



Board Agenda

Compton Community College District
1111 E. Artesia Blvd., Compton, CA 90221

Tuesday, January 17, 2012
Closed Session to Commence at 5:30 p.m.
Open Session to Commence at 6:00 p.m.

DISTRICT BOARD ROOM
1111 E. Artesia Boulevard
Compton, California 90221

- I. Call to Order at 5:30 p.m.**
- II. Roll Call**
 - Thomas E. Henry, Special Trustee
 - Dr. Keith Curry, Interim CEO
- III. Approval of Closed Session Agenda**
- IV. Requests to Address the Board of Trustees – Closed Session Agenda Matters**
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122 to discuss or take action on the following items:**
 - A. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:**
 - 1. Conference with legal counsel--existing litigation (Subdivision (a) of Section 54956.9)
Bernadette Bryant vs. Compton Community College District
 - B. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**
 - 1. Agency designated representative: Dr. Keith Curry, Interim CEO
Employee organizations: Compton Community College Federation of Employees, Classified Employees Federation of Employees, Certificated Employees
- VI. Reconvene to Open Session at 6:00 p.m.**
- VII. Roll Call**
 - Thomas E. Henry, Special Trustee
 - Dr. Keith Curry, Interim CEO

VIII. The Pledge of Allegiance

IX. Report of Actions Taken in Closed Session Pursuant to Government Code Section 54957.1

X. Approval of Open Session Agenda

XI. Requests to Address the Board of Trustees – Agenda/Non-Agenda Items

XII. Presentations

1. Basic Skills Presentation – Barbara Perez

XIII. Approval of Minutes of December 6, 2011

Approval of Minutes of December 14, 2011

XIV. Consent Agenda – Recommendation of Interim CEO

1. Administrative Services
 - A. Purchase Orders
2. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XV. Action Agenda

1. Office of the Interim CEO
 - A. Community College League of California (CCLC) Nominations
 - B. Approval of Special Trustee Advisory Committee
 - C. Approval of Redistricting Committee
2. Administrative Services
 - A. Agreements/Contracts
 - B. Approval of 2011-12 Space Inventory Report 17 Certification and Program Update
 - C. Budget Adjustments/Augmentations/Transfers
 - D. Non-Resident Tuition Fees for 2012-2013
 - E. Resolution Approving Assignment of Delinquent Tax Receivables and Approve Sales Contract
3. Facilities Planning and Development
 - A. Agreements/Contracts
 - B. Facilities Planning and Development – Notice of Completion and Release of Retention for Alameda Construction
4. Human Resources
 - A. New Academic Position

XVI. Discussion Items

1. Board of Trustee Members Participation in Professional Development Activities

XVII. Information Items

1. Office of the Interim CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2011-2012 Revised
 - B. Redistricting Action Plan
 - C. Budget and Planning Calendar
 - D. Student Employee Employment Requirements (AR 7271)
2. Academic Affairs/Student Services
 - A. Report on El Camino College Compton Center Student Enrollment

XVIII. Reports from Representatives and Employee Organizations

1. Student Trustee – Anesa Nelson
2. Faculty Representative Report – Jerome Evans
3. Classified Representative Report – David Simmons
4. Academic Senate President Report – Saul Panski
5. CCCFE Certificated Employees Report – Toni Wasserberger
6. CCCFE Classified Employees Report – Joseph Lewis
7. Associated Student Body Report – Amelia M. Apple

XIX. Oral Reports

1. Compton Center
2. Interim CEO Report
3. Board of Trustees Report
4. Special Trustee Report

XX. Next regularly scheduled meeting date: February 7, 2012

Closed Session begins at 5:00 p.m.
Open Session begins at 6:00 p.m.

XXI. Adjournment

Please note: If you would like a copy of any of the support documents/attachments, please contact Paula VanBrown at (310) 900-1600, Ext. 2001. Thank you!

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 6, 2011

MINUTES

- I. The Board of Trustees Meeting was called to order at 5:01 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive Officer
- III. Approval of Closed Session Agenda – Approved
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122.
- VI. Reconvene to Open Session of the Board of Trustees at 6:02 p.m.
- VII. Roll Call – Members Present
 - Lorraine Cervantes
 - Charles Davis
 - Andres Ramos
 - Anesa Nelson
 - Thomas Henry
 - Keith Curry

Consultative Council Members present at dais:

 - Art Smith
 - Wanda Morris
 - Saul Panski
 - Mike Odanaka
- VIII. Pledge of Allegiance – All
- IX. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 - Closed session ended at 5:20 p.m.; No reportable action
- X. Approval of Open Session Agenda – Approved

XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Items

Herb Arceneaux, community member – Redistricting meeting not convenient to community because the city council and school board are being held the same night

Loretta Williams, Director, Universal School of Beauty – Cancellation of classes

Gwendolyn Abrams, Instructor, Universal School of Beauty – Cancellation of classes

Cassandra Web, Student, Universal School of Beauty – Cancellation of classes

Kenneth Williams, Vice President, Universal School of Beauty – Cancellation of classes

John Williams, Universal School of Beauty – Cancellation of classes/History of school

Lorraine Cervantes, Elected Trustee - Cancellation of classes @ Universal School of Beauty; lack of details in board minutes; have a very merry Christmas & remember the reason for the season.

Nehasi Lee, student - Cancellation of classes @ Universal School of Beauty;

Charles Davis, Elected Trustee - Cancellation of classes @ Universal School of Beauty; suggested that some consideration be given to helping the students graduate

Dr. Curry responded that he would meet with Vice President Perez regarding a solution for Universal College of Beauty and will report back to Mr. and Mrs. Williams.

Nehasi Lee, student – requested a copy of the Vasquez report and the report from Board of Governors' meeting; explanation of mandated cost; bond funds.

XII. Presentations

Student Services FYE (First Year Experience) Program Review – Barbara Perez/Rebecca Mason

Ms. Perez introduced Rebecca Mason, coordinator of the FYE Program. The First Year Experience program takes students who have no college background and provides them with insight as to what it means to be a college student. The program started in fall of 2009 with 2 cohorts, which was about 60 students; we now have about 120-130 students.

Ms. Mason presented an overview of the FYE program, highlighting the composition of students participating, their overall goals for these students, retention rates and reasons for their successes or failures.

Comments by:

Saul Panski – commented on FYE performance and retention statistics

Michael Odanaka – commented on his positive communication with FYE participants

Wanda Morris – commented that nursing students are being given wrong information by the FYE counselors on transfer requirements to the Cal State/UC systems.

Student Trustee Nelson – commented that her success as a student was the result of FYE participation.

XIII. Approval of Minutes of November 15, 2011 – Approved

XIV. **Consent Agenda – Recommendation of Interim CEO - Approved (with corrections)***

Administrative Services

A. Purchase Orders

B. Agreements/Contracts

1. *Agreement with Nichols Consulting to provide services for Mandated Cost Claims

*(Correction – NTE: ... time of execution of this Contract and ~~June 30, 2011~~ June 30, 2012)

2. *Ratification of Agreement with First Class Vending to provide the installation and operation of all vending equipment at the District, by keeping them adequately supplied with merchandise and in good repair and in sanitary condition. ***(Correction – End date of contract ~~06/30/19~~, s/b 06/30/2016)**

3. Ratification of Agreement with Long Beach Unified School District to provide Pre-Engineering instruction to students through the District's Industry and Technology Division at the California Academy of Mathematics and Science (CAMS)
 - C. Authorized Signature Resolution (LACOE)
2. Facilities Planning and Development
 - A. Agreements/Ratifications
 1. Agreement with Vanir Construction Management, Inc. to provide professional program management services and a variety of support services including estimating, scheduling, Building Information Modeling, energy technology, management and contract administration and has been providing program management and related management activities to the district in support Capital Facilities development at the Compton Community College District site
 - B. Change Order Report for Measure CC Prop 39 Projects
 1. *Alameda Construction Services - Change Order #1 MIS Project - to demolish the existing curb on the east side of the LRC Building and construct a new concrete curb that was approved by the Board on May 10, 2011. PCO #001R2 – Extra labor, equipment and materials to install a larger modified curb based on Architects updated drawings in Bulletin 1R1 dated August 8, 2011. ***(Correction: Change Order #1 MIS s/b LRC Project)**
 2. *Fast Track Construction Corp. - Change Order #3 MIS Project. The District has a contract with Fast Track Construction Corp. to renovate the Music Building Project approved by the Board on April 12, 2011. ***(Correction: Change Order #3 MIS s/b Little Theatre Project)**
 3. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees
- XV. Information Items
3. Office of the Interim CEO
 - A. Board of Trustees Presentations and Reports Schedule for 2011-2012 Revised
Dr. Curry commented that this schedule is provided so everyone is informed of what presentations and reports will be available to the special trustee and to the board members each month.
 - B. Redistricting Action Plan
Dr. Curry stated that the deadline for submitting letters of interest and resumes for service on the Redistricting Committee is Friday, December 16, 2011. Contact the Office of the Interim CEO with any questions regarding the Redistricting Committee.
 4. Academic Affairs
 - A. Student Success – Barbara Perez
Presented an overview of some of the programs for students; FYE Program; last year the honor society, Alpha Gamma Sigma Society, was re-formed; an honors transfer program will be started this fall.
 - B. FTES Compton Center – Barbara Perez
The FTES reporting started since the partnership, which gives an idea of the FTES goals and what can actually be reported. The FTES has been increasing – last year we peaked at 6,626 FTES. An earlier report showed closer to 7,000, but when the report was resubmitted last year we had to

remove some of the earned FTES. The state did pay us for 6,400 FTES. This year our goal is 6,000 FTES, because of the state budget we are not able to offer some of the previously available classes.

5. Administrative Services – Mr. Atane, Interim Business Manager

A. Quarterly Financial Status Report – Form CCFS – 311Q

This report is required by Title V of the California Code of Regulations to show the financial and budgetary conditions of the District on a quarterly basis.

XVI. Reports from Representatives and Employee Organizations

A. Student Trustee Report – Anesa Nelson: No report

B. Faculty Representative Report – Jerome Evans: No report

C. Classified Representative Report – David Simmons: Happy Holidays

D. Academic Senate President Report – Saul Panski: Requested more details on minutes; thanked M & O Dept for providing old senate records and curriculum committee records and for the signs for their new office.

