31, 2006

4.5. CHANGE ORDER #9 LEARNING RESOURCE CENTER PROJECT (Bid Package #12)

It is recommended the following change order #9 be ratified to amend Royal Construction’s contract, LRC bid package #12.

Contractor: Royal Construction
Amount: $5,932.73

Total Adjustment to Contract Price:
Original Contract Sum: $63,000.00
Prior Adjustments: $21,883.91
Adjustment for this Change: $5,932.73
Revised Contract Sum: $90,816.64

Reason(s):
Steel trusses and mullions in the barrel and lobby areas were exposed to the elements and extended trade activity due to delays and changes in the work scope before and during the installation of glass. This contractor had to wash and prep the trusses and mullions before repainting. Amount: $5,932.73
The change order amount falls within 10% of the original contract amount.

Adjustment to Contract Time:
Current Completion date: October 31, 2006
Adjustment for this Change: 0 days
Revised Completion Date: October 31, 2006

5.6. FINAL ACCEPTANCE OF WORK FOR ANGELES AT THE LEARNING RESOURCE CENTER PROJECT (Bid Package #20)

It is recommended that Final Acceptance of the Work done by the Ceramic Tile trade contractor, Angeles Contractor be approved.

Angeles has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the LRC Project.

6.7. FINAL ACCEPTANCE OF WORK FOR CREW AT THE LEARNING RESOURCE CENTER PROJECT (Bid Package #1)

It is recommended that Final Acceptance of the Work done by the grading and excavation trade contractor, Crew, Inc. be approved.

Crew has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the LRC Project.
7.8. **FINAL ACCEPTANCE OF WORK FOR JOHN JORY AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #11)**

It is recommended that Final Acceptance of the Work done by the drywall, metal studs, lath and plaster, insulation trade contractor, John Jory Corporation be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. John Jory has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

9. **FINAL ACCEPTANCE OF WORK FOR JOHN JORY AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #11)**

It is recommended that Final Acceptance of the Work done by the drywall, metal studs, lath and plaster, insulation trade contractor, John Jory Corporation be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. John Jory has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

8.10. **FINAL ACCEPTANCE OF WORK FOR T.B. PENICK AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #1)**

It is recommended that Final Acceptance of the Work done by the demolition, earthwork and grading trade contractor, T.B. Penick and Sons, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. Penick has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

9.11. **FINAL ACCEPTANCE OF WORK FOR T.B. PENICK AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #3)**

It is recommended that Final Acceptance of the Work done by the concrete and reinforcing steel trade contractor, T.B. Penick and Sons, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. Penick has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.
10.12. FINAL ACCEPTANCE OF WORK FOR ISEC AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Packages #7, 9 and 15)

It is recommended that Final Acceptance of the Work done by the finish carpentry, doors, frames, hardware and specialties trade contractor, ISEC, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. ISEC has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

11.13. FINAL ACCEPTANCE OF WORK FOR DNAM AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #17)

It is recommended that Final Acceptance of the Work done by the plumbing trade contractor, DNAM Construction, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. DNAM has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

12.44. CONTRACT – BARNHART/BLACK IPO

It is recommended the Special Trustee approve additional services to Barnhart/Black IPO existing contract for providing glass cleaning services at the LRC. Barnhart/Black IPO is the CM@Risk for the LRC, CDC and Stadium Renovation Projects. Tower glass, a LRC Trade contractor, was backcharged to cover the glass cleaning cost. Therefore, there is no cost to the District.

Additional Services:

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide exterior glass cleaning for the LRC</td>
<td>$11,450.00</td>
</tr>
<tr>
<td>Provide interior curtain wall glass &amp; mullions cleaning for the LRC</td>
<td>$5,600.00</td>
</tr>
<tr>
<td>Total</td>
<td>$17,050.00</td>
</tr>
</tbody>
</table>

13. CHANGE ORDER #10 LEARNING RESOURCE CENTER PROJECT (Bid Package #7)

It is recommended the following change order #10 be approved to amend Best Roofing’s contract, LRC bid package #7.

<table>
<thead>
<tr>
<th>Contractor:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best Incorporated</td>
<td>$6,420.93</td>
</tr>
</tbody>
</table>
Total Adjustment to Contract Price:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Sum</td>
<td>$228,131.00</td>
</tr>
<tr>
<td>Prior Adjustments</td>
<td>$21,226.77</td>
</tr>
<tr>
<td>Adjustment for this Change</td>
<td>$6,420.93</td>
</tr>
<tr>
<td>Revised Contract Sum</td>
<td>$255,778.70</td>
</tr>
</tbody>
</table>

Reason(s):
Provide and install aluminum downspouts at 4 locations. Downspouts were not included in original scope of work. Amount: $6,420.93.
The change order amount falls within 10% of the original contract amount.

