



## **Board Agenda**

**Compton Community College District  
1111 E. Artesia Blvd., Compton, CA 90221**

Closed Session to Commence at 12:00 noon

Open Session to Commence at 4:00 PM

**Tuesday, December 12, 2006**

**District Board Room**

**1111 E. Artesia Boulevard**

**Compton, California 90221**

- I. Call to Order at 12:00 noon**
- II. Roll Call**
- III. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- IV. Recess to Closed Session for Discussion and/or Action on the following items in accordance with the Brown Act, Government Code Section 54950 et seq., and the Education Code and pursuant to Government Code Section 54954.5**
  - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
    1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
      - a. Arroyo vs. Compton CCD
      - b. Compton CCD vs. U.S. Department of Education
      - c. Greene vs. Compton CCD
      - d. Joiner vs. Compton CCD
      - e. Roach vs. Compton CCD
      - f. Washington vs. Drummond
      - g. Washington v. Compton CCD

h. Wilson v. Compton CCD

**B. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION:**

1. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(A): five cases
2. Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(1) and (3)(C) the following claims or complaints:
  - a. Archuleta Vs. Compton CCD
  - b. Bonds vs. Compton CCD
  - c. Ross vs. Compton CCD
  - d. Carlock vs. Compton CCD
  - e. Roach vs. Compton CCD
  - f. Boroudjerdi vs. Compton CCD
  - g. Ghafelebashi vs. Compton CCD
  - h. Villalobos vs. Compton CCD
  - i. Zapien vs. Compton CCD

**C. INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (C) OF SECTION 54956.9:** three cases

**D. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO SECTION 54957.6:**

1. Agency designated representative: Dr. Doris Givens, Chief Executive Officer  
Employee organizations: Compton Community College Federation of Employees, Certificated Unit
2. Agency designated representative: Dr. Doris Givens, Chief Executive Officer  
Employee organizations: Compton Community College Federation of Employees, Classified Employees

**E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:**

Three cases

**F. PUBLIC EMPLOYEE EMPLOYMENT:**

None

**V. Reconvene to Open Session at 4:00 PM**

**VI. Roll Call**

**VII. A Reflective Moment**

**VIII. The Pledge of Allegiance**

**IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1**

**X. Reports from Representatives and Employee Organizations**

- A. Student Trustee Report – Vacant
- B. Faculty Representative Report – Carol Sandvik
- C. Classified Representative Report – Vacant
- D. Academic Senate President Report – Saul Panski
- E. CCCDFE Certificated Employees Report – Rodney Murray
- F. CCCDFE Classified Employees Report – Joseph Lewis
- G. Confidential/Supervisory Representative Report – Roy Patterson
- H. Associated Student Body Report – Hilda Gaytan

**Pubic Hearing  
5:00 PM**

- A. Opportunity for members of the public to comment on the Compton Community College District’s initial proposal for the 2006-2007 contract re-opens negotiation with the Compton Community College Federation of Employees (Certificated Unit)
- B. Opportunity for members of the public to comment on the Compton Community College District’s initial proposal for 2006-07 negotiations with the Compton Community College Federation of Employees (Classified Unit)

**XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Matters (including Closed Session Items)**

**XII. Information/Presentation by Chief Executive Officer**

- A. Authorizes the CEO to issue an RFP for Parking Management
- B. Presentation by Fiscal Affairs Office regarding 2005-06 budget
- C. Monthly status report on enrollment, recruitment, retention and financial aid.
- D. Other

**XIII. Special Trustee's Report/Discussion**

**XIV. Approval of Minutes of November 28, 2006**

**XV. Consent Agenda**

- A. Acceptance of Donation from DGS/Interagency Support Division – Property Reuse Program to the Child Development Center

COMPUTERS	2	ADULT CHAIRS	3
MONITOR	1	LOT ASSORTED STORAGE UNITS	12
PRINTER	5	LOT PHONE SYSTEM EQUIPMENT	3
LOT CHILDRENS CHARS	48	LOT SLEEPING COTS	35
TRICYCLE	1	13 IN TV COMBO	1
LOST MISC PLAY EQUIPMENT/FURNITURE	7	DEEP FREEZER	1
LAMINATING MACHINE	1	COMPUTER SYSTEMAX	1
BOOKBINDING MACHINE	1	FAX MACHINE	1
CLASSROOM TABLES	6	CABINET	1
CLASSROOM TABLES	6		

**XVI. Discussion/Action Agenda**

**A. Business Services Actions**

- BSD 1 Purchase Orders and Blanket Purchase Orders for November 2006
- BSD 2 Agreements/Contracts
1. Agreement – Gaston A. Green to Assist in Financial Aid Reimbursement
  2. Agreement – Ester Villa to Provide Services with Foster Care Education Relative Care Training for the KEPS Program
  3. Agreement – Maria Dickson to Provide Services as a Certified Trainer for the Foster Care Relative Caregiver Program
  4. Agreement – Charles Johnson to Conduct a Series of Workshops for the Foster Care Program
  5. Agreement – Sergio Sotelo to Provide Services for Title V
  6. Amended Agreement – Los Angeles County of Education PC Products
  7. Agreement – Professional Personnel Leasing, Incorporated, for Finders Fee – Dr. Mary Callahan
  8. Addendum to Agreement XAP Corporation
  9. Agreement – Documents for Signature/Delinquent Tax Financing Program
  10. Amendment to Agreement - FCMAT Management Assistance Team Study Agreement dated April 17, 2006 and to be amended as of November 27, 2006
  11. Memorandum of Understanding – The Special Trustee authorizes the Chief Executive Officer of the Compton Community College District to enter into a Memorandum of Understanding, consistent with the attached document. The Special Trustee also authorizes

the CEO to subsequently execute a formal contract with the El Camino Community College District for the operation of a student bookstore at the Compton Center on such terms as the parties may agree to.

12. Agreement between Compton Community College District and Peter J. Landsberger to serve as an Advisor to the Special Trustee.

**BSD 3 Facilities Planning and Development Routine Report -- Measure CC - Prop. 39 Projects:**

1. Change Order #6 Child Development Center Project (Bid Package #6)
2. Change Order #9 Learning Resource Center Project (Bid Package #7)
3. Change Order #6 Learning Resource Center Project (Bid Package #17)
- ~~4. Change Order #6 Learning Resource Center Project (Bid Package #17)~~
- ~~4. Change Order #6 Learning Resource Center Project (Bid Package #17)~~
- ~~4.5. Change Order #9 Learning Resource Center Project (Bid Package #12)~~
- ~~5.6. Final Acceptance of Work for Angeles at the Learning Resource Center Project (Bid Package #20)~~
- ~~6.7. Final Acceptance of Work for Crew at the Learning Resource Center Project (Bid Package #1)~~
- ~~7.8. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)~~
- ~~9. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)~~
- ~~8.44. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #1)~~
9. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #3)
- ~~10.12. Final Acceptance of Work for ISEC at the Child Development Center Project (Bid Packages #7, 9 and 15)~~
- ~~11.13. Final Acceptance of Work for DNAM at the Child Development Center Project (Bid Package #17)~~
- ~~12.14. Contract – Barnhart/Black IPO~~
13. Change order #10 Learning Resource Center Project (Bid Package #7)
14. Final Acceptance of Work for MINCO at the Child Development Center Project (Bid Package #19)

**B. Human Resources Actions**

- HRD 1 Management Employment and Personnel Action
1. Appointment of Dr. Mary Callahan as Interim Dean, Academic Affairs
  2. Special Assignment for Ms. Elizabeth Martinez
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 New and Revised Classifications for Classified Positions
- HRD 4 Classified Personnel
- HRD 5 Temporary Non-Classified Service Employees

**C. Instructional Services Actions -- None**

**D. Resolutions**

1. Resolution Regarding Discontinuance of Classified Positions
  - A. Utility Maintenance/Event Supervisor
  - B. Associate Vice President of College Operations
2. Resolution to Reinstate Classified Positions
3. Resolution for LACOE – Certification of Signatures

**XVII. Next meeting date: Tuesday, January 23, 2007**

Closed session begins at 12:00 noon

Open session begins at 4:00 PM

**XVIII. Adjournment**

*Please note: All support documents/attachments to the board agenda of this board meeting is available in a binder at the back of the meeting room. If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown in the Special Trustee's Office (310) 900-1600, Ext. 2274. Thank you!*

# COMPTON COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, November 28, 2006

### MINUTES

- I. Closed Session of the Board of Trustees was called to order at 12:04 p.m.
- II. Roll Call  
Members Present:
  - Thomas Henry, Special Trustee
  - Dr. Doris Givens, Provost CEO
- III. Requests to address the Board of Trustees – Closed Session Agenda Matters
- IV. Recess to Closed Session for Discussion and/or Action in accordance with the Brown Act, Government Code Section 54950 et.esq., and the Education Code and pursuant to Government Code Section 54954.5.
- V. Reconvene to Open Session of the Board of Trustees at 4:08 p.m.
- VI. Roll Call  
Members Present:
  - Thomas Henry
  - Dr. Doris Givens
- VII. A Reflective Moment – Dr. Willie O. Jones
- VIII. Pledge of Allegiance – All
- IX. Report of Actions Taken in Closed Session
  - Settlement Agreements for Irma Archuleta, Ronald Wilson
  - Approved by Special Trustee Henry.

No other reportable action.
- X. Reports from Representatives and Employee Organizations
  - A. Faculty Representative Report – Carol Sandvik
  - B. CCCDFE Certificated Employees Report – Rodney Murray
  - C. CCCDFE Classified Employees Report – Joseph Lewis
  - D. Associated Student Body Report – Hilda Gaytan

### **PUBLIC HEARING**

The Public Hearing commenced at 5:09 p.m. Those in attendance who requested to speak are listed below:

Saul Panski: “Mr. Henry, Dr. Givens, members of the faculty and community, I’m sorry I missed my regular spot on the agenda, and what I’m going to address is the about the Public Hearing, but is a broader issue and it is about the lack of information available to the community and to the staff and faculty.

“You have distributed a six-page Board Agenda, but none of the contents that you are going to deliver are included in that Agenda. This is contrary to past practices of the 28 years that I have been here. It is impossible for the community or staff to speak on any of the items before you tonight because we have not seen the detailed transactions that you are going to vote on tonight. Now I understand that you have put the Agenda on the web-site and that is a good start. But if the idea is to emulate El Camino, you must know that when El Camino posts its agenda it is the complete agenda with all the action items that the Board is about to vote on. How can we speak to an item on certificated hiring when we don’t know who or what you’re going to hire. How can we even speak to the contract when we don’t even know what the District terms of the Reopeners are? And having one notebook in the back of the room and expecting the entire district of 250 thousand people to go to one notebook is ridiculous.

“So I’m going to request – I even wonder, actually if you can legally proceed to take any action without having provided this information to the community or the staff. So I want to raise that question – you have a lawyer, I guess – so I’m going to raise that question so he can rule on that. In the future I sincerely hope that you provide the entire Agenda on line, at least twenty-four hours in advance, at El Camino, I believe – and Ann can speak to that –it’s twenty-four or forty-eight hours, so that people will know and bring an informed discussion to you. And second, that you provide a number of hard copies for those people that do not have computer access. OK. And they need to be able to make their voices heard too”.

Royce Esters: “My name is Royce Esters and I’m the president of the National Association for Equal Justice in America. We are very concerned about Compton. Concerned Citizens is our organization and we were one of the first to write a letter to State about Compton College. We feel that just must prevail in the city of Compton, especially at this college. And injustice must stop. We we’re saying is that the system of unemployment, welfare and the prison system is something that we’re very concerned about.

“We’re also concerned about unfair labor practices under Title VII of the EOC. We feel that employees here at Compton should get the same as the ones at El Camino. In other words, if they are being treated fair, we hope that ones being treated fair at El Camino, need to be treated fair at the Compton Center. We feel, in the civil rights group, that – we’re concerned a lot of the young people may not want to go to Yale or Harvard or such, but the vocational skills here are



very important. We need more mechanics, more plumbers, we need more contractors, and I feel that a lot of times, that when you're not going to go further then Compton is very important, because of the vocational skills here.