E. CCCFE Certificated Employees Report –Toni Wasserberger: Absent

F. CCCFE Classified Employees Report – Joseph Lewis: Asked Interim CEO to help him contact Human Resources.

G. Associated Student Body Report – Anesa Nelson: ASB is having a cookie sale and will take orders in advance-contact Amelia Apple, ASB office.

XVII. Oral Reports

A. Compton Center – Barbara Perez, VP, Compton Center: No report

B. Interim CEO Report – Employee Appreciation Breakfast will be held on Friday from 8:00-9:30 am in the student lounge. Thanked Trustee Cervantes for bread pudding

C. Board of Trustees Comments

Trustee Ramos – Happy Holiday season to all

Trustee Davis – Holiday greetings to all

Trustee Cervantes – The city of Compton has a new smoking ordinance; call City Clerk's Office for details.

D. Special Trustee Report – Thomas E. Henry: Happy Holiday season; thanked Trustee Cervantes for bread pudding. There will be a Special Board Meeting on Wednesday, December 14, 2011 at 5:00 p.m.

XVIII. **Adjourned** at 8:10 p.m.

XIX. **Special Board Meeting** December 14, 2011 – Closed session begins at 4:30 p.m.

Open session begins at 5:00 p.m.

XX. **Next regularly scheduled meeting: January 17, 2012**

Closed session begins at 5:30 p.m.

Open session begins at 6:00 p.m.

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

COMPTON COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING

Tuesday, December 14, 2011

MINUTES

- I. The Board of Trustees Meeting was called to order at 4:30 p.m.
- II. Roll Call – Members Present
 - Mr. Thomas Henry, Special Trustee
 - Dr. Keith Curry, Interim Chief Executive Officer
- III. Approval of Closed Session Agenda – Approved
- IV. Requests to address the Board of Trustees – Closed Session Agenda Matters
 - No Requests
- V. Recess to Closed Session in accordance with the Ralph M. Brown Act (Government Code Sections 54950 and following) and Education Code Section 72122.
- VI. Reconvene to Open Session of the Board of Trustees at 5:00 p.m.
- VII. Call to Order
- VIII. Roll Call – Members Present
 - Lorraine Cervantes
 - Charles Davis
 - Deborah LeBlanc
 - Andres Ramos
 - Anesa Nelson
 - Thomas Henry
 - Keith Curry
- IX. Pledge of Allegiance – All
- X. Report of Actions Taken in Closed Session (Subdivision (a), Section 54956.9)
 - No reportable action
- XI. Requests to address the Board of Trustees – Agenda/Non-Agenda Items
 - Art Flemming – Faculty
- XII. Public Hearing Open at 5:04 p.m. – Public Hearing Regarding the Compton Community College District Application for Exemption from the Fifty Percent Law
 - Interim CEO stated: The public hearing is required by law for districts that are not in compliance with the 50% law and who are requesting this exemption. We are deficient for the 50% by \$1.2M – so it's open to the public

for comments regarding the Application for Exemption and also for the additional forms that are due to the tax office - Forms B and C, in regards to the Hardship Waiver.

Requests to Address the Board:

Art Flemming – Notes several entries on Application for Exemption forms that appear to be incorrect.

Public Hearing regarding Application for Exemption closed at 5:11 p.m.

XIII. Consent Agenda – Recommendation of Interim CEO – Approved

1. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

XIV. Action Agenda

- A. Office of the Interim CEO
 1. Approval of Compton Community College District’s Application for Exemption from the Fifty Percent Law. **Approved (Dr. Curry to verify numbers)**
 2. Public Agency Retirement Services (PARS) Supplementary Retirement Plan - **Approved**
 3. Administrative Services- **Approved**
 - A. Agreements/Contracts
 - B. Facilities Planning and Development
Consideration of Bids and District’s Options – Infrastructure Project – Compton Community College District
 4. Board of Trustees
 - A. Annual Organizational Meeting
 - a. Election of Officers for 12/12/2011-12/2012
President of the Board
Trustee Cervantes nominated Trustee LeBlanc
Trustee Ramos seconded the nomination
Votes: Davis – abstain
Ramos – yes
Cervantes – yes
LeBlanc – yes
Trustee Deborah LeBlanc – President

Vice President of the Board
Trustee Cervantes nominated Trustee Ramos
Trustee Davis seconded the nomination
Votes: Davis – yes
Ramos – yes
Cervantes – yes
LeBlanc – yes
Trustee Andres Ramos – Vice President

Clerk of the Board
Trustee Davis nominated Trustee Cervantes
Trustee LeBlanc seconded the nomination

Votes: Davis – yes
Ramos – yes
Cervantes – yes
LeBlanc – yes

Trustee Lorraine Cervantes – Clerk

b. L.A. County Committee on School District Organization

Trustee Davis nominated Trustee Cervantes
Trustee LeBlanc seconded the nomination

Votes: Davis – yes
LeBlanc – yes
Ramos – yes
Cervantes – yes

Trustee Lorraine Cervantes - Representative

c. L.A. County School Trustee Association

Trustee LeBlanc nominated Trustee Davis
Trustee Davis seconded the nomination

Votes: Cervantes – yes
Ramos – yes
Davis – yes
LeBlanc – yes

Trustee Charles Davis - Representative

d. California Community College Trustees Board Election

Trustee Davis nominated Trustee LeBlanc
Trustee Ramos seconded the nomination

Votes: Cervantes – yes
Davis – yes
Ramos – yes
LeBlanc – yes

Trustee Deborah LeBlanc – Representative

(Trustee LeBlanc requested the CEO send a letter to the state nominating LeBlanc for community college trustee nominations – they're now open and the nomination has to come from the District – it's time sensitive).

e. Secretary to the Board for period December 14, 2011 through the Annual Organizational Meeting in December 2012.

It is recommended that Dr. Keith Curry be appointed

Trustee Cervantes moved recommendation
Trustee LeBlanc seconded the nomination

Votes: Cervantes – yes
Davis – yes
Ramos – yes
LeBlanc – yes

Dr. Keith Curry, Interim CEO appointed

XV. Reports from Representatives and Employee Organizations

- A. Student Trustee – Anesa Nelson -Absent
- B. Faculty Representative Report – Jerome Evans - Absent
- C. Classified Representative Report – David Simmons – Merry Christmas, Happy New Year; looking forward to winter and spring sessions
- D. Academic Senate President Report – Saul Panski-no report
- E. CCCFE Certificated Employees Report – Toni Wasserberger: (on behalf of Jerome Evans) thanked the administration for the retirement package and congratulations to the retirees.
Ms. Wasserberger: In managing the SERP there will be an impact on the 50% law and will require hiring more people and I hope the District will continue to work collaboratively with the federation.
- F. CCCFE Classified Employees Report – Joseph Lewis: On behalf of the classified personnel staff we would like to express appreciation and the staff for the wonderful breakfast.
- G. Associated Student Body Report – Amelia M. Apple - Absent

XVI. Oral Reports

- 1. Compton Center – Mr. Palmer had his students out by the Tartar showing their form paintings. She requested that Dr. Dever have some of them be displayed in the library. We are set for winter and registration is 94% filled, but sadly we are only offering 56 sections. Spring is registered at 50%. Universal School of Beauty met with Dr. Curry and the decision to close the Compton site for winter session has been made. We will most likely offer the Cos 4 class simultaneously, so the students who need just a few hours can make them up in need in the spring.
- 2. Interim CEO Report – Thanks to all faculty, staff, and administrators for participating in the Employee Appreciation Breakfast. Also thanks to Trustee Cervantes, Trustee LeBlanc, and Trustee Davis for attending. We anticipate having this event once a semester, with the next one scheduled for June 1, 2012 at 8:00 a.m. in the Student Lounge. We are considering presenting a classified service award, a faculty service award, and an adjunct faculty award during the spring event. More information be made available in the next few weeks.
- 3. Board of Trustees
Trustee Cervantes: Please join us for a celebration and receptions honoring Roberto Uranga, the first Latino to hold the position of chair in the Association of Community College Trustees. The Staff Appreciation was great and thanks for that. Merry Christmas, Happy New Year, Happy Kwanza. Please remember the reason for the season.
Trustee Ramos: Happy Holidays
Trustee LeBlanc: Thanked Trustee for his leadership; Gave a brief report from the CCLC Annual Convention and Partner Conference. Merry Christmas, Happy New Year, Happy Kwanza, and Feliz Navidad.
Trustee Davis: I also want to recognize the pagans for whatever they believe. I hope that in 2012 we can work together to get past our issues to serve our students; have a safe holiday season.
- 4. Special Trustee – Happy Holidays, great job, congratulations. Meeting adjourned.

XVII. Next Scheduled Regular Meeting Date: Tuesday, January 17, 2012

Closed session begins at 5:00 p.m.

Open session begins at 6:00 p.m.