14. FINAL ACCEPTANCE OF WORK FOR MINCO AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #19)

It is recommended that Final Acceptance of the Work done by the electrical trade contractor, Minco Construction be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. Minco has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

Adjustment to Contract Time:

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Completion date</td>
<td>November 30, 2006</td>
</tr>
<tr>
<td>Adjustment for this Change</td>
<td>31 days</td>
</tr>
<tr>
<td>Revised Completion Date</td>
<td>December 31, 2006</td>
</tr>
</tbody>
</table>
Amended as of November 27, 2006

The FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM (FCMAT), hereinafter referred to as the Team, and the Compton Community College, hereinafter referred to as the CCC, mutually agree as follows:

1. BASIS OF AGREEMENT

The Team provides a variety of services to school districts and county offices of education upon request. The CCC has requested that the Team provide for the assignment of professionals to study specific aspects of the Compton Community College operations. These professionals may include staff of the Team, County Offices of Education, the California State Department of Education, school districts, community colleges, or private contractors. All work shall be performed in accordance with the terms and conditions of this Agreement.

On September 28, 2005, Governor Schwarzenegger signed into law AB 1366 (Lieber, D-Mountain View), which enhances fiscal accountability in higher education by authorizing the Board of Governors of the California Community Colleges or a community college district to request the Fiscal Crisis and Management Assistance Team (FCMAT) to assist a community college in need of fiscal management review effective January 1, 2006.

California Education Code Section 84040 requires the Board of the California Community Colleges to adopt criteria and standards for periodic assessment of the fiscal condition of community colleges. The board must also develop appropriate procedures and actions for districts that fail to achieve fiscal stability.

The Chancellor’s Office has established criteria for monitoring a community college’s financial condition in accordance with Accounting Advisory FS 05-05. The monitoring and assessment process outlined in the accounting advisory is intended to provide for early detection of districts that may be experiencing fiscal difficulties. The assessment of the district’s financial condition includes but is not limited to the following categories and analysis:

A. **Primary Criteria**: General fund analysis that will include a review of the current, historical and projected fund balance.
   - **The minimum prudent unrestricted general fund balance is 5%**: This minimum prudent level is considered necessary to ease cash flow problems, to deal with unexpected cost increases, and other fiscal uncertainties.

B. **Secondary Criteria**: Other factors that have an impact on a district’s overall financial stability must be considered in evaluating whether or not a district has an adequate unrestricted general fund balance, including:
1. Analysis of spending patterns.
2. Full-time-equivalent students.
3. Staff expenditures.
4. Other factors, audit exceptions, going concern, etc.

2. SCOPE OF THE WORK

A. Scope and Objectives of the Study

The scope and objectives of this study are to:

1. Assistance in reviewing and refining the college's cash flow document and recommendations relative to the need and source of any bridge loans. (Priority Level)
2. Assistance and advice in the development of the college's 06-07 budget. (Secondary Level)
3. Installation of Light Speed Appliance relative to confidentiality of e-mail issues. (Primary Level)
4. Review and status of FCMAT's report recommendations relative to MIS. (Secondary Level)

Amendment to the Scope and Objectives of the Study

5. Engage a FCMAT Fiscal Consultant to advise and assist College Business Office Staff in matters related to general finance and accounting including, but not limited to: Fiscal and Budget Management, Facilities, Risk Management, Contracts, etc.

B. Services and Products to be Provided

1) Orientation Meeting - The Team will conduct an orientation session at the CCC to brief CCC management and supervisory personnel on the procedures of the Team and on the purpose and schedule of the study.

1) On-site Review - The Team will conduct an on-site review at the CCC office.

2) Progress Meetings - The Team will hold exit meetings at the conclusion of on-site reviews to inform the CCC of significant findings and recommendations. No Report Requirements are included in the scope of work.
4) Exit Letter - The Team will issue an exit letter approximately 10 days after
the exit meeting detailing significant findings and recommendations to
date and memorializing the topics discussed in the exit meeting.

3. PROJECT PERSONNEL

The study team will be supervised by Anthony Bridges, Deputy Executive Officer, Fiscal
Crisis and Management Assistance Team, Kern County Superintendent of Schools
Office. The study team may also include:

A. Phil Scrivano, FCMAT Management Analyst
B. Lois Meyer, FCMAT Consultant
C. Consultants to be named later

Amendment to the study team
D. Rory Livingston, FCMAT Fiscal Consultant

Other equally qualified consultants will be substituted in the event one of the
above noted individuals is unable to participate in the study.