And I feel that as a civil rights group we're very concerned about justice, as well as injustice. And as a civil rights group we're actually calling some of our members, and we're going to have a newsletter to have more people in the city of Compton, and we're encouraging them to come to the college. I feel that's a good thing to do here for the college. I know that is very important because the more people we have enrolled here the better it is. And I always have emphasized getting vocational skills here. I have a tax accountant in the city of Compton for 42 years and I started here at Compton College. And as an alumni I am very concerned about the college. I think more alumni should become involved and work together to help the college. We know if we don't have education – we spend \$30,000 for a man in the prison system, but we won't spend \$5,000 for an education, and I'm very concerned about that”.

Special Trustee Henry: “Thank you very much for your comments”.

Joseph Lewis: “My name is Joseph Lewis and I live at 808 N. Sloan Avenue in Compton, California 90221. The reason why I'm going to make a comment here is because I think I need to speak for those employees who work here that are citizens of Compton that have some serious feelings about how they are paid here at Compton Community College. I just want to ask you did you know ---”

Special Trustee Henry: “Mr. Lewis I'm sorry to interrupt you, but I want to make sure that you're tying your comments appropriately to the public hearing relative to the two items.”

Joseph Lewis: “Relative to the Sunshine items?”

Special Trustee Henry: “Yes.”

Mr. Lewis: “Did you know that a classified employee at Compton Community College cannot afford to live independently? That is, to pay a car note, pay rent, clothes, care for children – we cannot live independently with the pay at Compton Community College. Most of the classified people here are because we are committed to the institution and we're committed to the community. But if we did not have a significant other – if we didn't have somebody else to live with, there's no way that we could keep our clothes clean and come to work looking vibrant like you want us to look, every day or pay for gas to come to work every day. We just don't get paid like that. And I think that now that we're being asked to perform to the level of El Camino that we should be taken in serious consideration to being paid in parity with El Camino.

“For years they have been playing around with COLA. COLA has been given to the institution to pass on to classified and faculty. For years the institution has chosen not to do this. Also, there

are people that have been working here for ten or twelve years and there is no light at the end of the tunnel for them, because they have reached the top step. They can't go any further. That means they will be taking home \$1100 to \$1200 every two weeks for the rest of their working life here at Compton Community College. You know its getting quite expensive to live and I know there are no administrators here that would accept a job, let alone work a job that pays them net \$1150 every two weeks. You cannot send your child to college with that type of pay. Now in the past we realize why some of the decisions were made to keep us down, on somewhat of a plantation environment. Keep us wanting; pay us just enough to keep us wanting more to keep us working more. But that has to stop. This is a new era. And classified, as well as, faculty, needs to be seriously considered for the work and the commitment that we have shown this institution for so many years.

“So, I'm just asking, that as we approach these negotiations, that you have an open mind, a fair mind and take into consideration that most of the citizens that work here are citizens of the community and there is an economic impact on how much money we earn and how much money we spend in the economic vibrance of this community. So, I'm just asking you to go into negotiations thinking about – ‘if my daughter worked here at Compton College would I be satisfied with my daughter going to school getting a bachelor's degree, a master's degree, making \$1150 every two weeks?’ And I know a lot of people would say, well if you're not making enough money and you don't like it go get a job somewhere else. I don't want to get a job anywhere else. I want to work here. But I want to be paid for all the time I've spent here; all the commitment and effort I've demonstrated on a daily basis and all the other classified members want that too. You want to smile in our face when we're dealing with students – well we can smile when we have money in the bank. We're all one paycheck from homelessness. And don't let IRS or somebody else crop up and say you owe us money, then we are homeless. So we need to break that trend, and as a citizen of Compton, I would just like to see that changed.”

Rodney Murray: “I can speak as a citizen of Carson – I live in that district that votes and that's taxed for Compton. But I'd like to make the request that Dr. Flemming has asked for – how long has it been since you asked for, Dr. Flemming, the budget report?”

Dr. Flemming: “Seven weeks.”

Mr. Murray: “Seven weeks. Can we have that? Please. You owe us that. That's a public document. You need to give it to us. We need to have that because in order to negotiate those items that we have in Item A, we need to have those documents. But even still, they are public documents. We need to have those documents so we can have a logical and fair negotiation team that makes sense. And not pulling numbers out of the air. So if you can provide those to use at your earliest convenience – we'd like to have it tomorrow if we can get it. We know you're going to do the right thing when we begin negotiations. Thank you.”

Lorraine Cervantes: “Lorraine Cervantes, 425 South Oleander; taxpayer – I live and vote in this District. Elected Board members make \$240. Is it true that you make \$200,000 a year? All this money we’re spending on these outsiders and we make \$240 less taxes a month. You make the decisions – you don’t live here; you don’t vote here; you have no interest here – but you make all that money plus benefits. But you can’t pay our people reasonable salaries commiserate to what other people make. They FCMAT and Accreditation talk about how much money our president makes, but you make more than our president that we had before you got here. Something is not right about that. It’s good enough for the people who came from outside, but not good enough for the people that we already had here.

El Camino wants to call all the shots. They screwed-up the business office. They screwed-up Human Resources. And they make more money when our people don’t make any money. If we have to dance to their music then we ought to get the same amount of money, to say nothing of respect. And the whole hearing – I don’t know what we pay this man for – the whole hearing is unconscionable that the people who are expected to come and speak were not privy to the information in time to peruse it and to have intelligent input and questions about it. I have never been to a hearing in my life where it wasn’t first – more than the subject was given, an overview of what the hearing was about before being asked to speak. Where did you guys come from that you don’t know that? I was smarter than that when I was stupid!”

Special Trustee: “Are there any other public comments relative to the two items on the public hearing? If not the public hearing is closed.”

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Matters

Those in attendance who requested to speak and whose signatures were legible are listed below:

Dr. Willie O. Jones  
Ms. Lorraine Cervantes  
Mr. Nehasi Lee  
Ms. Marie Hollis

XII. Information/Presentation by Chief Executive Officer

- E. CCCD Consultant Agreement Template – Dr. Givens
- F. Presentation by Fiscal Affairs Office regarding 2005-06 budget – Reuben James
- G. Monthly Status Report on Enrollment Recruitment, Retention and Management – Keith Curry
- H. Status Report on the new Library/Learning Resource Center – k
- I. Status Report on Bookstore and Cafeteria
- J. Status Report on Financial Aid – Keith Curry
- K. Status Report on Facilities Maintenance Task Force

- L. Presentation of TRIO Programs – Macheo Shabaka. History/Purpose of Upward Bound, Upward Bound Math and Science, and Talent Search. Video presentation; introduction of students who participated in the summer programs.
- M. Other

XIII. Reports From Representatives and Employee Organizations

- A. Faculty Representative Report – Carol Sandvik
- B. CCCFE Certificated Employees’ Report – Rodney Murray
- C. CCCFE Classified Employees’ Report – Joseph Lewis
- D. Associated Student Body Report – Hilda Gaytan

XIV. Minutes of October 24, 2006 (Amended; page 2, add title of Provost/CEO to Dr. Givens’ name)

**Item Moved and Approved by Special Trustee Henry as amended.**

XV. Consent Agenda

- BSD 1 Purchase Orders and Blanket Purchase Orders for October 2006
- CEO 1 Authorization to the Chief Executive Officer to Terminate Consultant Contract Agreement with James Todd and Associates
- CEO 2 Authorization to the Chief Executive to execute a consultant agreement with Gaston Green to provide financial aid related services

**Items Moved and Approved by Special Trustee Henry**

XVI. Discussion/Action Agenda

- BSD 2 Agreements/Contracts
  1. Ratification – Agreement with Savanjoy Financial Services for ASB Accounting and Financial Reporting
  2. Amendment to the Agreement with Savanjoy Financial Services approved on July 25, 2006 for Rate Change
  3. Agreement with Dr. Hal Bateman to provide services in Enrollment Management
  4. Agreement with Edward Grice to provide Strategic Planning Services for the Compton Community College District Foundation as part of the Capacity Building Goal under Title V
  5. Ratification – Agreement with Headinghome to provide DJ and Photography for ASB activity
  6. Agreement with Vavrinek, Trine, Day & Co., LLP (VTD) to conduct Bond Audit
  7. Agreement with Rhythm Interactive, Inc. to provide the Compton Community College District Foundation with Website Management as part of the Resource Development Goal under Title V

8. Ratification -- Agreement with Skyy D. Fisher to provide services for Early Start to Emancipation Preparation (ESTEP) Youth with emphasis on Independent Living Skills
9. Ratification -- Agreement with April McLaghlin to provide services for the foster parents Partnering for Safety and Permanence Model Approach to Partnerships in Parenting (PS MAPP)
10. Ratification -- Agreement with Donna M. Jones to provide services for the Foster Care Education Training Program
11. Ratification -- Agreement with Brenda Parks to provide services to training parents who serve children with severe emotional problems.
12. Ratification -- Agreement with Devin Jones to conduct a series of five Modules of Independent Living Skills Training Classes for Foster Youth from ages 16 to 18.
13. Ratification -- Agreement with Dione Washington to conduct a series of parenting workshops on Positive Discipline and other related activities for the Kinship Care Program.
14. Ratification -- Agreement with Jacquelyn Ervin to provide services for the Independent Living Skills Training Program for Foster Youth.
15. Ratification -- Agreement with LaJunda Richardson to provide services for the Independent Living Skills Training Program for Foster Youth
16. Ratification -- Agreement with Talbert Streets to provide services for the Independent Living Skills Training Program for Foster Youth
17. Ratification -- Agreement with Ebony Jones – Streets to provide services for the Independent Living Skills Training Program for Foster Youth on as-needed basis
18. Ratification -- Agreement with Alice Martin-Ray to provide ES MAPP Training
19. Ratification -- Agreement with Giselle Raines to provide services in Kinship Education, Preparation and Support (KEPS)
20. Ratification – Agreement with Mildred Hills to provide services as a trainer for the Relative Care Program
21. Ratification – Agreement with Bobbie Mays to provide services as a trainer for the Relative Care Program

**Items 1 – 21 Moved and Approved by Special Trustee Henry**

BSD 3 Annual Financial and Budget Report (Financial Report for FY 2005- 2006; Budget Report for FY 2006-2007) – Form CCFS – 311

BSD 4 Quarterly Financial Status Report – Form CCFS – 311Q

**Items BSD 3/4 Moved and Approved by Special Trustee Henry**

**BSD 5 Facilities Planning and Development Routine Report -- Measure CC –  
Prop. 39 Projects:**

1. Change Order #37 Learning Resource Center Project (Bid Package #5)
2. Change Order #38 Learning Resource Center Project (bid package #5)
3. Change Order #7 Child Development Center Project (Bid Package #7,9 & 15)
4. Change Order #15 Learning Resource Center Project (Bid Package #19)
5. Change Order #5 Learning Resource Center Project (Bid Package #2)
6. Change Order #6 Learning Resource Center Project (Bid Package #2)
7. Change Order #7 Learning Resource Center Project (Bid Package #2)
8. Change Order #8 Learning Resource Center Project (Bid Package #2)
9. Change Order #24 Learning Resource Center Project (Bid Package #10)
10. Change Order #25 Learning Resource Center Project (Bid Package #10)
11. Change Order #26 Learning Resource Center Project (Bid Package #10)
12. Final Acceptance Of Work For Cowelco at the Child Development Center Project (Bid Package #5)
13. Final Acceptance Of Work For Prescon at the Learning Resource Center Project (Bid Package #4)
14. Purchase of Furniture, Fixtures & Equipment (FF&E) For Learning Resource Center

**Items BSD 5 Moved and Approved by Special Trustee Henry**

**Human Resources Actions**

- HRD 1 Management Employment and Personnel Action -- none
- HRD 2 Academic Employment and Personnel Changes
- HRD 3 New and Revised Classifications for Classified Positions
- HRD 4 Classified Personnel
- HRD 5 Temporary Non-Classified Service Employees

**Items HRD 1-5 Moved and Approved by Special Trustee Henry**

- HRD 6 Presentation of and making public the Compton Community College District's initial proposal for the 2006-2007 contract re-opens negotiation with the Compton Community College Federation of Employees (Certificated Unit)
- HRD 7 Presentation of and making public the Compton Community College District's initial proposal for 2006-07 negotiations with the Compton Community College Federation of Employees (Classified Unit)

**Items HRD 6/7 information item only**

Special Trustee Henry: "The Initial Bargaining Proposals of the Compton Community College District have become a public record. The Initial Proposals will be posted in the same location where the agendas of the Board Meetings are posted so that the public has the opportunity of being informed of the Proposals as required by state law. No meeting and negotiating shall take place on the Initial Proposals until after the public has had the opportunity to express itself regarding the Initial Proposals. The public will have the opportunity to express itself at the next meeting of the Board of Trustees."