XVII. Adjournment

Compton Community College District – 1111 East Artesia Boulevard -- Compton, California 90220

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XIV. CONSENT AGENDA

1. Administrative Services
 - A. Purchase Orders
 - B. Non-Resident Tuition Fees for 2012-2013

2. Human Resources
 - A. Management Team Personnel Action
 - B. Academic Employment and Personnel Changes
 - C. Classified Employees
 - D. Temporary Non-Classified Service Employees

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Dr. Keith Curry, Interim CEO

**1A. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS FOR
DECEMBER 2011**

Run Date **Compton Community College District**
12/19/2011 **BOARD OF TRUSTEES PURCHASE ORDER LISTING**
Meeting Date: 01/10/2012

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees.
It is recommended that the following purchase orders be approved and that payment be authorized

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
Fund 01 Unrestricted-Compton Ed Center				
P0501584	Vizion Marketing	Student Recruitment	Non-Instruct Supplies	\$489.38
P0501585	The Magic Rose	Student Affairs	Non-Instruct Supplies	\$163.13
P0501586	Intelecom	Academic Programs	License Fee/Site Licenses	\$5,359.98
P0501590	Pier 1 Imports	Theatre/Dance	New Equipment - Instructional	\$2,316.16
P0501602	Xpedx	Copy Center	Printing	\$32,862.54
P0501603	Office Solutions	Theatre/Dance	Non-Instruct Supplies	\$668.85
P0501605	Carlos Ornelas	Academic Affairs	Contract Services	\$100.00
P0501612	T.A.J. Office & School	Student Recruitment	Non-Instruct Supplies	\$29.24
P0501615	El Camino College	Financial Aid	Institutional Return of Funds	\$78.00
P0501649	Villa Flowers	Student Recruitment	Non-Instruct Supplies	\$466.14
P0501654	Melaina Trotter	Academic Affairs	Contract Services	\$100.00
P0501655	Dance Aoki	Academic Affairs	Contract Services	\$100.00
P0501656	Michael White	Academic Affairs	Contract Services	\$100.00
P0501657	Marc Payne	Academic Affairs	Contract Services	\$100.00
P0501658	El Camino College	Financial Aid	Institutional Return of Funds	\$18,747.00
P0501678	Awesome Productions	Nursing	Other Services and Expenses	\$244.69
P0501681	Digital Dolphin	English	Non-Instruct Supplies	\$473.13
P0501696	Alice M. Mitchell	Operations	Professional Growth Poa	\$36.80
P0501698	AACC	Office of the CEO	Conferences Mgmt	\$1,340.00
P0501726	New Horizons	Operations	Contract Services	\$2,350.00
P0501728	Ad Club	Human Resources	Multi Media Advertising	\$5,461.64
P0501733	Student Insurance	Human Resources	Student Accident Ins.	\$46,647.00
P0501738	Premier Computer	Admissions/Records	General Office Supplies	\$309.90
P0501740	Atla Environmental	Operations	Contract Services	\$642.50
P0501741	CI Solutions	Student Affairs	Other Services and Expenses	\$850.63
P0501744	School Outfitters	Academic Affairs	Instructional Supplies	\$1,733.40
P0501746	Lacsta and Jet	Office of the CEO	Dues and Memberships	\$20.00
Fund 01 Total: 27				\$121,790.11
Fund 10 Restricted-Compton Ed Center				
P0501583	Expressions to Wear	YESS Grant	Non-Instruct Supplies	\$444.56
P0501626	The Paton Group	VATEA I&T	Special Project Non	\$2,500.00
P0501627	Go Engineer Better	VATEA I&T	Printing	\$2,502.87
P0501628	Airgas West	VATEA I&T	New Equipment - Instructional	\$57,486.56
P0501645	The Paton Group	VATEA I&T	Computer Software Account	\$8,265.00

P0501646	The Paton Group	VATEA I&T	New Equipment - Instructional	\$14,483.75
P0501647	Go Engineer Better	VATEA I&T	Computer Software Account	\$7,427.63
P0501648	Ranesco	VATEA I&T	New Equipment - Instructional	\$40,547.94
P0501653	Stevenson Paint &	VATEA I&T	New Equipment - Instructional	\$9,797.94
P0501679	Sampaguita	TRIO - Upward Bound	Transportation	\$650.00

Fund 10 Total: 10 **\$144,106.25**

PO Funds Total: 38 **\$269,271.36**

Fund 01 Unrestricted-Compton Ed Center

B0510770	E.C.C.C.D. Community	Office of the CEO	Personal and Consultant Svcs.	\$100,000.00
B0510785	Demco	Div. Office Instr.	Non-Instruct Supplies	\$476.00
B0510787	Pocket Nurse Medical	Nursing	Instructional Supplies	\$2,500.00
B0510793	Yccd/Ccc Registry	Human Resources	Multi Media Advertising	\$2,500.00
B0510796	Assist Design	Human Resources	General Office Supplies	\$3,000.00
B0510797	Security Concepts	Operations	Contract Services	\$500.00

Fund 01 Total: 6 **\$108,976.00**

Fund 45 Revenue Construct Bond - Compton

B0510784	Geotek, Inc.	Campus Wide Improv	Testing & Inspection	\$10,660.50
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Fund 45 Total: 1 **\$10,660.50**

BPO Funds Total: 8 **\$319,636.50**

Grand Total POs and BPOs: 46 **\$588,907.86**

1B. NON-RESIDENT TUITION FEE FOR 2012-2013

It is recommended that the Board of Trustees adopt the non-resident tuition fee for the fiscal year 2012-2013, commencing with the summer session of 2012, in the amount of \$179 per unit of course work pursuant to Education Code Section 76140. Non-resident students are residents of a state other than California.

It is recommended that the Board of Trustees adopt a non-resident capital outlay fee for fiscal year 2012-2013, commencing with the summer session 2012, in the amount of \$32 per unit of course work, pursuant to Education Code Section 76141 (a). The additional fee for all non-resident students is permitted to be charged for capital outlay purposes. Compton Community College District will set aside these additional dollars for the purpose of capital outlay, maintenance, and equipment.

The 2012-2013 combined non-resident tuition and capital outlay fee rate is \$211 per unit. The 2012-2013 adjustments to the rates are based on formulas provided by the State Chancellor's Office using reported statewide averages, District FTES and expenditures, and rates charged by neighboring districts.

Agenda for the Compton Community College District Board of Trustees
from
Human Resources Division
Rachelle Sasser, Dean, Human Resources

2A. MANAGEMENT TEAM PERSONNEL ACTION -- None

2B. ACADEMIC EMPLOYMENT AND PERSONNEL CHANGES

1. Retirement - Mr. Ivan Crosbie, full time English Professor, Class III, Step 26, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to him in recognition of his service to the District since 1989.
2. Retirement - Mr. Patrick Mc Laughlin, full time Reading Professor, Class II, Step 27, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to him in recognition of his service to the District since 1974.
3. Retirement - Ms. Norma Parker, full time Spanish Professor, Class VI, Step 26, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to her in recognition of her service to the District since 1986.
4. Retirement - Mr. Saul Panski, full time History Professor, Class VI, Step 33, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to him in recognition of his service to the District since 1978.
5. Retirement - Mr. Leroy Porter, full time ESL Professor, Class V, Step 29, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to him in recognition of his service to the District since 1987.
6. Retirement - Dr. Pieter Van Niel, full time Theatre Arts Professor, Class VI, Step 35, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to him in recognition of his service to the District since 1972.
7. Retirement - Ms. Toni Wasserberger, full time English Professor, Class VI, Step 35, effective June 30, 2012, first day of retirement July 1, 2012, and that a plaque be prepared and presented to her in recognition of her service to the District since 1968.
8. Special assignments - The following instructors to participate in Professional Development for the Career Advancement Academy Compton Educational Center.
 - a. Eugene Benson - \$60.18
 - b. Stanley Jacobson - \$120.36
 - c. Dalia Juarez - \$1,293.87
 - d. Jose Villalobos - \$1,263.78
 - e. Kathy Walczak - \$120.36
9. Employment – Mr. Edward Barry Gropp, part-time Counselor, Class IV, Step III, effective January 17, 2012.

2C. CLASSIFIED EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for classified employees as shown below.

A. Employment

1. Reinstatement - Ms. LaChell Jones, Categorically Funded Program Technician, Range 24, Step G, Financial Aid, Student Affairs, effective January 3, 2012.

B. Provisional Employment

1. Ratification -- Mr. Timothy Stewart, Instructional Assistant, Range 24, Step F, Theatre Arts, Academic Affairs, effective January 4, 2012 through February 29, 2012, not to exceed 120 days (NTE 35 hours per week).
2. Mr. Jose Cholico, Records Clerk, Range 17, Step A, Admissions and Records, Student Affairs, effective February 1, 2012 through June 30, 2012, not to exceed 120 days (NTE 35 hours per week).
3. Ms. Alma Sandoval, Records Clerk, Range 17, Step A, Admissions and Records, Student Affairs, effective February 1, 2012 through June 30, 2012, not to exceed 120 days (NTE 35 hours per week).

2D. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Special Trustee approve the employment and personnel changes for non-classified employees as shown below.

1. Ratification -- Christina Acoff, Student Worker, \$16.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 12, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
2. Ratification -- Terri Anderson, Student Worker, \$16.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 30, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
3. Ratification -- Juana Araujo, Tutor, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
4. Ratification -- Charlette Burton, Student Worker, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 8, 2012, Special Resource Center, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
5. Ratification -- Gina Caballero, Student Worker, \$10.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2012 through June 30, 2012, Child Development, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).

6. Ratification -- Teresa Castaneda, Student Worker, \$14.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 18, 2012 through February 9, 2012, Human Services, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
7. Ratification -- Theresa Clemente, Student Worker, \$10.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2012 through June 30, 2012, Child Development, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
8. Ratification -- Jaime Compton, Student Worker, \$10.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 8, 2012, Special Resource Center, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
9. Ratification -- Quantisha Evans, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
10. Ratification -- Mark Flores, part-time Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
11. Ratification -- Dina Galindo, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
12. Ratification -- Shateesha Garner, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2012 through June 30, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
13. Ratification -- Shateo Griffin, Student Worker, \$16.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2012 through June 30, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
14. Ratification -- Melva Harding, Student Worker, \$10.75 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 2, 2012 through June 30, 2012, Child Development, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
15. Ratification -- Jasmine Haynes, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
16. Ratification -- Briana Johnston, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
17. Ratification -- Morris Jones, part-time Assistant Coach (Track), \$19.10 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective

- January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
18. Ratification -- Earl Jordan, Tutor, \$8.50 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 8, 2012, Math/Science, Academic Affairs, not to exceed 120 days (NTE 35 hours per week).
 19. Ratification -- Guy Lewis, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 20. Ratification -- Nissana McLaurin, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through June 12, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 21. Ratification -- Imani Myers, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 22. Ratification -- Carl Nichols, part-time Assistant Coach (Baseball), \$19.10 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 23. Ratification -- Guy Lewis, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 24. Ratification -- Imani Myers, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 25. Ratification -- Carl Nichols, Part Time Assistant Coach (Baseball), \$19.10 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 26. Ratification -- Rafael Ornelas, Part Time Assistant Coach (Baseball), \$8.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 27. Ratification -- Daniel Ozan, Part Time Assistant Coach (Track), \$19.10 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 15, 2012 through May 30, 2012, Athletics, Student Affairs, not to exceed 120 days (NTE 35 hours per week).
 28. Ratification -- Salvador Rodriguez, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

29. Ratification -- Cordel Williams, Student Worker, \$9.00 per hour, Monday through Friday (days vary), hours between 8:00 a.m. to 8:00 p.m. (hours vary), effective January 4, 2012 through February 7, 2012, Outreach, Student Affairs, not to exceed 120 days (NTE 35 hours per week).