4. PROJECT COSTS

The cost for studies requested pursuant to E.C. 42127.8(d)(1) shall be:

A. Based on the provisions of AB1366, the college will be billed at the actual daily
for each Team member while on site, conducting fieldwork at other locations,
presenting reports, or participating in meetings.

B. All out-of-pocket expenses, including travel, meals, lodging, etc. Estimated cost
based on the scope of review, $7,000. The college will be billed at actual cost.

Amendment to the Project Costs
Estimated cost based on the amended scope of the review, $35,000.

Payments for FCMAT services are payable to Kern County Superintendent of Schools-
Administrative Agent.

5. RESPONSIBILITIES OF THE CCC

A. The CCC will provide office and conference room space while on-site reviews are
in progress.
B. The CCC will provide the following (if requested):

1) A map of the local area
2) Existing policies, regulations and prior reports addressing the study request
3) Current organizational charts
4) Current audit report
5) Any documents requested on a supplemental listing
6) CCFS-350-A, Apportionment Attendance Report
8) Non Resident Tuition Fee Worksheet
9) CCFS-321 Apprenticeship Report
10) CCFS-323 Enrollment Fee Revenue Report
11) CCFS-311Q, Quarterly Financial Status Report(s)
12) CCFS-311 Annual Financial & Budget Report
13) 50% Law, Calculation and Exemption Application, if any

Pursuant to EC 45125.1(c), representatives of FCMAT will have limited contact with CCC students. The LCC shall take appropriate steps to comply with EC 45125.1(c).

6. PROJECT SCHEDULE

The following schedule outlines the planned completion dates for key study milestones:

Orientation: To be determined
Staff Interviews: To be determined

Amended project schedule
Fiscal Consultant timeline November 21, 2006, until completed

7. CONTACT PERSON

Please print name of contact person: Thomas E. Henry, Special Trustee

Telephone: (310) 900-1600 FAX(310) 900-1282

Thomas E. Henry, Special Trustee Compton Community College District

Barbara Dean, Deputy Administrative Officer Fiscal Crisis and Management Assistance Team
HRD1. Management Team Personnel Action

HRD2. Academic Employment and Personnel Changes

HRD3. New Classifications for Classified Positions
   
   A. Event Coordinator/Scheduler (New Classified Position)
   B. Coordinator of the Federally Funded Educational Talent Search (New Classified Position)
   C. Coordinator of the Federally Funded Upward Bound Program (New Classified Position)
   D. Coordinator of the Federally Funded Upward Bound/Math Science (New Classified Position)

HRD4. Classified Personnel

HRD5. Temporary Non-Classified Service Employees
HRD 1. Management Team Personnel Action

It is recommended that the Special Trustee approve the employment and personnel changes for management employees.

A. Employment:
   1. Dr. Mary Callahan, Interim Dean of Academic Affairs, to be paid at Level 4, Step 4 ($108,288 annually) for the period of October 24, 2006 – June 30, 2007.

B. Special Assignment:
   1. Ms. Elizabeth Martinez, Student Support Services Professional, to be paid a stipend of $1000 monthly for the period of January 1 - February 8, 2007, for performing additional duties in the absence of a transfer center coordinator.

HRD 2. Academic Employment and Personnel Changes

It is recommended that the Special Trustee approve the employment and personnel changes for academic employees.

A. Employment:
   1. Ms. Maxine Mobley, adjunct instructor, to be paid $53.38 per hour, not to exceed 15 hours per week, effective August 14 – December 15, 2006 (amended end date).

   2. Mr. Nenita Buenaventura, adjunct librarian, to be paid $34.81 per hour, 16 hours per week, effective January 2, 2007, to assist with evening library operations.

   3. Mr. Vince Robles, adjunct librarian, to be paid $34.81 per hour, 16 hours per week, effective January 2, 2007, to assist with evening library operations.

B. Overload Assignment:

   1. Mr. Robert Butler, payment of $34.81 per hour (33 hours per week) for the period of December 18, 2006 through February 8, 2007. Mr. Butler will assist with implementation of the Compton Center Bookstore during the winter session.

C. Special Assignment:

   1. Ms. Valerie O’Guynn, full time EOPS Counselor, to be paid a stipend of $1,500 monthly for the period of January 1 – February 8, 2007, for performing administrative duties in the absence of an EOPS director.