**Resolutions**

1. Resolution to enter into a transaction with the California Department of Education for the purpose of providing child care and development services to the District under contract agreement #CSCC-6083
2. Resolution to enter into a transaction with the California Department of Education for the purpose of providing Infant and Toddler Child Care Resource Program to the District under contract agreement #CCAP-6134
3. Resolution to enter into a transaction with the California Department of Education for the purpose of providing instructional materials for child development services to the District under contract agreement #CIMS-6197
4. Notice of Withdrawal from Schools Excess Liability Fund Joint Powers Authority
5. Temporary Borrowing between Funds 2006-2007
6. Resolution to Close Inactive Bank Accounts

**Resolutions 1-6 Moved and Approved by Special Trustee Henry**

**D. Next Scheduled Regular Meeting: December 12, 2006 - Closed Session: 12:00 Noon  
Open Session: 4:00 p.m.**

XVII. Adjournment – Meeting of November 28, 2006 adjourned at 6:55 p.m.

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*(Public Session to Commence at 4:00 p.m.)*  
1111 East Artesia Boulevard - Compton, California 90220

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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Reuben James, Director of Fiscal Affairs**

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**I. DISCUSSION /ACTION AGENDA  
A. Business Services Action**

**BSD 1. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS  
FOR NOVEMBER 2006.**



Run Date  
12/4/2006

**Compton Community College District**  
**BOARD OF TRUSTEES PURCHASE ORDER LISTING**  
**Meeting Date : 12-12-2006**

*Page 1 of 4*

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
<b>Fund :</b>	01	Unrestricted-Compton		
P0091231	Modern Imaging Solutions	Fiscal Services	General Office Supplies	\$173.20
P0091232	National TV Radio Time	Public Information	Multi Media Advertising	\$24,660.00
P0091233	Alice M. Mitchell	Student Affairs	General Office Supplies	\$108.25
P0091246	National Business Supply, Inc	Fiscal Services	General Office Supplies	\$517.98
P0091271	Office Supply Max	Transfer Center	General Office Supplies	\$292.48
P0091274	American Express	Board Of Trustees	Travel And Conference Exp	\$3,553.57
P0091275	United Parcel Service	Institutional Servic	Miscellaneous	\$93.90
P0091276	Federal Express	Institutional Servic	Miscellaneous	\$1,612.35
P0091277	Arrowhead Spring Water	Institutional Servic	Miscellaneous	\$1,257.27
P0091278	Yamada Service Center	Operations	Noninstructional Supplies	\$822.70
P0091280	United Rentals	Operations	Rents/ Leases And Repairs	\$1,378.85
P0091281	United Rentals	Operations	Rents/ Leases And Repairs	\$1,122.58
P0091283	City of Inglewood Pts Process	Campus Police Depart	Other Services And Expens	\$854.43
P0091284	Maverick Label.Com	Fiscal Services	General Office Supplies	\$483.75
P0091297	IC Computer Inc.	Financial Aid	General Office Supplies	\$1,516.60
P0091298	T.A.J. Office & School Supply	Presidents Office	General Office Supplies	\$1,800.03
P0091299	Holiday Inn	Administration	Travel And Conference Exp	\$129.00
P0091300	United States Treasury	Student Affairs	Other Services And Expens	\$255.00
P0091301	Colleen R. Edwards	Presidents Office	Hospitality	\$299.40
P0091302	Modern Imaging Solutions	Board Of Trustees	General Office Supplies	\$239.43
P0091310	California Pro Sports	Physical Education	Non-Instruct Supplies	\$9,723.93
P0091318	Thomas Henry	Board Of Trustees	Hospitality	\$122.22
P0091320	Dunn Edwards	Operations	Construction Material	\$1,728.53
P0091321	Vista Paint	Operations	Repairs Parts And Supplie	\$254.39
P0091322	Travelodge	Physical Education	Travel And Conference Exp	\$1,409.44
P0091323	College of the Desert	Physical Education	Travel And Conference Exp	\$350.00
P0091324	Mt. San Antonio College	Physical Education	Travel And Conference Exp	\$375.00
P0091325	GROSSMONT COLLEGE	Physical Education	Travel And Conference Exp	\$400.00
P0091350	We Care	Student Affairs	General Office Supplies	\$470.89
P0091375	Leonard Clark	Life Sciences	General Office Supplies	\$51.94
P0091378	George Ilagan	Physical Education	Contract Services	\$300.00
P0091379	George Adefeff	Physical Education	Contract Services	\$72.00
P0091380	Tino Perone	Physical Education	Contract Services	\$87.00
P0091386	Taikos.Com	Theatre/Dance	Instructional Supplies/Lo	\$1,768.20
P0091387	Reginald M. Hall	Administration	Travel And Conference Exp	\$698.21
P0091391	Darrell A. Smith	Physical Education	Contract Services	\$20.00
P0091392	Christian J. Chavarria	Physical Education	Contract Services	\$20.00
P0091393	Courtnei Houston	Physical Education	Non-Instruct Supplies	\$20.00
P0091394	Acquell M. Smith	Physical Education	Contract Services	\$20.00
P0091395	Tracey S. McNeil	Physical Education	Non-Instruct Supplies	\$150.00
P0091396	Tracey S. McNeil	Physical Education	Non-Instruct Supplies	\$150.00
P0091399	Raymond Plummer	Physical Education	Contract Services	\$89.00
P0091400	Lawrence Jarmon	Physical Education	Contract Services	\$89.00

Run Date  
12/4/2006

Compton Community College District  
BOARD OF TRUSTEES PURCHASE ORDER LISTING  
Meeting Date : 12-12-2006

Page 2 of 4

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0091401	Marlow Fitzgerald	Physical Education	Contract Services	\$89.00
P0091402	Lafon D. Thompson	Physical Education	Contract Services	\$89.00
P0091403	Michael C. Marsh	Physical Education	Contract Services	\$94.00
P0091404	Alex Szwed	Physical Education	Contract Services	\$89.00
P0091405	Luther Wilson	Physical Education	Contract Services	\$89.00
P0091406	Stan Domingues	Physical Education	Contract Services	\$94.00
P0091407	Raul Ruiz	Physical Education	Other Services And Expens	\$180.00
P0091408	Raul Ruiz	Physical Education	Other Services And Expens	\$180.00
P0091409	Dewaine Harris	Physical Education	Contract Services	\$89.00
P0091410	David J. Hardage	Physical Education	Contract Services	\$89.00
P0091411	Eric Abendroth	Physical Education	Contract Services	\$89.00
P0091412	Danny Ross	Physical Education	Contract Services	\$89.00
P0091413	W. S. Wilson	Physical Education	Contract Services	\$89.00
P0091414	Owen Seiver	Physical Education	Contract Services	\$94.00
P0091415	Fred Coffee	Physical Education	Contract Services	\$89.00
P0091416	R. K. Nimmons	Physical Education	Contract Services	\$72.00
P0091417	Juan Guzman	Physical Education	Contract Services	\$72.00
P0091418	Brian Beyzaee	Physical Education	Contract Services	\$87.00
P0091419	Miguel Rivas	Physical Education	Contract Services	\$72.00
P0091420	Martik Mirikian	Physical Education	Contract Services	\$87.00
P0091421	Ashbir Singh	Physical Education	Contract Services	\$72.00
P0091422	Tracey S. McNeil	Physical Education	Travel And Conference Exp	\$900.00
P0091427	Home Depot	Theatre/Dance	Instructional Supplies/Lo	\$998.07
P0091453	The Printing Factory	Student Affairs	General Office Supplies	\$265.21
P0091469	Allen Caveness	Physical Education	Non-Instruct Supplies	\$450.00
P0091470	Allen Caveness	Physical Education	Non-Instruct Supplies	\$150.00
P0091471	Allen Caveness	Physical Education	Non-Instruct Supplies	\$300.00
P0091472	Tracey S. McNeil	Physical Education	Other Services And Expens	\$450.00
P0091475	Computer 1 Products	Adminstration	General Office Supplies	\$316.01
P0091478	Ritel Communications, Inc.	Information Technolo	Contract Services	\$35,316.20
P0091483	Metronome Inc	Information Technolo	Contract Services	\$16,868.64
P0091484	Big D Floor Covering & Supplie	Operations	Repairs Parts And Supplie	\$788.95
P0091485	International Academy of Cosmotol	V.P. Academic Affair	Building Rental	\$28,744.50
P0091486	International Academy of Cosmotol	V.P. Academic Affair	Building Rental	\$20,217.00
P0091487	International Academy of Cosmotol	V.P. Academic Affair	Building Rental	\$27,073.50
P0091488	National Business Supply, Inc	Fiscal Services	General Office Supplies	\$1,553.93
P0091489	Modern Imaging Solutions	Fiscal Services	General Office Supplies	\$1,498.98
P0091499	California Pro Sports	Physical Education	Non-Instruct Supplies	\$1,521.35
P0091545	Compton Comm College Foundation	Campus Police Depart	Other Services And Expens	\$235.57
P0091554	T.A.J. Office & School Supply	V.P. Academic Affair	General Office Supplies	\$3,320.21
P0091556	Jpd Copier Products	V.P. Academic Affair	Repairs Noninstructional	\$2,500.00
P0091563	Computer 1 Products	Fiscal Services	General Office Supplies	\$616.86

**Fund 01 Total : 85**  
**\$205,619.50**

Run Date  
12/4/2006

**Compton Community College District**  
**BOARD OF TRUSTEES PURCHASE ORDER LISTING**  
**Meeting Date : 12-12-2006**

*Page 3 of 4*

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
<b>Fund :</b> 10      Restricted-Compton E				
P0091292	Patricia Bonacic	TANF	Conferences Other	\$177.78
P0091293	Valarie O'Guynn	EOPS	Travel And Conference Exp	\$260.00
P0091294	Calworks Partnership Summ	TANF	Conferences Other	\$2,925.00
P0091295	Kiosks Systems, Inc.	Matriculation	New Equipment - Noninstru	\$26,710.69
P0091296	College Entrance Exam Board	Matriculation	General Office Supplies	\$5,600.00
P0091309	Ritel Communications, Inc.	Matriculation	New Equipment - Noninstru	\$2,125.18
P0091319	Miriam Alonso	TRIO - Upward Bound	General Office Supplies	\$943.00
P0091351	Ralph Hernandez	Matriculation	New Equipment - Noninstru	\$389.70
P0091426	Shirley Thomas	StudentServ/ActivCtr	Conferences Mgmt	\$1,080.56
P0091464	Computer 1 Products	Title V-Activity 1	General Office Supplies	\$563.87
P0091466	Keith Curry	EOPS	Other Services And Expens	\$269.30
P0091501	Valarie O'Guynn	EOPS	Travel And Conference Exp	\$1,489.39
<b>Fund 10      Total :</b>				<b>12</b>
<b>\$42,534.47</b>				
<b>Fund :</b> 30      Child Developmnt Ctr				
P0091517	Sams Club Direct	Foster Care Ed	Non-Instruct Supplies	\$12,258.90
<b>Fund 30      Total :</b>				<b>1</b>
<b>\$12,258.90</b>				
<b>Fund :</b> 45      Revenue Constrct Bon				
PC39314	J & W Paving	Learning Resource Ce	Grounds Upgrade	\$14,508.75
PC39315	GST Inc.	Learning Resource Ce	New Computer Equipmnt-Ins	\$141,169.01
PC39317	Ace Fixtures	Compton Cafeteria Re	New Equipment - Noninstru	\$6,399.75
<b>Fund 45      Total :</b>				<b>3</b>
<b>\$162,077.51</b>				
<b>Funds Total : 101</b>				<b>\$422,490.38</b>
<b>Fund :</b> 01      Unrestricted-Compton				
B0091279	Sea Clear Pools, Inc	Operations	Rents/ Leases And Repairs	\$24,000.00
B0097655	U-Store It 0277	Fiscal Services	Other Services And Expens	\$3,000.00
B0097656	L.A. Security Storag	Fiscal Services	Other Services And Expens	\$4,500.00
B0097657	Thyssenkrupp Elevato	Operations	Rents/ Leases And Repairs	\$7,500.00
B0097659	Horizon Engineers	Life Sciences	Maintenance Contracts	\$5,000.00
B0097661	Airgas	Welding	Instructional Supplies/Lo	\$4,861.00
B0097663	Rayvern Lighting Sup	Operations	Repairs Parts And Supplie	\$5,000.00
B0097664	Don Miller & Sons	Operations	Noninstructional Supplies	\$5,000.00
B0097665	Southland Industries	Operations	Rents/ Leases And Repairs	\$5,000.00
B0097667	Smardan	Operations	Noninstructional Supplies	\$5,000.00
B0097668	The Plumbers Warehou	Operations	Repairs Parts And Supplie	\$5,000.00
B0097669	Waxie Sanitary Suppl	Operations	Custodial Supplies	\$6,500.00