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Keith Curry

XV. ACTION AGENDA

1. Office of the Interim CEO
 - A. Community College League of California (CCLC) Nominations
 - B. Approval of Special Trustee Advisory Committee
 - C. Approval of Redistricting Committee

2. Administrative Services
 - A. Agreements/Contracts
 - B. Approval of 2011-12 Space Inventory Report 17 Certification and Program Update
 - C. Budget Adjustments/Augmentations/Transfers
 - D. Resolution Approving Assignment of Delinquent Tax Receivables and Approve Sales Contract

3. Facilities Planning and Development
 - A. Agreements/Amendments
 - B. Facilities Planning and Development – Notice of Completion and Release of Retention for Alameda Construction

4. Human Resources
 - A. New Academic Position

1A. CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD NOMINATIONS

It is recommended that the Special Trustee seek nominations for membership on the California Community College Board of Trustees (CCCT).

Only one member of the Compton Community College District Board of Trustees can serve on the CCCT Board. CCCT board members are elected by the institutional member governing boards for alternate three-year terms. No CCCT board member shall serve more than three (3) terms consecutively.

Deadline to submit the CCCT Board Nomination to the California College League of California is February 15, 2012.

1B. APPROVAL OF SPECIAL TRUSTEE ADVISORY COMMITTEE MEMBERS

It is recommended that the Special Trustee approve the following names for approval for service on the Special Trustee Advisory Committee.

APPLICANTS:

- Domitila Aguilar
- Amelia Apple
- Oscar J. Edwards
- Amirah Hendrickson
- Marie Hollis
- Dr. Lestean Johnson
- Cynthia Macon
- Wilma Wilson

SPECIAL TRUSTEE ADVISORY COMMITTEE BIOS

Domitila Aguilar:

Ms. Aguilar, a resident of South Gate, is currently employed by Lynwood Unified School as a 2nd and 6th grade teacher. Ms. Aguilar received a B.A in Liberal Studies from California State University, Long Beach in 1998. She received her Master's degree in Governance from the California School Board Association, a Master's degree in Education from the University of Phoenix, and AVID Training from Cal State University San Diego. In her career as an educator, she has experience working with students as a teacher, advisor, department chair, and mentor. Ms. Aguilar has served on several advisory committees relating to education and was President of the Lynwood Unified School District Board from 1998-2003.

Ms. Aguilar feels her participation in the Special Trustee Advisory Committee will allow her to support her community, be a voice for students, and motivate them to pursue higher educational goals.

Amelia Apple:

Amelia Apple is a lifelong resident of North Long Beach and a graduate of Long Beach Jordan high school. As a returning student, she is a member of Alpha Gamma Sigma, the college's honor society. And also a technical theatre major, who is involved in theatre and vocal music productions here at the Compton Center. Inspired by student leaders she has met on campus, she became a volunteer for the associated student body serving on campus governance committees, such as the Tartar safety committee. She was later elected student body secretary. After the resignation of the associated student body president, she was selected by her peers to fill the presidency for the remainder of the term. After she acquired her associates degree, she plans on working towards not just her bachelors but either a masters or law degree as well.

Oscar J. Edwards:

Oscar J. Edwards serves as Chief Executive of the firm AgriCept, Inc., providing consulting services in the renewable energy sectors. Alternative resource advocacy and awareness is the company mantra. Energy Efficient. Climate Conservative.

Prior to AgriCept, Inc., Edwards founded Computer Systems Integration & Configuration, Inc. (CSIC) in 1999 during the height of the technology boom in southern California. After surviving the Dot.Com era, Edwards continued to serve as CEO and transformed that business into a prominent nationwide technology consulting firm serving the U.S. Government and Homeland Security with many city and national awards to his credit.

As a Compton native, Mr. Edwards has returned to the city in 2007 to serve on the Compton Housing and Advisory Appeals Board via appointment by Mayor Eric Perrodin. It is with this spirit of service that Mr. Edwards continues to volunteer his time and expertise for a better Compton.

Cynthia Macon:

Cynthia Macon has been a resident of Compton since 1963. She began her career working in Silicon Valley as a Marketing and Public Relation Specialist. She acted as Marketing Director Voyager Software in Santa Monica. Cynthia received the Best Innovation Award from the National Public Relations Society of America (NPRSA) based in New York for her application and use of computer technology in creating the first PR software.

Cynthia received her Affordable Housing Management Association (AHMA) Certification. Cynthia has a long history of volunteering in community organizations including tutoring and teaching computer skills at the Stanford Children's Hospital in Palo Alto and to the homeless through the Union Rescue Mission of San Francisco, participated in Our Author's Club, and in Sheriff Baca's Annual Community Day. Cynthia received the City of Compton Volunteer Award for improving the image of the city through her worldwide radio, television, and print public relations campaign to hold press conferences and publicize the multiple historic world-breaking records of our children pilots at Tomorrow's Aeronautical Museum located at the Compton Airport.

Cynthia has been a member of the Committee to Save Compton Community College, the Concerned Citizens of Compton, and the National Association for Equality and Justice in America. She also served as a member of the first Special Trustee Advisory Board convened for the Compton Community College District as mandated under AB-318.

Amirah Hendrickson:

Amirah Hendrickson is currently employed with the Los Angeles Superior Court as Court Manager/Administrator in Civil Operations Division and is the owner of Azuri Tours and Travel, Inc. and Azuri Passport and Visa Services. Ms. Hendrickson is also Founder and CEO of The Foundation for Bridging the World Through Travel Corporation.

Ms. Hendrickson received her A.A. degree in general education from West Los Angeles College and her M.P.A. from California State University, Dominguez Hills.

In 2009 Ms. Hendrickson received the Humanitarian Award Work on the Continent of Africa and in 2010 she received the Black Business Portrait from the Carson Black Chamber of Commerce. Ms. Hendrickson is an active member of IATAN and a board member of the Africa Travel Association (ATA) So. California.

Marie Hollis:

Mrs. Hollis is currently the President of Concerned Citizens of Compton, Inc., President of the Committee to Save Compton Community College, and President of the South Bay Retirement Residence. Ms. Hollis is an active member of many other organizations including the American Association of University Women, Board of Directors for the Camp Fire Council, Inc., Beautification

Commission for the City of Compton, Pastors for Compton, and the National Association for Equal Justice in America.

Marie Hollis earned her Bachelor of Science Degree from Langston University and her Masters of Arts Degree from the University of Oklahoma. Mrs. Hollis taught math in Oklahoma and for the Los Angeles Unified School District where she served as Chairperson of the Math Department for 15 years and as school counselor for 22 years. She retired for only two years and then returned to the classroom for an additional 10 years.

Because of her dedication and spirit of service to her community, Mrs. Hollis is the recipient of numerous awards. In 2011 she was the honored recipient of the Woman of the Year Award received from Assemblyman Isadore Hall of Compton. In 2010 she was honored as the Distinguished Woman of the Year Award from Senator Rod Wright of Inglewood. Mrs. Hollis has also received an award for one of the top ten Counselors in the L.A. Unified School District, Mayor Tom Bradley's "Apple for the Teacher" Award; Honorary Service Award from the PTA, Stephen White Junior High; Outstanding Service Award from EKO Multi-Purpose, the Volunteer Service Award from Social Concerns of Southern California, and the Sweetheart Citizen Award from Compton City Council.

Dr. Lestean Johnson:

Currently, Dr. Johnson serves as President/CEO of Compton Chamber of Commerce with the responsibility for the City of Compton and surrounding business areas for business planning, enterprise accountability, business development and marketing. Also responsible for leading in enhancing and stimulating economic growth, business advocacy, and civic participation in the City of Compton and surrounding areas by focusing on education, promotion, and development of the business community, and those areas of the community affecting business. She has served in this capacity as President/CEO for the past ten years.

Additionally, Dr. Johnson serves as Executive Director of New Beginnings Academy, an educational facility in the City of Compton for over 20 years. She has worked in the City of Compton for over thirty years. In the capacity of Executive Director of New Beginnings Academy, she administered the day to day operation of the facility, lead company investments and carried out the strategic plans and policies as established by the Board of Directors.

Throughout her career, she has worked to improve the community and has championed the interests of businesses and the community at large. Dr. Johnson currently serves on an advisory team where trainings and workshops are provided to existing and potential businesses.

Dr. Johnson holds a Masters Degree in Business Management; and a Doctorate Degree in Education with an emphasis on literacy.

Wilma Wilson:

A native of Tallulah, Louisiana, Ms. Wilson moved to California in 1972. She is currently the Founder and Executive Director of Peace & Joy Care Center, a non-profit organization for battered women and their children, and the Peace and Joy Child Development Center. She is also Co-Pastor of the Peace & Joy Christian Church. Ms. Wilson earned her Associate of Science degree in Nursing from Compton

Community College, her B.S. degree in Counseling from Cal State Los Angeles, a M.S. degree in Psychology from Pepperdine University, and a Juris Doctorate from Pacific Coast University School of Law.

In 2008 Ms. Wilson received the 2008 Democratic Woman of the Year award and was one of the seven City of Carson Magnificent Women of 2008. She received Carson's Harmony Award, the Addie Patterson Award for Outstanding Community Development Services to the City of Compton, and the Bank of America Community Catalyst Award in 1998, in addition to numerous other accolades.

Ms. Wilson is currently a member of the California State Cultural Competency Committee for Domestic Violence, the National Organization for College Women, the California Association for Marriage and Family Therapists, the NAACP, National Women's Political Causes, National Honor Society in Psychology, the Kappa Alpha Delta Law Fraternity, is President of the Carson Women's Club and is active in many other organizations.