   2. Mr. Allen Caveness, Physical Education Instructor, to be paid $49.21 per hour, not to exceed 15 hours per week, for the period of December 18, 2006 – February 8, 2007, for performing duties in the absence of an athletic director.
HRD3. **New Classifications for Classified Positions**

It is recommended that the Special Trustee approve the new classifications for classified positions.

A. **EVENT COORDINATOR/SCHEDULER**

**POSITION DESCRIPTION:** Under the direction of the Director of Foundation, schedule, document, coordinate and facilitate the scheduling and rental of college property and facilities; prepare contracts, invoices and related paperwork; interact with staff, community groups and general public; and provide administrative support for the facilities division management.

**ESSENTIAL DUTIES/FUNCTIONS:**
- Schedule, document, coordinate and facilitate the rental of college property and facilities; receive facility use request; communicate with community groups, District personnel and others to arrange use of school facilities.
- Determine availability of requested site; compute charge for use of facilities, including labor, supplies and equipment costs; arrange for security as required.
- Prepare contracts, invoices and related paperwork; arrange for custodial, athletic and food services personnel as needed; assure proper billing and collection of fees for facility use.
- Plan, organize and schedule planning meetings between the center and staff; communicate and coordinate rental logistics with staff and communicate changes or additional needs as required.
- Respond to phone requests concerning various District events; provide information related to the use of facilities available.
- Coordinate with maintenance supervisor personnel to complete work needed to contract use.
- Exercise independent judgment regarding operational problems.
- Operate a variety of office equipment including computer, calculator, facsimile machine, typewriter, scanner, and copier.
- Prepare and maintain a variety of files, records and reports.
- Work closely with the Director to advance the fundraising effort by supporting donor outreach and stewardship efforts, coordinating special projects.
- Prepare/deliver written and verbal communications.
- Maintain organized files, do purchase orders, check request, insurance requests, and special event requests.
- Work with the Business Office to deposit revenue from special events, athletic events and special projects, and to pay performers.
- Prepare material for brochures, website and flyers for civic rental offerings.
- Perform other duties as assigned.

**REQUIRED QUALIFICATIONS:**
- High School Diploma/GED Certification
- Two (2) years college-level course work in business or related field.
- Two (2) years coordination and administrative experience.

**DESIRABLE QUALIFICATIONS:**
- Rules, regulations, codes, policies, procedures, and practices as related to the Civic Center.
- Oral and written communication skills.
- Facility scheduling and fee schedules.
- Operation of a computer terminal.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Interpersonal skills using tact, patience and courtesy.
- District organization, operations, policies, and objectives.
- Operate facilities operating systems and related software.
- Schedule, document, coordinate, and facilitate the rental of college property and facilities.
• Assess renter needs and interest and obtain relevant solutions.
• Read, interpret, apply, and explain rules, regulations and procedures.
• Communicate effectively both orally and in writing.
• Maintain records and prepare reports.
• Establish and maintain cooperative and effective working relationships with others.
• Prioritize and schedule work.
• Operate a computer and related office equipment.
• Manage content of Internet application.
• Analyze situations accurately and adopt an effective course of action.
• Work independently with little direction.
• Meet schedules and time lines.
B. COORDINATOR OF THE FEDERALLY FUNDED EDUCATIONAL TALENT SEARCH

POSITION DESCRIPTION: Under the direction of the Dean of Student Affairs and works closely with the Director of TRIO programs. The Coordinator of the Educational Talent Search Program is responsible for the implementations and coordination of all activities for the federally funded Educational Talent Search Program in accordance with U.S. Department of Education regulations.

ESSENTIAL DUTIES/FUNCTIONS:

• Coordinate the implementation of the educational Talent Search, which serves low-income and potential first generation college students in targeted high schools in Compton, Lynwood and Paramount communities.
• Assist in planning and implementation of the Educational Talent Search academic year instructional program.
• Assist in planning and implementation of the objectives and activities of the Educational Talent Search Program as defined by the U.S. Department of Education.
• Accountability for Educational Talent Search budgetary expenditures.
• Responsible for the recruitment of Educational Talent Search prospective participant’s from targeted high schools; review prospective participant’s applications, verifies prospective participant’s eligibility; and the final selection and placement of prospective participants. In addition, insure proper students documentation is attained as required by the federal government.
• Develop and implement educational, career, social and cultural programs for Educational Talent Search participants.
• Organize and chair Educational Talent Search staff meetings and serve as program liaison to meetings with other TRIO program managers.
• Plan and participate in the publicizing of the Talent Search’s philosophies, goals and services to the El Camino College Compton Center faculty and staff.
• Make presentations to and develop relationships with schools, community agencies, postsecondary institutions, and other community resources to make known the goals of the program.
• Provide ongoing training to all Educational Talent Search staff.
• Establish and maintain communication with other TRIO Programs that target the same schools.
• Conduct evaluations of Educational Talent Search program activities.
• Supervise the preparation and submission of all reports and documentation that are disseminate to eh U.S. Department of Education.
• Assist in the recruitment, orientation and supervision of Talent Search staff.
• Coordinate and supervise data collection and compiling of data for project reports and evaluation. Included but not limited to students enrollment in postsecondary education.
• Implement and coordinate a process to track current and former Educational Talent Search participants.
• Assume other duties and responsibilities as assigned by the Dean of Student Affairs or the Director of TRIO programs.

REQUIRED QUALIFICATIONS:

• Bachelor’s degree
• Experience working with low income, first generation students historically disadvantaged high school students.
• Three (3) years directly related full-time experience.

DESIRABLE QUALIFICATIONS:

• Administrative and managerial experience preferably with TRIO or Educational Equity programs.
• Knowledge of federal categorical program regulations (EDGAR), guidelines, and compliance procedures, and budgets.
• Experience in budget planning and management a must.
• Experience with school/community and college partnerships preferred.
• Ability to personnel training and development.
• Knowledge of evaluation techniques and computerized data systems.
• Possess good oral and written communication skills.
• Ability to work with College personnel.
• Strong communications skills (including the ability to present effectively).
• Proficient use of computer applications.
• Must have available and reliable personal transportation, a valid driver’s license, and willingness and ability to travel extensively in the target area.

**PHYSICAL REQUIREMENTS:**
With or without assistance: ability to sit or stand for extended periods of time, to move freely around the campus and community, hear in a conversational voice at a distance of 10 feet and on the telephone, ability to speak clearly, lift up to 15 pounds, to bend, stoop, reach, etc., as required to perform responsibilities. Ability to drive vehicle and dexterity required to perform keyboard functions.
C. **COORDINATOR OF THE FEDERALLY FUNDED UPWARD BOUND PROGRAM**

**POSITION DESCRIPTION:** Under the direction of the Dean of Student Affairs and works closely with the Director of TRIO programs. The Coordinator of the Upward Bound Program is responsible for the implementation and coordination of all activities for the federally funded Upward Bound Program in accordance with U.S. Department of Education regulations.

**ESSENTIAL DUTIES/FUNCTIONS:**
- Coordinate the implementation of the Upward Bound, which serves low-income and potential first generation college students in targeted high schools in Compton, Lynwood and Paramount communities.
- Assist in planning and implementation of the Upward Bound academic year instructional program and residential summer components.
- Assist in planning and implementation of the objectives and activities of the Upward Bound Program as defined by the U.S. Department of Education.
- Accountability for Upward Bound budgetary expenditures.
- Responsible for the recruitment of Upward Bound prospective participant’s from targeted high schools; review prospective participant’s applications, verifies prospective participant’s eligibility; and the final selection and placement of prospective participants. In addition, insure proper student documentation is attained as required by the federal government.
- Coordinate the counseling/advising and academic placement activities related to Upward Bound eligible students.
- Develop and implement educational, career, social and cultural programs for Upward Bound participants.
- Organize and chair Upward Bound staff meetings and serve as program liaison to meetings with other TRIO program managers.
- Plan and participate in the publicizing of the Upward Bound’s philosophies, goals and services to the El Camino College Compton Center faculty and staff.
- Make presentations to and develop relationships with schools, community agencies, postsecondary institutions, and other community resources to make known the goals of the program.
- Provide ongoing training to all Upward Bound staff.
- Establish and maintain communication with other TRIO Programs that target the same schools.
- Conduct evaluations of Upward Bound program activities.
- Supervise the preparation and submission of all reports and documentation that are disseminated to the U.S. Department of Education.
- Assist in the recruitment, orientation and supervision of Upward Bound staff.
- Coordinate and supervise data collection and compiling of data for project reports and evaluation. Included but not limited to students enrollment in postsecondary education.
- Implement and coordinate a process to track current and former Upward Bound participants.
- Assume other duties and responsibilities as assigned by the Dean of Student Affairs or the Director of TRIO programs.