Run Date  
12/4/2006

**Compton Community College District**  
**BOARD OF TRUSTEES PURCHASE ORDER LISTING**  
**Meeting Date : 12-12-2006**

*Page 4 of 4*

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
B0097673	Bobco Metals	Welding	Instructional Supplies/Lo	\$8,000.00
B0097677	Yamada Service Center	Operations	Repairs Noninstructional	\$2,000.00
B0097687	John's Wholesale Electrical	Operations	Repairs Noninstructional	\$3,500.00
B0097688	Pep Boys	Operations	Repairs Noninstructional	\$2,500.00
B0097703	Home Depot	Operations	Construction Material	\$2,500.00

**Fund 01 Total : 17**  
**\$98,861.00**

**Fund : 10 Restricted-Compton E**

B0097660	Global Office Equipment	TANF	Non-Instruct Supplies	\$5,000.00
B0097666	Compton Community Co	EOPS	Student Stipends	\$86,026.20
B0097681	Off Campus Text Book	EOPS	Student Stipends	\$21,220.46
B0097682	Off Campus Text Book	EOPS CARE	Student Stipends	\$3,086.16
B0097683	Savanjoy	Title V-Activity 1	Contract Services	\$5,250.00

**Fund 10 Total : 5**  
**\$120,582.82**

**Fund : 45 Revenue Constrct Bond**

BC39183	California Educational Interiors	Learning Resource Center	Furniture	\$1,009,488.63
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**Fund 45 Total : 1**  
**\$1,009,488.63**

**Fund : 45 Revenue Constrct Bond**

BC 3926	King Office Services	Learning Resource Center	Relocation	\$13,000.00
BC 3925	Prescon Builders	Learning Resource Center	Masonry and stone work	\$15,500.00
BC 3924	Raw International	Learning Resource Center	Engineers	\$70,000.00
BC 3923	Inland Acoustics	Learning Resource Center	Facility logistics	\$32,100.00
BC 3922	Prof. Svs. Ind. (PSI)	Learning Resource Center	Inspectors	\$8,000.00
BC 3921	Barrett Robinson	Learning Resource Center	Window shades, etc.	\$36,100.00
BC 3920	Douglas Barnhart	Learning Resource Center	Project Management	\$46,927.78
BC 3919	Simplex Grinnell	Learning Resource Center	Alarm System	\$408.00
BC 3915	Minco Construction	Learning Resource Center	Sprinkler Systems, etc.	\$296,435.00
BC 3927	Weiss Sheet Metal	Learning Resource Center	Construct. Materials	\$29,358.74
BC 3928	Bergman & Dacey	Learning Resource Center	Legal Consultants	\$300,000.00
BC 3929	Bergman & Dacey	Program Support	Legal Consultants	\$3,000.00
BC 3930	Plancorp	Learning Resource Center	Relocation Consultant	\$13,320.00

**Fund 45 Total : 13 \$864,149.52**

**Funds Total : 26 \$2,093,081.90**

**Grand Total POs and BPOs : 137 TOTAL : \$2,515,572.3**

12/4/2006

**BOARD OF TRUSTEES PURCHASE ORDER LISTING  
2005 - 2006**

*The following purchase orders have totals of \$10,000.00 or more :*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0091232	National TV Radio Time	Public Information	Multi Media Advertising	\$24,660.00
P0091295	Kiosks Systems, Inc.	Matriculation	New Equipment - Noninstru	\$26,710.69
P0091478	Ritel Communications, Inc.	Information Technolo.	Contract Services	\$35,316.20
P0091483	Metronome Inc	Information Technolo.	Contract Services	\$16,868.64
P0091485	International Academy of Cosmotol	V.P. Academic Affair	Building Rental	\$28,744.50
P0091486	International Academy of Cosmotol	V.P. Academic Affair	Building Rental	\$20,217.00
P0091487	International Academy of Cosmotol	V.P. Academic Affair	Building Rental	\$27,073.50
P0091517	Sams Club Direct	Foster Care Ed	Non-Instruct Supplies	\$12,258.90
PC39314	J & W Paving	Learning Resource Ctr	Grounds Upgrade	\$14,508.75
PC39315	GST Inc.	Learning Resource Ctr	New Computer Equipmnt-Ins	\$141,169.01
B0091279	Sea Clear Pools, Inc	Operations	Rents/ Leases And Repairs	\$24,000.00
B0097666	Compton Community Co	EOPS	Student Stipends	\$86,026.20
B0097681	Off Campus Text Book	EOPS	Student Stipends	\$21,220.46
BC39183	California Educational Interiors	Learning Resource Center	Furniture	\$1,009,488.63
BC 3926	King Office Services	Learning Resource Center	Relocation	\$13,000.00
BC 3925	Prescon Builders	Learning Resource Center	Masonary and stone work	\$15,500.00
BC 3924	Raw International	Learning Resource Center	Engineers	\$70,000.00
BC 3923	Inland Acoustics	Learning Resource Center	Facility logistics	\$32,100.00
BC 3921	Barrett Robinson	Learning Resource Center	Window shades, etc.	\$36,100.00
BC 3920	Douglas Barnhart	Learning Resource Center	Project Management	\$46,927.78

BC 3915	Minco Construction	Learning Resource Center	Sprinkler Systems, etc.	\$296,435.00
BC 3927	Weiss Sheet Metal	Learning Resource Center	Construct. Materials	\$29,358.74
BC 3928	Bergman & Dacey	Learning Resource Center	Legal Consultants	\$300,000.00
BC 3930	Plancorp	Learning Resource Center	Relocation Consultant	\$13,320.00

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**I. DISCUSSION /ACTION AGENDA**

**A. Business Services Action**

**BSD 2. AGREEMENTS/CONTRACTS**

1. Agreement - Gaston A. Green to Assist in Financial Aid Reimbursement
2. Agreement - Ester Villa to Provide Services with Foster Care Education
3. Agreement - Maria Dickson to Provide Services as a Certified Trainer for the Foster Care Department
4. Agreement - Charles Johnson to Conduct a Series of Workshops for the Foster Care Program
5. Agreement - Sergio Sotelo to Provide Services for Title V
6. Amended Agreement - Los Angeles County Office of Education/PC Products
7. Agreement - Professional Personnel Leasing, Incorporated for Finders Fee of Dr. Mary Callahan
8. Addendum to Agreement - XAP Corporation
9. Agreement - Documents for Signature/Delinquent Tax Financing Program
10. Amendment to Agreement - Fiscal Crisis and Management Assistance Team dated April 17, 2006
11. Memorandum of Understanding – El Camino Community College District in the Operation of the Compton Community College District Bookstore.
12. Agreement between Compton Community College District and Peter J. Landsberger to serve as an Advisor to the Special Trustee.

**1. AGREEMENT - GASTON A. GREEN TO ASSIST IN FINANCIAL AID REIMBURSEMENT**

CONSULTANT: GASTON A. GREEN  
SERVICES: Consultant shall assist with the 2005-2006 Financial Aid Reimbursement activities, and to assist with the Department of Education 2005-2006 student awards.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/27/06 TO: 01/31/07  
NTE: \$10,000 / \$63.00 per hour

**2. AGREEMENT - ESTER VILLA TO PROVIDE SERVICES WITH FOSTER CARE EDUCATION**

CONSULTANT: ESTER VILLA  
SERVICES: Consultant shall provide services with Foster Care Education Relative Care Training for the KEPS Program.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/01/06 TO: 01/07/07  
NTE: \$2000

**3. AGREEMENT - MARIA DICKSON TO PROVIDE SERVICES AS A CERTIFIED TRAINER FOR THE FOSTER CARE DEPARTMENT**

CONSULTANT: MARIA DICKSON  
SERVICES: Consultant will provide services as a Certified Trainer for the Foster Care Relative Caregiver Program, on as needed basis.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/01/06 TO: 01/30/07  
NTE: \$2000

**4. AGREEMENT - CHARLES JOHNSON TO CONDCT WORKSHOPS FOR THE FOSTER CARE PROGRAM**

CONSULTANT: CHARLES JOHNSON  
SERVICES: Consultant shall conduct a series of workshops on Self Esteem, Self Discipline, and Anger Management.  
REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 11/01/06 TO: 01/30/07  
NTE: \$2000



**5. AGREEMENT - SERGIO SOTELO TO PROVIDE SERVICES FOR TITLE V**

CONSULTANT: SERGIO SOTELO  
SERVICES: Consultant shall provide Evaluation Services to document progress in meeting the Title V Project Goals and objectives as detailed in the Activity Description.  
REQUESTING DEPT: TITLE V  
DATES: FROM: 12/14/06 TO: 06/30/07  
NTE: \$5000

**6. AMENDED AGREEMENT - LOS ANGELES COUNTY OF EDUCATION/PC PRODUCTS**

CONSULTANT: LOS ANGELES COUNTY OF EDUCATION  
SERVICES: PC PRODUCTS  
REQUESTING DEPT: BUSINESS OFFICE  
DATES: FROM: 07/01/06 TO: 06/30/07  
NTE: \$1808

**7. AGREEMENT - PROFESSIONAL PERSONNEL LEASING, INCORPORATED FOR FINDERS FEE -- DR. MARY CALLAHAN**

CONSULTANT: PROFESSIONAL PERSONNEL LEASING, INCORPORATED  
SERVICES: The Consultant shall be paid a finder's fee of fifteen percent (15%) of the monthly salary, which is, one thousand three hundred fifty three dollars and sixty cents (\$1353.60) for each month Dr. Mary Callahan is employed by the District  
REQUESTING DEPT: OFFICE OF THE PROVOST  
DATES: FROM: 10/24/06 TO: 06/30/07  
NTE: \$1353.60 monthly

**8. ADDENDUM AGREEMENT - XAP CORPORATION**

CONSULTANT: XAP Corporation  
SERVICES: 1) In connection with the Institution's participation in the System, XAP shall make available for utilization by the Institution the Spanish Language Application. 2) The Spanish

Language Application shall be made available for utilization by the Institution from 12/01/06 to 06/30/07 for a fee of \$2042.

REQUESTING DEPT: STUDENT AFFAIRS  
DATES: FROM: 12/01/06 TO: 06/30/07  
NTE: \$2042

**9. AGREEMENT - DOCUMENTS FOR SIGNATURE/DELINQUENT TAX FINANCING PROGRAM**

CONSULTANT: LAW OFFICES OF JONES HALL  
SERVICES: Signatures are needed for the closing of the sale of the District's delinquent property tax receivables is scheduled to occur on December 21, 2006.