1C. APPROVAL OF REDISRICTING COMMITTEE

It is recommended that the Special Trustee approve the following individuals to serve on the Compton Community College Redistricting Committee.

APPLICANTS:

- LeGrand Clegg
- Mary Louise Godoy
- Mark Guillen
- Martina Rodriguez
- Olivia Verrett

REDISRICTING COMMITTEE BIOS

LeGrand Clegg:

LeGrand H. Clegg II, J.D. Esquire. Attorney and Historian, has had a diversified career as city attorney, historian, elected official, author, producer, television talk show host, college instructor, civil rights advocate, media critic, musician and spokesperson for naturopathic medicine. In the field of history Mr. Clegg has been an intellectual activist for nearly 50 years. His historical research and publications sparked the interest of a number of distinguished African centered scholars, scientists, authors, field researchers and organizers.

Mr. Clegg authored a number of articles on the Black presence in America before Columbus in the late 1960's and early 1970's. One piece—the first-of-its-kind—was published by the Los Angeles Times on Columbus Day in 1974. Mr. Clegg spoke at numerous public forums, appeared on several television and radio talk shows and debated a number of Egyptologists, regarding the African origin of ancient Egyptians.

While teaching at Compton Community College (1976-1981), Mr. Clegg sponsored annual photo exhibits in the college library during Black History Month. Mr. Clegg and Dr. Billie J. Moore co-sponsored the annual African People's Conferences that introduced many prominent African-centered scholars to audiences in Southern California. Mr. Clegg served on the board of trustees for Compton Community College (1981-1993).

Over the years Mr. Clegg has authored a number of articles on Black history and culture on his website (www.clegg.tv) and in various magazines and journals. In the late 1980's he published an essay on Black inventors entitled "What Would America Be Without Blacks?" that has become an Internet sensation. He has also produced the award winning documentary "When Black Men Ruled World: Egypt During The Golden Age" (1991).

Mary Louise Godoy:

Mary Louise Godoy is a native of Compton. She attended Longfellow Elementary School, Walton Middle School, and graduated from Compton High School. Ms. Godoy received her A.A. degree from Compton Community College. She is interested in supporting Compton Community College District in gaining its independent accreditation. Her vision is to assure that Compton residents have the chance for better educational opportunities and improving the quality of life in the City of Compton. Ms. Godoy worked for Compton Unified School District as a Senior Bilingual Community Relations Specialist. She also worked in the Department of Child Welfare and Attendance serving high-risk

students and their families, addressing truancy problems, and participating in disciplinary hearings. Ms. Godoy was also staff member in the homeless program started by CUSD for families in transition, helping them to locate, understand, and apply for services they could receive. She retired from CUSD in 2010. Ms. Godoy also served as the Federal Grants Advisory Board Commissioner for the City of Compton in 1996, and was elected as a chair-person of that board for two years.

Ms. Godoy has attended four news conferences with the Nation-wide Annual Community Conference in New York, Florida, Arkansas, and Missouri, where educational issues were addressed. She is currently a member of the Concerned Citizens of Compton.

Mark Guillen:

Coming from a family with a long tradition of public service and community involvement, Mark Guillen is a true product of the local community. Having attended the local schools, leaving only for a short time to attend college at UCLA, Mr. Guillen continues to reside in the city of Paramount, with his wife Claire, their two daughters, and all of his extended family.

Like his father Manuel, and his Uncle Raymond, who collectively served in public office for over 35 years, Mark has been active in his local community, involved in a variety of local issues such as the passage of a bond measure for the Paramount Unified School District, and sitting on the Citizens' Oversight Committee for Compton Community College District.

Presently, Mark Guillen is a staff engineer for the Los Angeles County Sanitation District, in the Research and Monitoring department. The Sanitation Districts is a public agency entrusted to manage wastewater and solid waste on a regional scale and consist of 23 independent special districts serving about 5.7 million people in Los Angeles County.

Martina Rodriguez:

Mrs. Martina Rodriguez has been a Lynwood resident since 1982. Professionally she has been employed with the University of California, administering After School Programs, and currently is employed with the Los Angeles Unified School District (LAUSD), also with After School Programs.

Martina Rodriguez has been active as a community volunteer and leader in a variety of programs and organizations in the educational field. She also served a term as a School Board member for the Lynwood Unified School District (LUSD) (2001-2005). She is an active member of her parish, St. Phillip Neri Catholic Church in Lynwood, was awarded Woman-of-the-Year in 2007 by Assembly Member De La Torre of the 50th District, and is now a member of the California Central Committee for the Democratic Party.

Ms. Rodriguez's extensive involvement in and support for public education started with her 8 years as a volunteer with the parent council for the pre-school Head Start Program at Drew University. Her activities included being involved in oversight of the expenditure of funds, screening of applicants for new hires and sitting on an interview panel for the selection of the director of Head Start at the site. Overlapping the involvement with Head Start program, she was involved for 17 years with the parent council and related committees for Abbott Elementary School within the LUSD, including serving as PTA President in 1992. Following her one term on the LUSD School Board, in 2005 she took a leadership role in organizing Lynwood Save Our Students (SOS) with the goal to ensure quality education for all Lynwood students and help this community based organization to become a nonprofit organization. She also helped organize and lead Parent Organizing Network (PON), whose

goal was to educate parents on their rights and responsibilities in helping schools provide quality education for all students.

Ms. Rodriguez served as President for two terms of the Lynwood Rotary Club in 2006 and 2010. For two decades she has been an active parishioner at St. Phillip Neri Parish to include being a volunteer for fund raising activities, as well as serving as a Lay Eucharist Minister.

Olivia Verrett:

As a public servant, Olivia Verrett has worked diligently to advocate, within an institutional framework with the City of Carson and the NAACP, to secure the rights of the average citizen. She has always served a multitude of cities. Feeling incumbent to step up to the plate and offer her experience and skills to help Compton College regain its footing for the communities it serves. Ms. Verrett she has served as a member of the Compton Community College Bond Oversight Committee.

Ms. Verrett earned her Associate of Arts degree in Administration of Justice, Bachelor of Science in Political Science, and her Masters of Science degree in Sociology. Ms. Verrett has been an active member of many community organizations, including the city of Carson as Chair of the Human Relations Commission, Public Safety Task Force, Women's Task Force, and Code of Ethics Task Force member, Chair El Camino Compton Educational Center's Special Trustee's Advisory Board, NAACP Carson-Torrance Branch former President, Planning Commissioner for the City of Carson, NAACP State Conference Officer and former South Bay National Congress of Black Women, Inc. 1st Vice Chair. She currently serves as the California State Conference NAACP, Women in the NAACP Chair. She is mostly interested in serving Compton Community College.

Agenda for the Compton Community College District Board of Trustees
from
Administrative Services
Dr. Keith Curry, Interim CEO

2A. AGREEMENTS/CONTRACTS

A. AMENDMENT

- 1. CONSULTANT:** LOS ANGELES COUNTY OFFICE OF EDUCATION
SERVICES: Original agreement board approved on August 10, 2010. The amendment will extend the period of performance from June 30, 2011 to June 30, 2014. To serve as a liaison to provide time survey quarterly invoices and reimbursement information for the Compton Community College District programs including detailed annual summary reports reflecting invoices submitted and reimbursements received through the MAA Program.
- REQUESTING DEPT:** STUDENT AFFAIRS
FUNDING: CALWORKS
DATES: 12/6/11 – 06/30/14
NTE: \$5,102.00

B. RATIFICATIONS

- 1. CONSULTANT:** ANNETTE YEE AND COMPANY
SERVICES: To provide specialized services and/or advice in connection with continuing disclosure requirements of Bond obligations by the provisions of Securities and Exchange Commission Rule 15c2-12, compiling data, preparing the presentation of such information, to include annual reports containing financial information and operating data
- REQUESTING DEPT:** OFFICE OF THE CEO
FUNDING: GENERAL FUND UNRESTRICTED
DATES: 07/01/11 – 06/30/12
NTE: \$6,000.00

2B. APPROVAL OF 2011-12 SPACE INVENTORY REPORT 17 CERTIFICATION AND PROGRAM UPDATE

BACKGROUND

The space inventory information is primarily used as a component of the Capital Outlay Five-Year Plan. Space data is recorded by room type and the various program activities offered in those rooms (TOP and Service and Support codes). A combination of the space (capacity) and the enrollment (load) is used by the Capital Outlay Five-Year Plan to derive the capacity-to-load ratios that helps prioritize growth- related projects

FUNDING

At the Compton Community College District the five-year construction plan is prepared and managed by staff and therefore requires no appropriation of funding for consultants or external costs.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2011-12 Space Inventory Report 17 Certification and Program Update.

BACK-UP INFORMATION

- 2011-12 Space Inventory Report 17 Certification and Program Update

RESOURCE PERSON

Reuben James, Director of Fiscal Affairs

2C. BUDGET ADJUSTMENTS/AUGMENTATIONS/TRANSFERS

It is recommended that the Special Trustee approve or ratify the following adjustments, augmentations, and transfers.

- I. Reserve for Contingency Budget Augmentation – Fiscal Year 2011-2012**
- II. General Fund**
- III. Other Funds**

I. Reserve for Contingency Budget Augmentation – Fiscal Year 2011-2012

It is recommended that the Special Trustee approve a budget augmentation in the amount of \$61,404. The funds are needed to fund the First Year Experience Program for the 2011-2012 Fiscal Year.