**REQUIRED QUALIFICATIONS:**
- Bachelor’s degree
- Experience working with low income, first generation students historically disadvantaged high school students.
- Three (3) years directly related full-time experience.

**DESIRABLE QUALIFICATIONS:**
- Administrative and managerial experience preferably with TRIO or Educational Equity programs.
- Knowledge of federal categorical program regulations (EDGAR), guidelines, and compliance procedures, and budgets.
- Demonstrate the knowledge and ability to plan, coordinate, and implement activities; provide academic advising, and career development services for college bound students.
- Ability to maintain accurate and effective student activities/counseling documentation as required by the U.S. Department of Education.
- Knowledge and/or experience providing tutorial services in group and individual settings.
- Good interpersonal, verbal and written communication skills.
- Experience in budget planning and management a must.
- Experience with school/community and college partnerships preferred.
- Ability to work with College personnel.
- Strong communications skills (including the ability to present effectively).
- Proficient use of computer applications.
- Knowledge of evaluation techniques, and computerized data systems.
- Must have available and reliable personal transportation, a valid driver’s license, and willingness and ability to travel extensively in the target area.

**PHYSICAL REQUIREMENTS:**
With or without assistance: ability to sit or stand for extended periods of time, to move freely around the campus and community, hear in a conversational voice at a distance of 10 feet and on the telephone, ability to speak clearly, lift up to 15 pounds, to bend, stoop, reach, etc., as required to perform responsibilities. Ability to drive vehicle and dexterity required to perform keyboard functions.
D. COORDINATOR OF THE FEDERALLY FUNDED UPWARD BOUND/MATH SCIENCE PROGRAM

POSITION DESCRIPTION: Under the direction of the Dean of Student Affairs and works closely with the Director of TRIO programs. The Coordinator of the Upward Bound/Math Science Program is responsible for the implementation and coordination of all activities for the federally funded Upward Bound/Math Science Program in accordance with U.S. Department of Education regulations.

ESSENTIAL DUTIES/FUNCTIONS:

• Coordinate the implementation of the Upward Bound/Math Science, which serves low-income and potential first generation college students in targeted high schools in Compton, Lynwood and Paramount communities.
• Assist in planning and implementation of the Upward Bound/Math Science academic year instructional program and residential summer components.
• Assist in planning and implementation of the objectives and activities of the Upward Bound/Math Science Program as defined by the U.S. Department of Education.
• Accountability for Upward Bound/Math Science budgetary expenditures.
• Responsible for the recruitment of Upward Bound/Math Science prospective participant’s from targeted high schools; review prospective participant’s applications, verifies prospective participant’s eligibility; and the final selection and placement of prospective participants. In addition, insure proper student documentation is attained as required by the federal government.
• Coordinate the counseling/advising and academic placement activities related to Upward Bound/Math Science eligible students.
• Develop and implement educational, career, social and cultural programs for Upward Bound/Math Science participants.
• Organize and chair Upward Bound/Math Science staff meetings and serve as program liaison to meetings with other TRIO program managers.
• Plan and participate in the publicizing of the Upward Bound/Math Science’s philosophies, goals and services to the El Camino College Compton Center faculty and staff.
• Make presentations to and develop relationships with schools, community agencies, postsecondary institutions, and other community resources to make known the goals of the program.
• Provide ongoing training to all Upward Bound/Math Science staff.
• Establish and maintain communication with other TRIO Programs that target the same schools.
• Conduct evaluations of Upward Bound/Math Science program activities.
• Supervise the preparation and submission of all reports and documentation that are disseminate to the U.S. Department of Education.
• Assist in the recruitment, orientation and supervision of Upward Bound/Math Science staff.
• Coordinate and supervise data collection and compiling of data for project reports and evaluation. Included but not limited to students enrollment in postsecondary education.
• Implement and coordinate a process to track current and former Upward Bound/Math Science participants.
• Assume other duties and responsibilities as assigned by the Dean of Student Affairs or the Director of TRIO programs.

REQUIRED QUALIFICATIONS:

• Bachelor’s degree
• Experience working with low income, first generation students historically disadvantaged high school students.
• Three (3) years directly related full-time experience.