REQUESTING DEPT: OFFICE OF THE PROVOST

**10. AMENDMENT TO AGREEMENT – FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM, DATED APRIL 17, 2006**

CONSULTANT: FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM  
SERVICES: Inclusion of Rory Livingston, FCMAT Fiscal Consultant  
REQUESTING DEPT: SPECIAL TRUSTEE'S OFFICE  
DATES: November 21, 2006 until completion  
NTE: \$35,000

**11. MEMORANDUM OF UNDERSTANDING - EL CAMINO COMMUNITY COLLEGE DISTRICT IN THE OPERATION OF THE COMPTON COMMUNITY COLLEGE DISTRICT BOOKSTORE**

CONSULTANT: EL CAMINO COMMUNITY COLLEGE DISTRICT  
SERVICES: The Special Trustee authorizes the Chief Executive Officer of the Compton Community College District to enter into a Memorandum of Understanding, consistent with the attached document. The Special Trustee also authorizes the CEO to subsequently execute a formal contract with the El Camino Community College District for the operation of a student bookstore at the Compton Center on such terms as the parties may agree to.

REQUESTING DEPT: Special Trustee

**DATES:** FROM: 01/01/07 TO 07/01/08

**12. AGREEMENT BETWEEN COMPTON COMMUNITY COLLEGE DISTRICT AND PETER J. LANDSBERGER TO SERVE AS AN ADVISOR TO THE SPECIAL TRUSTEE.**

**CONSULTANT:** PETER J. LANSBERGER

**SERVICES:** The consultant shall serve as an advisor to the Special Trustee and the Provost/CEO in the following areas:

- 1) Work with the CCCD legal counsel in designated areas.
- 2) Assist with the development of the "Operational Principles" related to the partnership.

**REQUESTING DEPT:** Special Trustee

**DATES:** FROM: 01/01/07 TO: 06/30/07

**NTE:** \$100,000 / \$215 per hour

**Proposed Terms and Conditions**  
**El Camino College/Compton Center Bookstore**  
**Memorandum of Understanding**

This memorandum of understanding is submitted by the El Camino Community College District Bookstore to the El Camino College Compton Education Center for the purpose of outlining the agreement between the institutions for the purpose of jointly operating a campus student bookstore at the Compton Center campus.

This agreement, if approved by the Special Trustee, shall adhere to the following terms and conditions.

1. This agreement shall begin January 1, 2007 and remain in effect until July 1, 2008.
2. As mutually agreed upon by both parties, the contract may be continued on an annual basis subject to a 90 day (preceding July 1<sup>st</sup> of each year) notice of intent to terminate if otherwise determined desirable by either party.
3. The Compton Center shall:
  - a. be responsible for purchasing and maintaining all equipment and fixtures required to operate a campus bookstore;
  - b. be responsible for operating the bookstore with its own personnel between peak book store periods—approximately 32 weeks per year; schedules to be determined;
  - c. Maintain reasonable security over the bookstore and its contents; and
  - d. Insure the bookstore and its contents against loss, damage or theft of inventory.
4. The El Camino College Bookstore shall:
  - a. Manage and operate all aspects of the sale of textbooks related to the ordering, sale, resale, inventory, shipping, storage, buy-back, financial aid billing, staffing and cashiering (collection, financial aid, deposits, accounting, etc.) functions;
  - b. Provide on-site management and sales personnel during peak book

- c. sale periods—approximately 20 weeks per year; schedules to be determined;
  - d. Provide the data base for all bookstore operations—e.g., book ordering, inventory control, financial aid accounting, cashiering, and financial statements; and
  - e. Assume control and responsibility for all bookstore inventory maintained off-sight.
5. Compensation for this agreement shall be based on the following:
- a. For all profits related to the sale/resale of textbooks (approximately 20 weeks), net revenue (profits) shall be split between El Camino and the Compton Center at a 2:1 ratio; and
  - b. All (100%) of profits/expenses for the off-peak period (approximately 32 weeks) shall be due to the Compton Center.
6. The terms of this memo are intended to be used as a framework for reference and shall be replaced by a signed/approved agreement between the two organizations.

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**Agenda for the Compton Community College District Board of Trustees**  
**from**  
**Administrative Services**  
**Reuben James, Director of Fiscal Affairs**

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**AMENDED**

**I. DISCUSSION /ACTION AGENDA**

**A. Business Services Action**

**BSD 3. FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT –  
MEASURE CC. PROP 39 PROJECTS.**

1. Change Order #6 Child Development Center Project (Bid Package #6)
2. Change Order #9 Learning Resource Center Project (Bid Package #7)
3. Change Order #6 Learning Resource Center Project (Bid Package #17)
- ~~4. Change Order #6 Learning Resource Center Project (Bid Package #17)~~
- ~~4. Change Order #6 Learning Resource Center Project (Bid Package #17)~~
- ~~4.5. Change Order #9 Learning Resource Center Project (Bid Package #12)~~
- ~~5.6. Final Acceptance of Work for Angeles at the Learning Resource Center Project (Bid Package #20)~~
- ~~6.7. Final Acceptance of Work for Crew at the Learning Resource Center Project (Bid Package #1)~~
- ~~7.8. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)~~
- ~~9. Final Acceptance of Work for John Jory at the Child Development Center Project (Bid Package #11)~~
- ~~8.11. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #1)~~
9. Final Acceptance of Work for T.B. Penick at the Child Development Center Project (Bid Package #3)
- ~~10.12. Final Acceptance of Work for ISEC at the Child Development Center Project (Bid Packages #7, 9 and 15)~~
- ~~11.13. Final Acceptance of Work for DNAM at the Child Development Center Project (Bid Package #17)~~
- ~~12.14. Contract – Barnhart/Black IPO~~
13. Change order #10 Learning Resource Center Project (Bid Package #7)
14. Final Acceptance of Work for MINCO at the Child Development Center Project (Bid Package #19)

1. **CHANGE ORDER #6 CHILD DEVELOPMENT CENTER PROJECT (Bid Package #6)**

It is recommended the following change order #6 be ratified to amend ISEC's contract, CDC bid package #6.

<b><u>Contractor:</u></b> ISEC	<b><u>Amount:</u></b> \$13,574.89
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**Total Adjustment to Contract Price:**

Original Contract Sum:	\$176,170.00
Prior Adjustments:	\$16,362.00
Adjustment for this Change:	\$13,574.89
Revised Contract Sum:	\$206,106.89

Reason(s):

A change to the contract for ISEC was made necessary due to the added scope of new aprons at the sink counters, new door sweeps and thresholds, additional tackboards and mirrors, installation of window mullions, repairs to reception desk from trade damage and a back charge to ISEC for re-painting by others. Amount: \$13,574.89

The change order amount falls within 10% of the original contract amount.

**Adjustment to Contract Time:**

Current Completion date:	May 31, 2006
Adjustment for this Change	0 days
Revised Completion Date:	May 31, 2006

2. **CHANGE ORDER #9 LEARNING RESOURCE CENTER PROJECT (Bid Package #7)**

It is recommended the following change order #9 be ratified to amend Best Roofing's contract, LRC bid package #7.

<b><u>Contractor:</u></b> Best Incorporated	<b><u>Amount:</u></b> \$6,997.42
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**Total Adjustment to Contract Price:**

Original Contract Sum:	\$228,131.00
Prior Adjustments:	\$14,229.35
Adjustment for this Change:	\$6,997.42
Revised Contract Sum:	\$249,357.77

Reason(s):

To prevent water from collecting on the existing metal pans on the roof and causing premature deterioration, foam was spray-applied to pans holding the three air handling units. Amount: \$6,997.42

The change order amount falls within 10% of the original contract amount.

**Adjustment to Contract Time:**

Current Completion date: November 30, 2006  
Adjustment for this Change 0 days  
Revised Completion Date: November 30, 2006

**3. CHANGE ORDER #6 LEARNING RESOURCE CENTER PROJECT (Bid Package #17)**

It is recommended the following change order #6 be ratified to amend Newman Midland Corp.'s contract, LRC bid package #17.

**Contractor:**

**Newman Midland Corp.**

**Amount:**

**\$13,364.23**

**Total Adjustment to Contract Price:**

Original Contract Sum: \$189,000.00  
Prior Adjustments: \$8,045.96  
Adjustment for this Change: \$13,364.23  
Revised Contract Sum: \$210,410.19

**Reason(s):**

This change order covers the increase in labor and material costs incurred by the contractor due to job start delays. Amount: \$13,364.23

The change order amount falls within 10% of the original contract amount.

**Adjustment to Contract Time:**

Current Completion date: March 31, 2006  
Adjustment for this Change 0 days  
Revised Completion Date: March 31, 2006

**4. ~~CHANGE ORDER #6 LEARNING RESOURCE CENTER PROJECT (Bid Package #17)~~**

~~It is recommended the following change order #6 be ratified to amend Newman Midland Corp.'s contract, LRC bid package #17.~~

~~**Contractor:**~~

~~**Newman Midland Corp.**~~

~~**Amount:**~~

~~**\$13,364.23**~~

~~**Total Adjustment to Contract Price:**~~

~~Original Contract Sum: \$189,000.00  
Prior Adjustments: \$8,045.96  
Adjustment for this Change: \$13,364.23  
Revised Contract Sum: \$210,410.19~~

~~**Reason(s):**~~

~~This change order covers the increase in labor and material costs incurred by the contractor due to job start delays. Amount: \$13,364.23~~

~~The change order amount falls within 10% of the original contract amount.~~



**Adjustment to Contract Time:**

Current Completion date: \_\_\_\_\_ March 31, 2006  
Adjustment for this Change \_\_\_\_\_ 0 days  
Revised Completion Date: \_\_\_\_\_ March 31, 2006

**4.5. CHANGE ORDER #9 LEARNING RESOURCE CENTER PROJECT (Bid Package #12)**

It is recommended the following change order #9 be ratified to amend Royal Construction's contract, LRC bid package #12.

**Contractor:**  
**Royal Construction**

**Amount:**  
**\$5,932.73**

**Total Adjustment to Contract Price:**

Original Contract Sum:	\$63,000.00
Prior Adjustments:	\$21,883.91
Adjustment for this Change:	\$5,932.73
Revised Contract Sum:	\$90,816.64

Reason(s):

Steel trusses and mullions in the barrel and lobby areas were exposed to the elements and extended trade activity due to delays and changes in the work scope before and during the installation of glass. This contractor had to wash and prep the trusses and mullions before repainting. Amount: \$5,932.73

The change order amount falls within 10% of the original contract amount.

**Adjustment to Contract Time:**

Current Completion date: \_\_\_\_\_ October 31, 2006  
Adjustment for this Change \_\_\_\_\_ 0 days  
Revised Completion Date: \_\_\_\_\_ October 31, 2006

**5.6. FINAL ACCEPTANCE OF WORK FOR ANGELES AT THE LEARNING RESOURCE CENTER PROJECT (Bid Package #20)**

It is recommended that Final Acceptance of the Work done by the Ceramic Tile trade contractor, Angeles Contractor be approved.

Angeles has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the LRC Project.

**6.7. FINAL ACCEPTANCE OF WORK FOR CREW AT THE LEARNING RESOURCE CENTER PROJECT (Bid Package #1)**

It is recommended that Final Acceptance of the Work done by the grading and excavation trade contractor, Crew, Inc. be approved.

Crew has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the LRC Project.