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
7XXX	Other Outgo	\$ 61,404.00
		\$ 61,404.00

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 40,000.00
3XXX	Employee Benefits	6,404.00
4XXX	Supplies and Materials - Instructional	15,000.00
		\$ 61,404.00

Summary Total **\$ 0.00**

II. General Fund

(a) General Fund - Unrestricted

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 201,398.00
2XXX	Classified and Other Nonacademic Salaries	394,945.00
3XXX	Employee Benefits	220,775.64
4XXX	Supplies and Materials	20,263.62
5XXX	Other Operating Expenses and Services	87,205.25
6XXX	Capital Outlay	202,505.00
		\$1,127,092.51

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 36,204.00
2XXX	Classified and Other Nonacademic Salaries	411,410.00
3XXX	Employee Benefits	218,875.64
4XXX	Supplies and Materials	17,268.00

5XXX	Other Operating Expenses and Services	422,334.87
6XXX	Capital Outlay	21,000.00
7XXX	Other Outgo	0.00
		<u>\$1,127,092.51</u>

Summary Total \$ **0.00**

(b) General Fund - Restricted

Revenues:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
81XX	Federal Revenues	\$ 166,829.00
86XX	State Revenues	\$ (13,888.00)
		<u>\$ 152,941.00</u>

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 800.00
2XXX	Classified and Other Nonacademic Salaries	26,639.00
3XXX	Employee Benefits	45,565.00
4XXX	Supplies and Materials	18,468.00
5XXX	Other Operating Expenses and Services	70,817.00
6XXX	Capital Outlay	2,349.00
7XXX	Other Outgo	0.00
		<u>\$ 164,638.00</u>

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
1XXX	Academic Salaries	\$ 5,000.00
2XXX	Classified and Other Nonacademic Salaries	69,969.00
3XXX	Employee Benefits	56,632.00
4XXX	Supplies and Materials	36,430.00
5XXX	Other Operating Expenses and Services	19,219.00
6XXX	Capital Outlay	130,329.00
7XXX	Other Outgo	0.00
		<u>\$ 317,579.00</u>

Summary Total \$ **0.00**

II. **Other Funds**

(a) Child Development Fund

Revenues:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
86XX	State Revenues	\$ 204,587.00
		<u>\$ 204,587.00</u>

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
81XX	Federal Revenues	\$ 204,587.00

\$ 204,587.00

Summary Total \$ 0.00

(b) Bond Revenue Construction Fund

Expenditures:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 1,986,060.00
6XXX	Capital Outlay	679,104.00
7XXX	Other Outgo – Inter-fund Transfers Out	<u>5,643,091.70</u>
		\$ 8,308,255.70

-TO-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 1,350,247.00
6XXX	Capital Outlay	<u>6,958,008.70</u>
		\$ 8,308,255.70

Summary Total \$ 0.00

(c) Self-Insurance Prop & Liability Fund

Revenues:

-FROM-

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
89XX	Incoming Transfers	\$ 35,000.00
		\$ 35,000.00

-TO-

Expenditures:

<u>Major Object</u>	<u>Description</u>	<u>Amount</u>
5XXX	Other Operating Expenses and Services	\$ 35,000.00
		\$ 35,000.00

Summary Total \$ 0.00

2D. RESOLUTION APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES AND APPROVE SALES CONTRACT

Government Code Section 6516.6 allows Districts to sell or assign any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes. Compton Community College District has partnered with the California Statewide Delinquent Tax Finance Authority since 2002 for the purposes selling delinquent property taxes due to the District as a means of collecting additional local revenue for the Unrestricted General Fund.

It is recommended that the Special Trustee adopt the resolution and approve the sales contract allowing the District to sale it's delinquent property tax revenues for fiscal years 2012, 2013, and 2014.

RESOLUTION NO. 11-12/011712

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON
COMMUNITY COLLEGE DISTRICT APPROVING ASSIGNMENT OF
DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE
DELINQUENT TAX FINANCE AUTHORITY FOR THE FISCAL YEARS
ENDING JUNE 30 IN EACH OF THE YEARS 2012 THROUGH 2014, AND
AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS
AND ACTIONS**

WHEREAS, under Section 6516.6 of the Government Code of the State of California (the “Law”), a school district, community college district or other educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school agency for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the “Authority”) has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with the Law upon terms and conditions which are acceptable to school agencies; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for a school agency for revenue limit purposes is equal to 100% of the school agency’s allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the school agency; and

WHEREAS, the Authority has requested the District to sell its delinquent ad valorem property tax receivables (the “Tax Receivables”) to the Authority for the fiscal years ending June 30 in each of the years 2012 through 2014 (the “Covered Fiscal Years”) at a purchase price equal to 108.5% of the amount of Tax Receivables which have been levied; and

WHEREAS, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year, representing a participation interest in all of the Tax Receivables received from the District and from other participating school agencies in the County of Los Angeles for such fiscal year, which certificate of participation will be sold to a designee of Plymouth Park Tax Services, LLC, a Delaware limited liability company (“Plymouth”); and

WHEREAS, the Board wishes at this time to approve the foregoing financing plan and authorize the execution and delivery of all related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the **Compton Community College District** as follows:

Section 1. Approval of Financing Plan; Sale of Tax Receivables to Authority. The Board hereby approves the financing plan presented to the Board at the meeting at which this Resolution is adopted, and as generally described in the recitals of this Resolution. The Board hereby approves and authorizes the sale of the Tax Receivables to Authority for each of the Covered Fiscal Years.

Section 2. Approval of Financing Documents. In order to implement the financing plan approved under Section 1, the Board hereby approves each of the following agreements, to be entered into for each of the Covered Fiscal Years:

- Future Tax Receivables Sales Agreement to be entered into among the Authority, Plymouth, and the District, under which the District agrees to sell its Tax Receivables to the Authority in each Covered Fiscal Year, in substantially the form on file with the Secretary.
- Purchase and Sale Agreement to be entered into between the Authority and the District with respect to the Tax Receivables, in substantially the form used on previous financings between the Authority and the District.

Each of the foregoing agreements is approved in substantially the respective forms on file with the Clerk of the Board, together with any changes therein or modifications thereof as may be approved by the **Chief Executive Officer and Chief Business Officer** and the execution and delivery of each agreement by the District shall be conclusive evidence of the approval of all changes and modifications to said agreement. The Board hereby authorizes the delivery and performance of each of the foregoing agreements.

Section 3. Official Actions. The **Chief Executive Officer and Chief Business Officer**, are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority for each Covered Fiscal Year. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 17th day of January 2012, by the following vote:

AYES:

NOES:

ABSENT:

Thomas E. Henry, Special Trustee

Keith Curry, Secretary, Board of Trustees

Agenda for the Compton Community College District Board of Trustees
from
Facilities Planning and Development
Dr. Keith Curry, Interim CEO

3A. A. AGREEMENTS/CONTRACTS

- 1. CONSULTANT:** LCC3 CONSTRUCTION SERVICES, INC.
SERVICES: To provide the provision of continued inspection services during the construction of various projects at the District
REQUESTING DEPT: BOND MEASURE CC
FUNDING: BOND MEASURE CC
DATES: 09/15/11 – 09/14/12
NTE: \$100,000.00

B. AMENDMENT

- 2. CONSULTANT:** LEO A. DALY
SERVICES: Original agreement board approved on June 28, 2011. The (“Compensation to Consultant”) shall now be amended not to exceed (“NTE”) an additional (\$20,000); from (\$288,000) to (\$308,000). The (“Period of Performance”) shall remain the same. To provide design for the MIS Data and Network systems project and building enhancements including upgrade on the existing print shop
REQUESTING DEPT: BOND MEASURE CC
FUNDING: BOND MEASURE CC
DATES: 05/06/11 – 05/06/16
NTE: \$308,000.00

C. RATIFICATION

- 2. CONSULTANT:** BERGMAN & DACEY, INC.
SERVICES: To provide legal advice and representation on matters related to construction contracting and litigation
REQUESTING DEPT: BUSINESS SERVICES
FUNDING: BOND FUND
DATES: 07/01/11 – 06/30/12
NTE: \$200,000.00

**3B. FACILITIES PLANNING AND DEVELOPMENT – NOTICE OF COMPLETION
AND RELEASE OF RETENTION FOR ALAMEDA CONSTRUCTION**

Authorization is requested to file the Notice of Completion of work for LRC Curb Demolition and Replacement Project and release of retention payments to Alameda Construction Services for this project

Agenda for the Compton Community College District Board of Trustees
from
Human Resources
Rachelle Sasser, Dean, Human Resources

4A. TITLE: NEW ACADEMIC POSITION

It is requested that the Special Trustee approve the following academic job description.

Instructional Specialist

Under the direction of the assigned administrator, and in collaboration with a support team and faculty from various disciplines, the Instructional Specialist plans, organizes, facilitates and evaluates the activities of the Learning Resource Center including the Writing Center. The Specialist assists in the development of program, budget and staffing plans.

The Assignment also includes participation in the governance process through work in normal professional activities, committee work, and student activities. The assignment may involve day, evening and weekend assignments.

Duties:

- Develop, revise and refine curriculum.
- Design instructional support materials and activities for supplemental learning assistance.
- Organize the functions of the Center to work in concert with the functions of the appropriate instructional program(s) and support services
- Develop instructional intervention strategies for the retention of underprepared and at-risk students as well as strategies for enhancing student learning at all levels, within the basic skills, degree-applicable and transfer curriculum.
- Evaluate the suitability of instructional material, software, and media associated with the Center.
- Interface with faculty of all disciplines to determine their students' needs.
- Work with faculty to accomplish the delivery of instruction and supplemental learning activities and supervise the day to day delivery of all instruction in the Center.
- Develop mechanisms to identify, diagnose, and address individual student learning difficulties.
- Assist faculty in identifying and diagnosing individual student learning difficulties.
- Help faculty to develop course-support materials for use in the Center
- Serve as instructor of record in the Center and teach as assigned.
- Assist in recruitment, training and evaluation of tutors and provide for the delivery of tutorial services.
- Assist in developing policies and procedures.
- Establish planning priorities as they relate to the Center.
- Ensure the preparation of accurate attendance reports and student usage statistics.
- Assist in providing direction to and supervision of student workers and classified staff as assigned.
- Participate in all appropriate departmental and college activities.
- Promote the Center throughout the campus.