DESIRABLE QUALIFICATIONS:

• Administrative and managerial experience preferably with TRIO or Educational Equity programs.
• Strong background in math and science curricula.
• Knowledge of federal categorical program regulations (EDGAR), guidelines, and compliance procedures, and budgets.
• Demonstrate the knowledge and ability to plan, coordinate, and implement activities; provide academic advising, and career development services for college bound students.
• Ability to maintain accurate and effective student activities/counseling documentation as required by the U.S. Department of Education.
• Knowledge and/or experience providing tutorial services in group and individual settings.
• Good interpersonal, verbal and written communication skills.
• Experience in budget planning and management a must.
• Experience with school/community and college partnerships preferred.
• Ability to work with College personnel.
• Strong communications skills (including the ability to present effectively).
• Proficient use of computer applications.
• Knowledge of evaluation techniques, and computerized data systems.
• Must have available and reliable personal transportation, a valid driver’s license, and willingness and ability to travel extensively in the target area.

PHYSICAL REQUIREMENTS:
With or without assistance: ability to sit or stand for extended periods of time, to move freely around the campus and community, hear in a conversational voice at a distance of 10 feet and on the telephone, ability to speak clearly, lift up to 15 pounds, to bend, stoop, reach, etc., as required to perform responsibilities. Ability to drive vehicle and dexterity required to perform keyboard functions.
HRD4. Classified Personnel

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees.

A. Reinstatement
1. Mr. Jose Escotto, Instructional Associate, Range 22, Step D, Math & Science, Academic Affairs Area, effective January 3, 2007.

B. Leave of Absence

C. Working out of Classification
1. Ratification -- Mr. David Yang, Accounting Technician, Range 22, Step F, to Accountant, Range L, Step 1, Business Office, Administrative Affairs Area, effective July 1, 2006 through September 8, 2006 and October 16, 2006 until position is filled.

D. Limited Term Employment
1. Ratification -- Mr. Jose Escotto, Instructional Associate, Range 22, Step D, Math/Science, Academic Affairs Area, effective November 27, 2006 through December 14, 2006.

E. Employment
5. **TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

1. Ratification -- Raney Cross – $12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2006 through December 15, 2006, Student Support Services Program, Student Services Area, to provide tutorial services for Student Support Services, degree receipt rate change.

2. Ratification -- Wendy Sparrow – $8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 25, 2006 through December 15, 2006, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Center, degree receipt rate change.

3. Ratification -- Nancy Torres - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 30, 2006 through December 15, 2006, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Center.

4. Darius Anderson – $7.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

5. Donicka Baker – $8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2007 through June 8, 2007, Reading Center, Academic Affairs Area, to assist students in Reading Center.

6. Dorothera Branham - $7.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2007 through June 8, 2007, Reading Center, Academic Affairs Area, to assist students in Reading Center.

7. Ijeoma Dinneya - $7.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

8. Mandy Kronbeck - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

9. Uche Maduagwu - $10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

10. Emily Monge - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
11. Georgia Moten - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

12. Gloria Salas - $9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with counseling, appointments and the Compton Center Registration Help-Line.

13. Norma Sanchez - $9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with registration in the Assessment Center.

14. Deborah Smith - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

15. Wendy Sparrow - $8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

16. Carlos Tinoco - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

17. Nancy Torres - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

18. Robert Wilkins - $20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

19. Dana Williams - $9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with Winter and Spring registration.

20. Kimberly Williams - $9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with counseling, appointments and the Compton Center Registration Help-Line.
COMPTON COMMUNITY COLLEGE DISTRICT
RESOLUTION REGARDING THE DISCONTINUANCE OF THE CLASSIFIED POSITION OF UTILITY MAINTENANCE/EVENT SUPERVISOR; CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEE

RESOLUTION NO. 06/07-121206A

WHEREAS, pursuant to Education Code section 71093, Board of Governors of the California Community Colleges Resolution No. 2006-1, and Executive Order of the Chancellor of California Community Colleges No. 2006-1, both the Board of Trustees and the Personnel Commission of the Compton Community College District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

WHEREAS, the Special Trustee of Compton Community College District has determined in evaluating anticipated income and expenditures for the 2006-2007 fiscal year that the best interests of this community college district would be served by the elimination of a certain classified position and based upon such elimination of position, a classified employee will accordingly be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

WHEREAS, as a separate and independent cause of layoff, it is the determination of the Special Trustee in analyzing and balancing educational priorities and the operational needs of the Compton Community College District that it is necessary to eliminate a classified position, so that a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

WHEREAS, the classified position referred to herein is the position of Utility Maintenance/Event Supervisor (8 hours per day/12 months per year);

NOW, THEREFORE, IT IS RESOLVED AND ORDERED by the Special Trustee as follows:

1. The services being performed in the classified position set forth hereinabove shall be discontinued and eliminated and, as a result of said action, a classified employee shall be laid off;

2. As a result of a determination of the Special Trustee in analyzing and balancing educational and operational priorities, a classified position must be eliminated and a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127, and the classified employee serving within the classification listed hereinabove shall be laid off pursuant to Education Code sections 88017, 88117, and 88127;

3. Said discontinuance and elimination of the classified position referred to herein shall become effective upon the close of business on January 31, 2007; and

4. The Chief Executive Officer of the Compton Community College District or her designee is directed to give written notice of layoff to the affected classified employee. Such
notice shall inform the employee of displacement or bumping rights (if any) and reemployment rights as specified in applicable provisions of the California Education Code and as set forth in section 60.800 of the Rules and Regulations of the Classified Service as adopted by the Personnel Commission.