**7.8. FINAL ACCEPTANCE OF WORK FOR JOHN JORY AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #11)**

It is recommended that Final Acceptance of the Work done by the drywall, metal studs, lath and plaster, insulation trade contractor, John Jory Corporation be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. John Jory has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

~~**9. FINAL ACCEPTANCE OF WORK FOR JOHN JORY AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #11)**~~

~~It is recommended that Final Acceptance of the Work done by the drywall, metal studs, lath and plaster, insulation trade contractor, John Jory Corporation be approved.~~

~~Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. John Jory has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.~~

**8.10. FINAL ACCEPTANCE OF WORK FOR T.B. PENICK AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #1)**

It is recommended that Final Acceptance of the Work done by the demolition, earthwork and grading trade contractor, T.B. Penick and Sons, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. Penick has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

**9.11. FINAL ACCEPTANCE OF WORK FOR T.B. PENICK AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #3)**

It is recommended that Final Acceptance of the Work done by the concrete and reinforcing steel trade contractor, T.B. Penick and Sons, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. Penick has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

**10.12. FINAL ACCEPTANCE OF WORK FOR ISEC AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Packages #7, 9 and 15)**

It is recommended that Final Acceptance of the Work done by the finish carpentry, doors, frames, hardware and specialties trade contractor, ISEC, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. ISEC has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

**11.13. FINAL ACCEPTANCE OF WORK FOR DNAM AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #17)**

It is recommended that Final Acceptance of the Work done by the plumbing trade contractor, DNAM Construction, Inc. be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. DNAM has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

**12.14. CONTRACT – BARNHART/BLACK IPO**

It is recommended the Special Trustee approve additional services to Barnhart/BlackIPO existing contract for providing glass cleaning services at the LRC. Barnhart/Black IPO is the CM@Risk for the LRC, CDC and Stadium Renovation Projects. Tower glass, a LRC Trade contractor, was backcharged to cover the glass cleaning cost. Therefore, there is no cost to the District.

**Additional Services:**

Provide exterior glass cleaning for the LRC	\$11,450.00
Provide interior curtain wall glass & mullions cleaning for the LRC	<u>\$5,600.00</u>
Total	\$17,050.00

**13. CHANGE ORDER #10 LEARNING RESOURCE CENTER PROJECT (Bid Package #7)**

It is recommended the following change order #10 be approved to amend Best Roofing's contract, LRC bid package #7.

<b><u>Contractor:</u></b>	<b><u>Amount:</u></b>
<b><u>Best Incorporated</u></b>	<b><u>\$6,420.93</u></b>

**Total Adjustment to Contract Price:**

Original Contract Sum:	\$228,131.00
Prior Adjustments:	\$21,226.77
Adjustment for this Change:	\$6,420.93
Revised Contract Sum:	\$255,778.70

Reason(s):

Provide and install aluminum downspouts at 4 locations. Downspouts were not included in original scope of work. Amount: \$6,420.93.

The change order amount falls within 10% of the original contract amount.

**14. FINAL ACCEPTANCE OF WORK FOR MINCO AT THE CHILD DEVELOPMENT CENTER PROJECT (Bid Package #19)**

It is recommended that Final Acceptance of the Work done by the electrical trade contractor, Minco Construction be approved.

Beneficial Occupancy for the CDC was granted on 5/24/06. The Architect of Record submitted a Certificate of Completion for the CDC on 7/31/06. Minco has submitted all of their contractual Closeout Documents required for Final Completion and Final Payment of their contract for the CDC Project.

**Adjustment to Contract Time:**

Current Completion date:	November 30, 2006
Adjustment for this Change	31 days
Revised Completion Date:	December 31, 2006

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM (FCMAT)  
STUDY AGREEMENT

XV. *April 17, 2006*

*Amended as of November 27, 2006*

The FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM (FCMAT), hereinafter referred to as the Team, and the Compton Community College, hereinafter referred to as the CCC, mutually agree as follows:

1. BASIS OF AGREEMENT

The Team provides a variety of services to school districts and county offices of education upon request. The CCC has requested that the Team provide for the assignment of professionals to study specific aspects of the Compton Community College operations. These professionals may include staff of the Team, County Offices of Education, the California State Department of Education, school districts, community colleges, or private contractors. All work shall be performed in accordance with the terms and conditions of this Agreement.

On September 28, 2005, Governor Schwarzenegger signed into law AB 1366 (Lieber, D-Mountain View), which enhances fiscal accountability in higher education by authorizing the Board of Governors of the California Community Colleges or a community college district to request the Fiscal Crisis and Management Assistance Team (FCMAT) to assist a community college in need of fiscal management review effective January 1, 2006.

California Education Code Section 84040 requires the Board of the California Community Colleges to adopt criteria and standards for periodic assessment of the fiscal condition of community colleges. The board must also develop appropriate procedures and actions for districts that fail to achieve fiscal stability.

The Chancellor's Office has established criteria for monitoring a community college's financial condition in accordance with Accounting Advisory FS 05-05. The monitoring and assessment process outlined in the accounting advisory is intended to provide for early detection of districts that may be experiencing fiscal difficulties. The assessment of the district's financial condition includes but is not limited to the following categories and analysis:

- A. Primary Criteria: General fund analysis that will include a review of the current, historical and projected fund balance.  
The minimum prudent unrestricted general fund balance is 5%: This minimum prudent level is considered necessary to ease cash flow problems, to deal with unexpected cost increases, and other fiscal uncertainties.
- B. Secondary Criteria: Other factors that have an impact on a district's overall financial stability must be considered in evaluating whether or not a district has an adequate unrestricted general fund balance, including:

1. Analysis of spending patterns.
2. Full-time-equivalent students.
3. Staff expenditures.
4. Other factors, audit exceptions, going concern, etc.

2. SCOPE OF THE WORK

A. Scope and Objectives of the Study

The scope and objectives of this study are to:

1. Assistance in reviewing and refining the college's cash flow document and recommendations relative to the need and source of any bridge loans. (Priority Level)
2. Assistance and advice in the development of the college's 06-07 budget. (Secondary Level)
3. Installation of Light Speed Appliance relative to confidentiality of e-mail issues. (Primary Level)
4. Review and status of FCMAT's report recommendations relative to MIS. (Secondary Level)

*Amendment to the Scope and Objectives of the Study*

5. *Engage a FCMAT Fiscal Consultant to advise and assist College Business Office Staff in matters related to general finance and accounting including, but not limited to: Fiscal and Budget Management, Facilities, Risk Management, Contracts, etc.*

B. Services and Products to be Provided

- 1) Orientation Meeting - The Team will conduct an orientation session at the CCC to brief CCC management and supervisory personnel on the procedures of the Team and on the purpose and schedule of the study.
- 1) On-site Review - The Team will conduct an on-site review at the CCC office.
- 2) Progress Meetings - The Team will hold exit meetings at the conclusion of on-site reviews to inform the CCC of significant findings and recommendations. No Report Requirements are included in the scope of work.

- 4) Exit Letter - The Team will issue an exit letter approximately 10 days after the exit meeting detailing significant findings and recommendations to date and memorializing the topics discussed in the exit meeting.

3. PROJECT PERSONNEL

The study team will be supervised by Anthony Bridges, Deputy Executive Officer, Fiscal Crisis and Management Assistance Team, Kern County Superintendent of Schools Office. The study team may also include:

- A. Phil Scrivano, FCMAT Management Analyst
- B. Lois Meyer, FCMAT Consultant
- C. Consultants to be named later

**Amendment to the study team**

- D. *Rory Livingston, FCMAT Fiscal Consultant***

Other equally qualified consultants will be substituted in the event one of the above noted individuals is unable to participate in the study.

4. PROJECT COSTS

The cost for studies requested pursuant to E.C. 42127.8(d)(1) shall be:

- A. Based on the provisions of AB1366, the college will be billed at the actual daily for each Team member while on site, conducting fieldwork at other locations, presenting reports, or participating in meetings.
- B. All out-of-pocket expenses, including travel, meals, lodging, etc. Estimated cost based on the scope of review, \$7,000. The college will be billed at actual cost.

**Amendment to the Project Costs**

***Estimated cost based on the amended scope of the review, \$35,000.***

Payments for FCMAT services are payable to Kern County Superintendent of Schools-Administrative Agent.

5. RESPONSIBILITIES OF THE CCC

- A. The CCC will provide office and conference room space while on-site reviews are in progress.
- B. The CCC will provide the following (if requested):
  - 1) A map of the local area
  - 2) Existing policies, regulations and prior reports addressing the study request
  - 3) Current organizational charts
  - 4) Current audit report

- 5) Any documents requested on a supplemental listing
- 6) CCFS-350-A, Apportionment Attendance Report
- 8) Non Resident Tuition Fee Worksheet
- 9) CCFS-321 Apprenticeship Report
- 10) CCFS- 323 Enrollment Fee Revenue Report
- 11) CCFS-311Q, Quarterly Financial Status Report(s)
- 12) CCFS- 311 Annual Financial & Budget Report
- 13) 50% Law, Calculation and Exemption Application, if any

Pursuant to EC 45125.1(c), representatives of FCMAT will have limited contact with CCC students. The LCC shall take appropriate steps to comply with EC 45125.1(c).

6. PROJECT SCHEDULE

The following schedule outlines the planned completion dates for key study milestones:

Orientation:	To be determined
Staff Interviews:	To be determined

**Amended project schedule**  
**Fiscal Consultant timeline** ***November 21, 2006, until completed***

7. CONTACT PERSON

Please print name of contact person: Thomas E. Henry, Special Trustee

Telephone: (310) 900-1600 FAX(310) 900-1282

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Thomas E. Henry, Special Trustee	Date
Compton Community College District	

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Barbara Dean, Deputy Administrative Officer	Date
Fiscal Crisis and Management Assistance Team	



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**Agenda for the Compton Community College District Board of Trustees  
from  
Administrative Services  
Allene Quarles, Director of Human Resources**

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- HRD1. Management Team Personnel Action**
- HRD2. Academic Employment and Personnel Changes**
- HRD3. New Classifications for Classified Positions**
- A. Event Coordinator/Scheduler (New Classified Position)**
  - B. Coordinator of the Federally Funded Educational Talent Search (New Classified Position)**
  - C. Coordinator of the Federally Funded Upward Bound Program (New Classified Position)**
  - D. Coordinator of the Federally Funded Upward Bound/Math Science (New Classified Position)**
- HRD4. Classified Personnel**
- HRD5. Temporary Non-Classified Service Employees**

## **HRD 1. Management Team Personnel Action**

It is recommended that the Special Trustee approve the employment and personnel changes for management employees.

### **A. Employment:**

1. Dr. Mary Callahan, Interim Dean of Academic Affairs, to be paid at Level 4, Step 4 (\$108,288 annually) for the period of October 24, 2006 – June 30, 2007.

### **B. Special Assignment:**

1. Ms. Elizabeth Martinez, Student Support Services Professional, to be paid a stipend of \$1000 monthly for the period of January 1 - February 8, 2007, for performing additional duties in the absence of a transfer center coordinator.

## **HRD 2. Academic Employment and Personnel Changes**

It is recommended that the Special Trustee approve the employment and personnel changes for academic employees.

### **A. Employment:**

1. Ms. Maxine Mobley, adjunct instructor, to be paid \$53.38 per hour, not to exceed 15 hours per week, effective August 14 – December 15, 2006 (amended end date).
2. Mr. Nenita Buenaventura, adjunct librarian, to be paid \$34.81 per hour, 16 hours per week, effective January 2, 2007, to assist with evening library operations.
3. Mr. Vince Robles, adjunct librarian, to be paid \$34.81 per hour, 16 hours per week, effective January 2, 2007, to assist with evening library operations.

### **B. Overload Assignment:**

1. Mr. Robert Butler, payment of \$34.81 per hour (33 hours per week) for the period of December 18, 2006 through February 8, 2007. Mr. Butler will assist with implementation of the Compton Center Bookstore during the winter session.

### **C. Special Assignment:**

1. Ms. Valerie O'Guynn, full time EOPS Counselor, to be paid a stipend of \$1,500 monthly for the period of January 1 – February 8, 2007, for performing administrative duties in the absence of an EOPS director.
2. Mr. Allen Caveness, Physical Education Instructor, to be paid \$49.21 per hour, not to exceed 15 hours per week, for the period of December 18, 2006 – February 8, 2007, for performing duties in the absence of an athletic director.

### **HRD3. New Classifications for Classified Positions**

It is recommended that the Special Trustee approve the new classifications for classified positions.