Qualifications:

- Minimum qualifications to teach any master's level discipline in which learning assistance or tutoring is provided. **Or**
- Master's degree in education, educational psychology, or instructional psychology, or other master's degree with emphasis in adult learning theory **Or**
- Hold a valid credential to teach in the discipline **And**
- Evidence of a sensitivity to and understanding of diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

Desirable Qualifications:

- Recent experience teaching in or supervising a learning lab or learning resource center at the college level.
- Knowledge of the unique needs of underprepared students and adult learners.
- Coursework in developmental education or a related area
- Demonstrated ability to engage students in their own learning using innovative teaching methods, instructional design, and assessment strategies.
- Recent experience in instructional design and/or course development.
- Ability to adapt teaching strategies and techniques to different levels of students' ability and learning styles and to students from different cultures and ethnic groups.
- Knowledge and experience using instructional methodologies appropriate for supplemental learning and basic skills instruction.
- Knowledge and experience working with instructional software and a variety of instructional technologies/methodologies applicable for use in the college environment.
- Experience supervising and training tutors or educational aides.
- Demonstrated ability to work enthusiastically with faculty to foster student success.
- Evidence or an ability to communicate effectively both orally and in writing.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. DISCUSSION ITEM

1. Board of Trustee Members Participation in Professional Development Activities

BP 2740 Board Education Issued: December 15, 2009

Reference: Accreditation Standard IV.B.1.f; Education Code 72423

The Board is committed to its ongoing development as a board and to a trustee education program that includes new trustee orientation.

To that end, the Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster trustee education.

Members of the Board travel expenses will be reimbursed for expenses whenever they travel pursuant to this policy as approved by the Board of Trustees.

Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry

XVI. INFORMATION ITEMS

1. Office of the Interim CEO
 - A. Board Of Trustees Presentations And Reports Schedule For 2011-2012 (Revised) - Informational Item
 - B. Redistricting Action Plan
 - C. Budget and Planning Calendar
 - D. Student Employee Employment Requirements (AR 7271)

2. Academic Affairs/Student Services
 - B. Report on El Camino College Compton Center Student Enrollment

**Agenda for the Compton Community College District Board of Trustees
from
Office of the Interim CEO
Dr. Keith Curry**

1A. BOARD OF TRUSTEES PRESENTATIONS AND REPORTS SCHEDULE FOR 2011-2012 (REVISED) - INFORMATIONAL ITEM

MONTH	PRESENTATION	REPORT
August 2011	Facilities Update	Notice of Public Hearing FTES Compton Center
September 2011	Educational Master Plan	Quarterly Fiscal Status Report Accreditation Update
October 2011	Academic Affairs Program Review Presentation	Facilities Update Budget Adoption Notice of Public Hearing
November 2011	Financial Aid Presentation CCCD Redistricting	
December 2011	Student Services Program Review Presentation	Quarterly Fiscal Status Report FTES Compton Center
January 2012	Basic Skills	Annual Fact Book
February 2012	2010-2011 Audit Presentation	2010-2011 Audit Report Notice of Public Hearing
March 2012	Student Government Presentation CCCD Redistricting	FTES Compton Center Success & Retention
April 2012	Accountability Reporting for the Community Colleges (ARCC) 2012-2013 Budget Planning Proposal	Citizens Oversight Committee Notice of Public Hearing
May 2012	Facilities Presentation: Capital Projects/Bonds CCCD Redistricting	Quarterly Fiscal Status Report Foundation
June 2012	Student Learning Outcomes	Tentative Budget Accreditation Update
July 2012	First Year Experience Program Presentation FCMAT Presentation	

Rev. January 10, 2012

1B. REDISTRICTING ACTION PLAN – INFORMATION ITEM

It is recommended that the Special Trustee receive for information the Redistricting Action Plan.

REDISTRICTING ACTION PLAN

September 2011

1. Host Redistricting Workshops on September 14, 15, 17, 2011.

October 2011

1. Provide draft plans with options for Trustee Areas and ask for public input.
2. Post trustee areas with proposed boundaries outlined for public review online and make printed copies available in the Office of the Interim CEO.
3. Place advertisement in the local newspapers announcing the Redistricting November public hearing.

November 2011

1. Redistricting overview by Mapping Consultants at November 15, 2011 Board meeting.
2. Special Trustee holds first public hearing at November board meeting.
3. CEO establishes a Redistricting committee. The committee will gather input and provide the strengths and weakness of each map to the Special Trustee relative to the District boundaries.

December 2011

1. Deadline for potential applicants for the Redistricting committee to submit their resume and cover letter to the Interim CEO office.

January 2012

1. Special Trustee approves the names of individuals selected to the Redistricting committee at the January 2012 board meeting.
2. Redistricting committee holds first meeting to develop an outreach/information plan, with assistance from District staff.

February 2012

1. Redistricting Committee holds second meeting.
2. Place advertisement in the local newspapers announcing the Redistricting March public hearing.

March 2012

1. Special Trustee holds second public hearing at March 2012 board meeting.

April 2012

1. Redistricting committee holds third meeting and forwards the strengths and weakness of each of the proposed maps to the Special Trustee.
2. Redistricting committee strengths and weakness to each of the proposed maps are reviewed at the April 2012 board meeting.

May 2012

1. Special Trustee holds third public hearing at May board meeting
2. Special Trustee adopts, by resolution of ordinance, new Trustee election areas.
3. Submit waiver for Amending Trustee Elections to the Board of Governors for the July 2012 meeting.

July 2012

1. Receive approval from Board of Governors.

September 2012

1. Submit new Trustee Areas to the Los Angeles County Recorder's office.

November 2013

1. New Compton Community College District Trustee areas are effective for the November 2013 elections.

1C. 2011-2012 PLANNING AND BUDGET CALENDAR - INFORMATIONAL ITEM

It is recommended that the Special Trustee receives for information the 2011-2012 Planning and Budget Calendar.

Month	Activities	Responsible Party
July	<p>A. Tentative Budget is rolled into active status (purchasing can begin) on July 1.</p> <p>B. Final evaluation of current year goals and objectives are entered into plans in plan builder.</p> <p>C. Final revenue and expenditure adjustments are made to budget and reviewed by PBC.</p>	<p>1. Accounting</p> <p>2. Program faculty, staff, and managers</p> <p>3. CEO and VP Compton Center</p> <p>4. PBC</p>
August	<p>A. Review and discussion of the final budget assumptions by CEO and VP Compton Center with the PBC.</p> <p>B. Presentation of comments made by partner college (ECC) to the final budget.</p> <p>C. Final Budget line item review with PBC.</p>	<p>1. CEO and VP Compton Center</p> <p>2. PBC</p> <p>3. CEO</p> <p>4. CBO</p>
September	<p>A. Final Budget submitted to Board.</p>	<p>1. CEO</p>
October	<p>A. Review and discuss the status of the 2008 Accreditation Self-Study Planning Agenda items.</p> <p>B. PBC conducts annual self-evaluation.</p>	<p>1. PBC</p> <p>2. PBC</p>
November	<p>A. Review and revise planning priorities.</p> <p>B. Assess Program Review cycle to make sure program reviews are being completed in a timely manner.</p>	<p>1. Program Faculty, staff, and managers</p> <p>2. PBC</p>
December	<p>A. Submit prioritized Program plans for the next fiscal year.</p> <p>B. Review proposed midyear cuts/budget augmentation proposals and their linkage to budget and planning.</p>	<p>1. Program faculty, staff, and managers</p> <p>2. CEO and VP Compton Center</p>

January	<p>A. Determine preliminary revenue estimates.</p> <p>B. Begin assessment of key budget issues.</p> <p>C. Identify budget development assumptions.</p> <p>D. Evaluation of current fiscal year program plan goals and objectives by January 31.</p>	<p>1. CBO</p> <p>2. PBC</p> <p>3. CEO and VP Compton Center</p> <p>4. Program faculty, staff, and managers</p>
February	<p>A. Submit prioritized Unit plans for the next fiscal year by February 28.</p> <p>B. Review planning process to make sure that programs plans were submitted on time and that prioritization of goals and objectives took place.</p> <p>C. Review and discuss linkage between program plans and College mission statement, strategic initiatives, and program reviews.</p>	<p>1. Deans/Directors</p> <p>2. PBC</p> <p>3. PBC</p>
March	<p>A. Determine enrollment targets, sections to be taught, and full-and part-time FTEF.</p> <p>B. CEO and VP Compton Center jointly determine ongoing operational costs including:</p> <ol style="list-style-type: none"> a. Full-time salaries b. Benefits, Utilities, GASB c. Legal and contract obligations <p>C. Develop Line Item Budgets for Operational Areas.</p> <p>D. Prioritized Area plan recommendations for the next fiscal year submitted to PBC by March 31.</p> <p>E. Review and discuss the status of the 2008 Accreditation Self-Study Planning Agenda items.</p>	<p>1. VP Compton Center</p> <p>2. CEO, VP Compton Center and Cabinet</p> <p>3. CBO</p> <p>4. CEO and VP</p> <p>5. PBC</p>
April	<p>A. Tentative budget information completed for PBC review by April 15.</p> <p>B. Initial planning and budget assumptions are finalized.</p> <p>C. Presentation of comments made by partner college (ECC) to the final budget.</p> <p>D. Proposed tentative budget is reviewed and discussed for recommendation.</p>	<p>1. CBO</p> <p>2. Senior Management Team</p> <p>3. CEO</p> <p>4. PBC</p>

May	A. PBC submits recommended funding to CEO. B. CEO submits tentative budget to Board of Trustees for first reading.	1. PBC 2. CEO
June	A. Tentative Budget is presented to the Board by June 20.	1. CEO

Some major plans, such as the Educational Master Plan or the Facility Master Plan have unique cycles that do not fit into an annual calendar cycle. These plans should be submitted to PBC review during final stages of the planning process, before their adoption.

1D. STUDENT EMPLOYEE EMPLOYMENT REQUIREMENTS



COMPTON COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE REGULATIONS

AR 7271 Student Employee Employment Requirements

ISSUED: March 15, 2010
REVISED: January 17, 2012

I. **Definition:** Student employees are part-time students employed part-time in either a college work-study program or work experience education program or full-time students employed part-time in a District or other alternately funded program (California Education Code Section 88003.)

II. Programs

A. **Department Student Worker:** Students employees paid with funds coming directly from the department's budget allocated as part of the college's regular budget process. ~~Full-time~~ Part-time enrollment status is required.