I hereby adopt the foregoing Resolution on this 12th day of December, 2006 at Compton, County of Los Angeles, California.

____________________________________
Thomas E. Henry
Special Trustee
Compton Community College District
COMPTON COMMUNITY COLLEGE DISTRICT
RESOLUTION REGARDING THE DISCONTINUANCE OF THE CLASSIFIED POSITION OF ASSOCIATE VICE PRESIDENT COLLEGE OPERATIONS; CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEE

RESOLUTION NO. 06/07-121206B

WHEREAS, pursuant to Education Code section 71093, Board of Governors of the California Community Colleges Resolution No. 2006-1, and Executive Order of the Chancellor of California Community Colleges No. 2006-1, both the Board of Trustees and the Personnel Commission of the Compton Community College District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

WHEREAS, the Special Trustee of Compton Community College District has determined in evaluating anticipated income and expenditures for the 2006-2007 fiscal year that the best interests of this community college district would be served by the elimination of a certain classified position and based upon such elimination of position, a classified employee will accordingly be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

WHEREAS, as a separate and independent cause of layoff, it is the determination of the Special Trustee in analyzing and balancing educational priorities and the operational needs of the Compton Community College District that it is necessary to eliminate a classified position, so that a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

WHEREAS, the classified position referred to herein is the position of Associate Vice President College Operations (8 hours per day/12 months per year);

NOW, THEREFORE, IT IS RESOLVED AND ORDERED by the Special Trustee as follows:

1. The services being performed in the classified position set forth hereinabove shall be discontinued and eliminated and, as a result of said action, a classified employee shall be laid off;

2. As a result of a determination of the Special Trustee in analyzing and balancing educational and operational priorities, a classified position must be eliminated and a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127, and the classified employee serving within the classification listed hereinabove shall be laid off pursuant to Education Code sections 88017, 88117, and 88127;

3. Said discontinuance and elimination of the classified position referred to herein shall become effective upon the close of business on January 31, 2007; and
4. The Chief Executive Officer of the Compton Community College District or her designee is directed to give written notice of layoff to the affected classified employee. Such notice shall inform the employee of displacement or bumping rights (if any) and reemployment rights as specified in applicable provisions of the California Education Code and as set forth in section 60.800 of the Rules and Regulations of the Classified Service as adopted by the Personnel Commission.

I hereby adopt the foregoing Resolution on this 12th day of December, 2006 at Compton, County of Los Angeles, California.

Thomas E. Henry  
Special Trustee  
Compton Community College District
WHEREAS, the Board of Trustees of the Compton Community College District took action on April 25, 2006, to eliminate positions in the classified service because of lack of funds, and to lay off classified employees serving in the affected positions in the classified service because of lack of funds.

WHEREAS, the Board of Trustees finds and determines that it is necessary to reinstate, effective December 13, 2006, the following classified positions that were eliminated:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Number of Full Time Equivalent (F.T.E.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Associate</td>
<td>1</td>
</tr>
<tr>
<td>Utility Maintenance Worker</td>
<td>1</td>
</tr>
</tbody>
</table>

WHEREAS, the Special Trustee finds and determines that the classified employees who were laid off from the reinstated positions in the classified service have a preferential right to reemployment and must be offered reemployment in the reinstated positions in preference to new applicants, pursuant to Education Code section 88117.

NOW THEREFORE, BE IT RESOLVED that the following positions in the classified service be reinstated effective December 13, 2006:

<table>
<thead>
<tr>
<th>Classification</th>
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<tr>
<td>Utility Maintenance Worker</td>
<td>1</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that Administration offer reemployment in the reinstated positions in the classified service to the classified employees who were laid off from the positions in preference to new applicants.

I hereby adopt the foregoing Resolution on this 12th day of December, 2006 at Compton, County of Los Angeles, California.

_____________________________________________________________
Thomas E. Henry
Special Trustee
Compton Community College District