#### **A. EVENT COORDINATOR/SCHEDULER**

**POSITION DESCRIPTION:** Under the direction of the Director of Foundation, schedule, document, coordinate and facilitate the scheduling and rental of college property and facilities; prepare contracts, invoices and related paperwork; interact with staff, community groups and general public; and provide administrative support for the facilities division management.

**ESSENTIAL DUTIES/FUNCTIONS:**

- Schedule, document, coordinate and facilitate the rental of college property and facilities; receive facility use request; communicate with community groups, District personnel and others to arrange use of school facilities.
- Determine availability of requested site; compute charge for use of facilities, including labor, supplies and equipment costs; arrange for security as required.
- Prepare contracts, invoices and related paperwork; arrange for custodial, athletic and food services personnel as needed; assure proper billing and collection of fees for facility use.
- Plan, organize and schedule planning meetings between the center and staff; communicate and coordinate rental logistics with staff and communicate changes or additional needs as required.
- Respond to phone requests concerning various District events; provide information related to the use of facilities available.
- Coordinate with maintenance supervisor personnel to complete work needed to contract use.
- Exercise independent judgment regarding operational problems.
- Operate a variety of office equipment including computer, calculator, facsimile machine, typewriter, scanner, and copier.
- Prepare and maintain a variety of files, records and reports.
- Work closely with the Director to advance the fundraising effort by supporting donor outreach and stewardship efforts, coordinating special projects.
- Prepare/deliver written and verbal communications.
- Maintain organized files, do purchase orders, check request, insurance requests, and special event requests.
- Work with the Business Office to deposit revenue from special events, athletic events and special projects, and to pay performers.
- Prepare material for brochures, website and flyers for civic rental offerings.
- Perform other duties as assigned.

**REQUIRED QUALIFICATIONS:**

- High School Diploma/GED Certification
- Two (2) years college-level course work in business or related field.
- Two (2) years coordination and administrative experience.

**DESIRABLE QUALIFICATIONS:**

- Rules, regulations, codes, policies, procedures, and practices as related to the Civic Center.
- Oral and written communication skills.
- Facility scheduling and fee schedules.
- Operation of a computer terminal.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Interpersonal skills using tact, patience and courtesy.
- District organization, operations, policies, and objectives.
- Operate facilities operating systems and related software.
- Schedule, document, coordinate, and facilitate the rental of college property and facilities.

- Assess renter needs and interest and obtain relevant solutions.
- Read, interpret, apply, and explain rules, regulations and procedures.
- Communicate effectively both orally and in writing.
- Maintain records and prepare reports.
- Establish and maintain cooperative and effective working relationships with others.
- Prioritize and schedule work.
- Operate a computer and related office equipment.
- Manage content of Internet application.
- Analyze situations accurately and adopt an effective course of action.
- Work independently with little direction.
- Meet schedules and time lines.

## **B. COORDINATOR OF THE FEDERALLY FUNDED EDUCATIONAL TALENT SEARCH**

**POSITION DESCRIPTION:** Under the direction of the Dean of Student Affairs and works closely with the Director of TRIO programs. The Coordinator of the Educational Talent Search Program is responsible for the implementations and coordination of all activities for the federally funded Educational Talent Search Program in accordance with U.S. Department of Education regulations.

### **ESSENTIAL DUTIES/FUNCTIONS:**

- Coordinate the implementation of the educational Talent Search, which serves low-income and potential first generation college students in targeted high schools in Compton, Lynwood and Paramount communities.
- Assist in planning and implementation of the Educational Talent Search academic year instructional program.
- Assist in planning and implementation of the objectives and activities of the Educational Talent Search Program as defined by the U.S. Department of Education.
- Accountability for Educational Talent Search budgetary expenditures.
- Responsible for the recruitment of Educational Talent Search prospective participant's from targeted high schools; review prospective participant's applications, verifies prospective participant's eligibility; and the final selection and placement of prospective participants. In addition, insure proper students documentation is attained as required by the federal government.
- Develop and implement educational, career, social and cultural programs for Educational Talent Search participants.
- Organize and chair Educational Talent Search staff meetings and serve as program liaison to meetings with other TRIO program managers.
- Plan and participate in the publicizing of the Talent Search's philosophies, goals and services to the El Camino College Compton Center faculty and staff.
- Make presentations to and develop relationships with schools, community agencies, postsecondary institutions, and other community resources to make known the goals of the program.
- Provide ongoing training to all Educational Talent Search staff.
- Establish and maintain communication with other TRIO Programs that target the same schools.
- Conduct evaluations of Educational Talent Search program activities.
- Supervise the preparation and submission of all reports and documentation that are disseminate to eh U.S. Department of Education.
- Assist in the recruitment, orientation and supervision of Talent Search staff.
- Coordinate and supervise data collection and compiling of data for project reports and evaluation. Included but not limited to students enrollment in postsecondary education.
- Implement and coordinate a process to track current and former Educational Talent Search participants.
- Assume other duties and responsibilities as assigned by the Dean of Student Affairs or the Director of TRIO programs.

### **REQUIRED QUALIFICATIONS:**

- Bachelor's degree
- Experience working with low income, first generation students historically disadvantaged high school students.
- Three (3) years directly related full-time experience.

### **DESIRABLE QUALIFICATIONS:**

- Administrative and managerial experience preferably with TRIO or Educational Equity programs.
- Knowledge of federal categorical program regulations (EDGAR), guidelines, and compliance procedures, and budgets.
- Experience in budget planning and management a must.
- Experience with school/community and college partnerships preferred.
- Ability to personnel training and development.

- Knowledge of evaluation techniques and computerized data systems.
- Possess good oral and written communication skills.
- Ability to work with College personnel.
- Strong communications skills (including the ability to present effectively).
- Proficient use of computer applications.
- Must have available and reliable personal transportation, a valid driver's license, and willingness and ability to travel extensively in the target area.

**PHYSICAL REQUIREMENTS:**

With or without assistance: ability to sit or stand for extended periods of time, to move freely around the campus and community, hear in a conversational voice at a distance of 10 feet and on the telephone, ability to speak clearly, lift up to 15 pounds, to bend, stoop, reach, etc., as required to perform responsibilities. Ability to drive vehicle and dexterity required to perform keyboard functions.

## **C. COORDINATOR OF THE FEDERALLY FUNDED UPWARD BOUND PROGRAM**

**POSITION DESCRIPTION:** Under the direction of the Dean of Student Affairs and works closely with the Director of TRIO programs. The Coordinator of the Upward Bound Program is responsible for the implementation and coordination of all activities for the federally funded Upward Bound Program in accordance with U.S. Department of Education regulations.

### **ESSENTIAL DUTIES/FUNCTIONS:**

- Coordinate the implementation of the Upward Bound, which serves low-income and potential first generation college students in targeted high schools in Compton, Lynwood and Paramount communities.
- Assist in planning and implementation of the Upward Bound academic year instructional program and residential summer components.
- Assist in planning and implementation of the objectives and activities of the Upward Bound Program as defined by the U.S. Department of Education.
- Accountability for Upward Bound budgetary expenditures.
- Responsible for the recruitment of Upward Bound prospective participant's from targeted high schools; review prospective participant's applications, verifies prospective participant's eligibility; and the final selection and placement of prospective participants. In addition, insure proper student documentation is attained as required by the federal government.
- Coordinate the counseling/advising and academic placement activities related to Upward Bound eligible students.
- Develop and implement educational, career, social and cultural programs for Upward Bound participants.
- Organize and chair Upward Bound staff meetings and serve as program liaison to meetings with other TRIO program managers.
- Plan and participate in the publicizing of the Upward Bound's philosophies, goals and services to the El Camino College Compton Center faculty and staff.
- Make presentations to and develop relationships with schools, community agencies, postsecondary institutions, and other community resources to make known the goals of the program.
- Provide ongoing training to all Upward Bound staff.
- Establish and maintain communication with other TRIO Programs that target the same schools.
- Conduct evaluations of Upward Bound program activities.
- Supervise the preparation and submission of all reports and documentation that are disseminated to the U.S. Department of Education.
- Assist in the recruitment, orientation and supervision of Upward Bound staff.
- Coordinate and supervise data collection and compiling of data for project reports and evaluation. Included but not limited to students enrollment in postsecondary education.
- Implement and coordinate a process to track current and former Upward Bound participants.
- Assume other duties and responsibilities as assigned by the Dean of Student Affairs or the Director of TRIO programs.

### **REQUIRED QUALIFICATIONS:**

- Bachelor's degree
- Experience working with low income, first generation students historically disadvantaged high school students.
- Three (3) years directly related full-time experience.

### **DESIRABLE QUALIFICATIONS:**

- Administrative and managerial experience preferably with TRIO or Educational Equity programs.
- Knowledge of federal categorical program regulations (EDGAR), guidelines, and compliance procedures, and budgets.
- Demonstrate the knowledge and ability to plan, coordinate, and implement activities; provide academic advising, and career development services for college bound students.

- Ability to maintain accurate and effective student activities/counseling documentation as required by the U.S. Department of Education.
- Knowledge and/or experience providing tutorial services in group and individual settings.
- Good interpersonal, verbal and written communication skills.
- Experience in budget planning and management a must.
- Experience with school/community and college partnerships preferred.
- Ability to work with College personnel.
- Strong communications skills (including the ability to present effectively).
- Proficient use of computer applications.
- Knowledge of evaluation techniques, and computerized data systems.
- Must have available and reliable personal transportation, a valid driver's license, and willingness and ability to travel extensively in the target area.

**PHYSICAL REQUIREMENTS:**

With or without assistance: ability to sit or stand for extended periods of time, to move freely around the campus and community, hear in a conversational voice at a distance of 10 feet and on the telephone, ability to speak clearly, lift up to 15 pounds, to bend, stoop, reach, etc., as required to perform responsibilities. Ability to drive vehicle and dexterity required to perform keyboard functions.



## **D. COORDINATOR OF THE FEDERALLY FUNDED UPWARD BOUND/MATH SCIENCE PROGRAM**

**POSITION DESCRIPTION:** Under the direction of the Dean of Student Affairs and works closely with the Director of TRIO programs. The Coordinator of the Upward Bound/Math Science Program is responsible for the implementation and coordination of all activities for the federally funded Upward Bound/Math Science Program in accordance with U.S. Department of Education regulations.

### **ESSENTIAL DUTIES/FUNCTIONS:**

- Coordinate the implementation of the Upward Bound/Math Science, which serves low-income and potential first generation college students in targeted high schools in Compton, Lynwood and Paramount communities.
- Assist in planning and implementation of the Upward Bound/Math Science academic year instructional program and residential summer components.
- Assist in planning and implementation of the objectives and activities of the Upward Bound/Math Science Program as defined by the U.S. Department of Education.
- Accountability for Upward Bound/Math Science budgetary expenditures.
- Responsible for the recruitment of Upward Bound/Math Science prospective participant's from targeted high schools; review prospective participant's applications, verifies prospective participant's eligibility; and the final selection and placement of prospective participants. In addition, insure proper student documentation is attained as required by the federal government.
- Coordinate the counseling/advising and academic placement activities related to Upward Bound/Math Science eligible students.
- Develop and implement educational, career, social and cultural programs for Upward Bound/Math Science participants.
- Organize and chair Upward Bound/Math Science staff meetings and serve as program liaison to meetings with other TRIO program managers.
- Plan and participate in the publicizing of the Upward Bound/Math Science's philosophies, goals and services to the El Camino College Compton Center faculty and staff.
- Make presentations to and develop relationships with schools, community agencies, postsecondary institutions, and other community resources to make known the goals of the program.
- Provide ongoing training to all Upward Bound/Math Science staff.
- Establish and maintain communication with other TRIO Programs that target the same schools.
- Conduct evaluations of Upward Bound/Math Science program activities.
- Supervise the preparation and submission of all reports and documentation that are disseminate to the U.S. Department of Education.
- Assist in the recruitment, orientation and supervision of Upward Bound/Math Science staff.
- Coordinate and supervise data collection and compiling of data for project reports and evaluation. Included but not limited to students enrollment in postsecondary education.
- Implement and coordinate a process to track current and former Upward Bound/Math Science participants.
- Assume other duties and responsibilities as assigned by the Dean of Student Affairs or the Director of TRIO programs.

### **REQUIRED QUALIFICATIONS:**

- Bachelor's degree
- Experience working with low income, first generation students historically disadvantaged high school students.
- Three (3) years directly related full-time experience.

### **DESIRABLE QUALIFICATIONS:**

- Administrative and managerial experience preferably with TRIO or Educational Equity programs.
- Strong background in math and science curricula.
- Knowledge of federal categorical program regulations (EDGAR), guidelines, and compliance procedures, and budgets.

- Demonstrate the knowledge and ability to plan, coordinate, and implement activities; provide academic advising, and career development services for college bound students.
- Ability to maintain accurate and effective student activities/counseling documentation as required by the U.S. Department of Education.
- Knowledge and/or experience providing tutorial services in group and individual settings.
- Good interpersonal, verbal and written communication skills.
- Experience in budget planning and management a must.
- Experience with school/community and college partnerships preferred.
- Ability to work with College personnel.
- Strong communications skills (including the ability to present effectively).
- Proficient use of computer applications.
- Knowledge of evaluation techniques, and computerized data systems.
- Must have available and reliable personal transportation, a valid driver's license, and willingness and ability to travel extensively in the target area.

**PHYSICAL REQUIREMENTS:**

With or without assistance: ability to sit or stand for extended periods of time, to move freely around the campus and community, hear in a conversational voice at a distance of 10 feet and on the telephone, ability to speak clearly, lift up to 15 pounds, to bend, stoop, reach, etc., as required to perform responsibilities. Ability to drive vehicle and dexterity required to perform keyboard functions.

#### **HRD4. Classified Personnel**

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees.

##### **A. Reinstatement**

1. Mr. Jose Escotto, Instructional Associate, Range 22, Step D, Math & Science, Academic Affairs Area, effective January 3, 2007.
2. Mr. Judge Walker, Utility Maintenance Worker, Range 17, Step E, Maintenance & Operations, Administrative Affairs Area, effective December 13, 2006.

##### **B. Leave of Absence**

1. Ms. Colleen Edwards, Executive Administrative Assistant, Range M, Step 6, Academic Affairs, Academic Affairs Area, effective November 27, 2006 through January 1, 2007, extending medical leave of absence.

##### **C. Working out of Classification**

1. Ratification -- Mr. David Yang, Accounting Technician, Range 22, Step F, to Accountant, Range L, Step 1, Business Office, Administrative Affairs Area, effective July 1, 2006 through September 8, 2006 and October 16, 2006 until position is filled.

##### **D. Limited Term Employment**

1. Ratification -- Mr. Jose Escotto, Instructional Associate, Range 22, Step D, Math/Science, Academic Affairs Area, effective November 27, 2006 through December 14, 2006.
2. Ms. Sandra Aparicio, Student Life Assistant, Range 24, Step E, Student Life Office, Student Affairs Area, effective January 2, 2007 through April 1, 2007.
3. Ms. Peggy Haley, Athletic Equipment Attendant, Range 18, Step F, Athletics, Student Services Area, effective December 12, 2006 through March 2, 2007.
4. Ms. Vanessa Hatcherson, Executive Administrative Assistant, Range M, Step 6, Provost, Administrative Services Area, effective November 27, 2006 through June 30, 2007.

##### **E. Employment**

1. Ms. Gloria Martinez, Categorically Funded Program Assistant, Range CFP1, Step F, EOP&S, Student Services Area, effective December 13, 2006 through February 2, 2007.
2. Ms. Kimberly Terceros, Categorically Funded Program Assistant, Range CFP1, Step A, Athletics, Student Services Area, effective December 14, 2006 through May 31, 2007.

## **5. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:**

1. Ratification -- Raney Cross – \$12.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 1, 2006 through December 15, 2006, Student Support Services Program, Student Services Area, to provide tutorial services for Student Support Services, degree receipt rate change.
2. Ratification -- Wendy Sparrow – \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective September 25, 2006 through December 15, 2006, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Center, degree receipt rate change.
3. Ratification -- Nancy Torres - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective October 30, 2006 through December 15, 2006, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Center.
4. Darius Anderson – \$7.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
5. Donicka Baker – \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2007 through June 8, 2007, Reading Center, Academic Affairs Area, to assist students in Reading Center.
6. Dorothea Branham - \$7.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 6, 2007 through June 8, 2007, Reading Center, Academic Affairs Area, to assist students in Reading Center.
7. Ijeoma Dinneya - \$7.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
8. Mandy Kronbeck - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
9. Uche Maduagwu - \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
10. Emily Monge - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.

- 11.** Georgia Moten - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
- 12.** Gloria Salas - \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with counseling, appointments and the Compton Center Registration Help-Line.
- 13.** Norma Sanchez - \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with registration in the Assessment Center.
- 14.** Deborah Smith - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
- 15.** Wendy Sparrow - \$8.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
- 16.** Carlos Tinoco - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
- 17.** Nancy Torres - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
- 18.** Robert Wilkins - \$20.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 3, 2007 through February 6, 2007, Learning Resource Center, Academic Affairs Area, to provide tutorial services for Learning Resource Center.
- 19.** Dana Williams - \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with Winter and Spring registration.
- 20.** Kimberly Williams - \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 1, 2007 through February 23, 2007, Matriculation, Student Services Area, to assist with counseling, appointments and the Compton Center Registration Help-Line.

**COMPTON COMMUNITY COLLEGE DISTRICT  
RESOLUTION REGARDING THE DISCONTINUANCE OF THE CLASSIFIED  
POSITION OF UTILITY MAINTENANCE/EVENT SUPERVISOR;  
CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEE**

**RESOLUTION NO. 06/07-121206A**

**WHEREAS**, pursuant to Education Code section 71093, Board of Governors of the California Community Colleges Resolution No. 2006-1, and Executive Order of the Chancellor of California Community Colleges No. 2006-1, both the Board of Trustees and the Personnel Commission of the Compton Community College District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

**WHEREAS**, the Special Trustee of Compton Community College District has determined in evaluating anticipated income and expenditures for the 2006-2007 fiscal year that the best interests of this community college district would be served by the elimination of a certain classified position and based upon such elimination of position, a classified employee will accordingly be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

**WHEREAS**, as a separate and independent cause of layoff, it is the determination of the Special Trustee in analyzing and balancing educational priorities and the operational needs of the Compton Community College District that it is necessary to eliminate a classified position, so that a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

**WHEREAS**, the classified position referred to herein is the position of Utility Maintenance/Event Supervisor (8 hours per day/12 months per year);

**NOW, THEREFORE, IT IS RESOLVED AND ORDERED** by the Special Trustee as follows:

1. The services being performed in the classified position set forth hereinabove shall be discontinued and eliminated and, as a result of said action, a classified employee shall be laid off;
2. As a result of a determination of the Special Trustee in analyzing and balancing educational and operational priorities, a classified position must be eliminated and a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127, and the classified employee serving within the classification listed hereinabove shall be laid off pursuant to Education Code sections 88017, 88117, and 88127;
3. Said discontinuance and elimination of the classified position referred to herein shall become effective upon the close of business on January 31, 2007; and
4. The Chief Executive Officer of the Compton Community College District or her designee is directed to give written notice of layoff to the affected classified employee. Such

notice shall inform the employee of displacement or bumping rights (if any) and reemployment rights as specified in applicable provisions of the California Education Code and as set forth in section 60.800 of the Rules and Regulations of the Classified Service as adopted by the Personnel Commission.

I hereby adopt the foregoing Resolution on this 12<sup>th</sup> day of December, 2006 at Compton, County of Los Angeles, California.

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Thomas E. Henry  
Special Trustee

Compton Community College District

**COMPTON COMMUNITY COLLEGE DISTRICT  
RESOLUTION REGARDING THE DISCONTINUANCE OF THE  
CLASSIFIED POSITION OF ASSOCIATE VICE PRESIDENT  
COLLEGE OPERATIONS; CORRESPONDING LAYOFF OF  
CLASSIFIED EMPLOYEE**

**RESOLUTION NO. 06/07-121206B**

**WHEREAS**, pursuant to Education Code section 71093, Board of Governors of the California Community Colleges Resolution No. 2006-1, and Executive Order of the Chancellor of California Community Colleges No. 2006-1, both the Board of Trustees and the Personnel Commission of the Compton Community College District have been suspended, with the full authority and power of these bodies transferred to the Special Trustee; and

**WHEREAS**, the Special Trustee of Compton Community College District has determined in evaluating anticipated income and expenditures for the 2006-2007 fiscal year that the best interests of this community college district would be served by the elimination of a certain classified position and based upon such elimination of position, a classified employee will accordingly be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

**WHEREAS**, as a separate and independent cause of layoff, it is the determination of the Special Trustee in analyzing and balancing educational priorities and the operational needs of the Compton Community College District that it is necessary to eliminate a classified position, so that a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127; and

**WHEREAS**, the classified position referred to herein is the position of Associate Vice President College Operations (8 hours per day/12 months per year);

**NOW, THEREFORE, IT IS RESOLVED AND ORDERED** by the Special Trustee as follows:

1. The services being performed in the classified position set forth hereinabove shall be discontinued and eliminated and, as a result of said action, a classified employee shall be laid off;
2. As a result of a determination of the Special Trustee in analyzing and balancing educational and operational priorities, a classified position must be eliminated and a classified employee shall be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code sections 88017, 88117, and 88127, and the classified employee serving within the classification listed hereinabove shall be laid off pursuant to Education Code sections 88017, 88117, and 88127;
3. Said discontinuance and elimination of the classified position referred to herein shall become effective upon the close of business on January 31, 2007; and



4. The Chief Executive Officer of the Compton Community College District or her designee is directed to give written notice of layoff to the affected classified employee. Such notice shall inform the employee of displacement or bumping rights (if any) and reemployment rights as specified in applicable provisions of the California Education Code and as set forth in section 60.800 of the Rules and Regulations of the Classified Service as adopted by the Personnel Commission.

I hereby adopt the foregoing Resolution on this 12<sup>th</sup> day of December, 2006 at Compton, County of Los Angeles, California.

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Thomas E. Henry  
Special Trustee

Compton Community College District

**COMPTON COMMUNITY COLLEGE DISTRICT  
RESOLUTION TO REINSTATE CLASSIFIED POSITIONS AND TO OFFER  
REEMPLOYMENT TO LAID-OFF CLASSIFIED EMPLOYEES**

**RESOLUTION NO. 06/07- 121206C**

**WHEREAS**, the Board of Trustees of the Compton Community College District took action on April 25, 2006, to eliminate positions in the classified service because of lack of funds, and to lay off classified employees serving in the affected positions in the classified service because of lack of funds.

**WHEREAS**, the Board of Trustees finds and determines that it is necessary to reinstate, effective December 13, 2006, the following classified positions that were eliminated:

<b>Classification</b>	<b>Number of Full Time Equivalent (F.T.E.) Positions</b>
Instructional Associate	1
Utility Maintenance Worker	1

**WHEREAS**, the Special Trustee finds and determines that the classified employees who were laid off from the reinstated positions in the classified service have a preferential right to reemployment and must be offered reemployment in the reinstated positions in preference to new applicants, pursuant to Education Code section 88117.

**NOW THEREFORE, BE IT RESOLVED** that the following positions in the classified service be reinstated effective December 13, 2006:

<b>Classification</b>	<b>Number of Full Time Equivalent (F.T.E.) Positions</b>
Instructional Associate	1
Utility Maintenance Worker	1

**BE IT FURTHER RESOLVED** that Administration offer reemployment in the reinstated positions in the classified service to the classified employees who were laid off from the positions in preference to new applicants.

I hereby adopt the foregoing Resolution on this 12<sup>th</sup> day of December, 2006 at Compton, County of Los Angeles, California.

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Thomas E. Henry  
Special Trustee

Compton Community College District