B. **Federal Work Study (FWS):** Students receiving FWS grants are paid by the Federal Work Study Program, a federally-funded grant program available to full-time and part-time undergraduate students who demonstrate financial need. A Federal Work Study grant is good for only one academic year, beginning July 1 and ending June 30 of the following calendar year. Students must be approved to work under this program by the Financial Aid Office. Departments are allocated hours by the Financial Aid Office.

The department head, student, and Financial Aid Office are expected to monitor the balance in the grant agreement regularly to ensure uninterrupted employment in the department because once the student's FWS monies cease, the student's employment cease. Exception: Departments having funds in their budget to pay for the student's continued employment may do so.

C. **California Work Study (CalWorks):** Students receiving TANF (Temporary Assistance for Needy Families) benefits are offered an opportunity to work on campus. Students must be enrolled in at least a credit course and must be approved to work under this program by the CalWorks Office. Each student's assigned hours are allocated by the CalWorks Office.

III. Enrollment Standards and Requirements

A. ~~Full Time and~~ part-time enrollment status is determined by the college/university program where the student is enrolled. A ~~full-time~~ part-time student in the Compton Community College District is defined as carrying ~~12-6~~ units or more during the regular semester or four units during summer session or winter inter-session.

B. Enrollment at a college or university outside the District must be at an accredited institution.



**COMPTON COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE REGULATIONS**

**AR 7271 Student Employee Employment
Requirements**

**ISSUED: March 15, 2010
REVISED: January 17, 2012**

C. For summer or winter-intercession employment, ~~full-time~~ part-time status during the preceding semester will qualify.

D. Verification of Enrollment

1. Students are responsible for providing verification of enrollment status showing number of units and enrollment dates before an assignment can be processed.
2. Department Heads are responsible for monitoring that student employees meet enrollment requirements for each assignment and any assignment extension submitted for processing.
3. Human Resources is responsible for auditing assignments to ensure compliance.
4. Enrollment verification documents are subject to outside audit and are to be retained for three (3) years.

IV. *Recruitment and Selection:* Hiring departments are responsible for recruiting student employees according to applicable District policy, procedures and program funding requirements.

V. Assignment Limitations

- A. ***Assigned Hours Per Week Limit:*** When classes are in session during the academic year, student employees are limited to working a maximum of twenty (20) hours per week. During academic recess periods, summer session, and winter inter-session, students may work up to thirty-five (35) hours per week if they are not attending classes and program funding allows such an increase.
- B. ***Multiple Assignments:*** Student employees may accept more than one student employee assignment at the college providing the additional assignments do not result in the student's overall assignment exceeding the college's total allowable hours work specification.
- C. ***Employment Limitations:*** Student employees assigned to Student Worker job classifications are subject to a five-year employment limitation.



COMPTON COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE REGULATIONS

AR 7271 Student Employee Employment
Requirements

ISSUED: March 15, 2010
REVISED: January 17, 2012

VI. Employment Standards

- A. **Restrictions:** Employment as of either a full-time or part-time student worker shall not result in the displacement of classified personnel or impair existing contracts for services (California Education Code Section 88076(6)). Positions filled by work-study students cannot have been occupied by a regular employee during the current or immediately preceding 12 months or violate any applicable collective bargaining agreements, or fill any vacancy due to a labor dispute (California Education Code Section 69952).
- B. **Employment of Students with Criminal Records:** Unless the law states otherwise, a student who is enrolled in the District who is an ex-convict or on parole and who is not determined to be a sexual psychopath may be employed as a student worker to perform non-instructional duties in areas other than Academic Affairs and Student Services (California Education Code 87406.5). The Dean, Human Resources is responsible for determining the appropriateness of the assignment.
- C. **Employment of Nonimmigrant Students:** Unless authorized by the United States Citizen and Immigration Service (USCIS), nonimmigrant students may not work in the United States.
1. It is possible for a nonimmigrant student to be granted permission to accept part-time employment if the student can show that such employment is necessary to maintain him/herself as a student and that the necessity is due to unforeseen circumstances arising after his/her acquisition of student status.
 2. Application for part-time employment is made to the USCIS Office having jurisdiction over the area of the school the student is attending.
 3. If employment is allowed, the assignment may not exceed 20 hours a week while school is in session.
 4. It is also possible for the USCIS, upon the student's application, to permit his/her employment for practical training in his/her field of study, where it is recommended by the school the student is attending and is unavailable in the country of residence.
- D. **Employment of Minors**
1. Work permits may be issued to students who are under age 18, who have not graduated from high school, and who have been admitted to or enrolled at the college.
 2. A work permit is not required for high school graduates.



COMPTON COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE REGULATIONS

AR 7271 Student Employee Employment Requirements

ISSUED: March 15, 2010
REVISED: January 17, 2012

3. ***Procedure for Issuance of Work Permits:*** The Human Resource Office completes California State Department of Education Form No. B1-1, "Statement of Intent to Employ Minor and Request for Work Permit" and issues the California State department of Education Form "B1-4, "Permit to Employ and Work". An additional work permit is required for any assignment extension as long as the student is a minor.

E. ***Medical and/or Tuberculosis Examination Certification*** is not required for student employees.

F. ***Fingerprints*** are required as part of the initial hiring process. The expense for fingerprinting is born by the District.

VII. **Job Classifications and Salary Rates** are recommended by Human Resources and approved by the Board of Trustees upon recommendation of the CEO.

A. All student employees are at will employees assigned to positions that are exempt from Academic and Classified services.

B. Students are paid an hourly rate as determined by their job category.

C. ***Pay Rates:*** Rates of pay among student employee positions reflect a gradually increasing level of pay related to job duties within each student job position series. Consequently, appointments to a student worker position are to be based on the range of complexities and duties expected, knowledge and skill requirements, and educational level attained.

D. Recommendations for changes to existing Unclassified Service job classifications or salary rates and requests for new job classifications should be submitted to Human Resources for consideration.

VIII. **Compensation**

A. Student employees are not eligible to receive any sick, vacation, or holiday pay and do not participate in health, unemployment insurance or retirement systems. Students are, however, covered by California State Disability benefits and worker's compensation.

B. ***Holidays:*** When a holiday occurs on a day when a student employee would normally work, the student employee schedule may be adjusted so that the employee works an alternate schedule. When such an adjustment occurs, the total number of hours worked in a given day may not be over 8 and the total number of hours worked in a given week may not be over 40. All such



COMPTON COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE REGULATIONS

AR 7271 Student Employee Employment
Requirements

ISSUED: March 15, 2010
REVISED: January 17, 2012

schedule adjustments must be completed during the pay period in which the adjustment occurred.

- C. In the event the college should close due to an unexpected major emergency, student employees on duty at the time of the closing will be compensated for the remainder of that day's schedule.

IX. Work and Schedule Requirements

- A. **Hours of Work:** Available funds and the needs of the college determine the number of hours assigned to each student employee.

- B. **Lunch Breaks and Rest Periods:** California Labor Code determines lunch and rest periods for employees. The number of hours a student employee works on a given day determine lunch break and rest period time as follows:

1. A **lunch break** is to be taken within five (5) hours of the start of the work day whenever a student employee is assigned to work six (6) or more hours in a given day.
 - The minimum amount of time for the lunch break is 30 minutes. Lunch break time is unpaid.
 - With the mutual consent of the supervisor and employee, employees assigned six (6) hours in a given day may waive the unpaid lunch break period.
 - Lunch periods for employees working over six (6) hours a day may not be "skipped" to shorten the workday.
2. **Rest Periods:** A minimum 10-minute paid rest period must be provided for every four hours worked or major fraction thereof. California Labor Code provisions state that if an employer fails to provide an employee a rest period, the employer all pay the employee one hour of pay at the employee's regular rate of pay for each workday that the rest period is not provided.

C. Supervision

1. Student employees work under the immediate supervision of an Academic or Classified employee who is on duty during the time the student employee is assigned. Such supervision need not be in the same physical vicinity as the student's work assignment but must be such that general supervision can be exercised.



COMPTON COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE REGULATIONS

**AR 7271 Student Employee Employment
Requirements**

**ISSUED: March 15, 2010
REVISED: January 17, 2012**

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2. Unless the Student Employee Job Description states otherwise, student employees do not exercise supervision over other employers. When student employee positions do exercise supervision, such supervision is of a generalized nature over lower-level student employee positions within a designated student employee job series performing specific tasks, e.g., Student Worker V may exercise supervision over Student Worker I.
- D. **Time Reporting:** It is the supervisor's responsibility to report student employee working hours to the Payroll Office by the last working day of the month on the District's designated time report.
- X. **Termination:** When a student's assignment ends prior to the end date on his/her assignment, the Department Head is responsible for initiating a Termination Student Personnel Assignment Request.

Agenda for the Compton Community College District Board of Trustees
from
Academic Affairs/Student Services
Barbara Perez, Vice President

2A. ACADEMIC AFFAIRS/STUDENT SERVICES

A. Report on El Camino College Compton Center Student Enrollment

COMPTON EDUCATIONAL CENTER

A. STUDENTS – INFORMATION

It is recommended that the Board receive the following information regarding the students at the Compton Center. It is important that we understand who our students are in order to provide services that meet their needs.

In a recent report from Institutional Research, a nine-year enrollment trend was examined. Since the partnership, there has been a steady increase in the number of students attending the Center. The annual unduplicated headcount has gone from a low of 6,720 at the start of the partnership to high last year of 16,203. A separate study shows that over 50% of our students are from neighboring districts:

	In District	Out of District within 7.5 mile radius	Out of District beyond 7.5 mile radius
2006-2007	51.9%	27.1%	21.0%
2007-2008	58.2%	32.1%	9.7%
2008-2009	57.5%	32.8%	9.7%
2009-2010	41.5%	32.8%	25.7%
2010-2011	36.4%	33.3%	30.3%

This information and a recent report on crossover enrollments show how Compton has benefited from the economic downturn. The number of students who enroll at both campuses in the same term has been increasing since Summer 06. The majority of the growth has been seen in the major terms. The number of simultaneous enrollments skyrocketed from 77 students during the Fall 06 term to 1,293 in Fall 10. This accounts for almost 15% of the Compton student body in Fall 10. A comparison of similar terms shows a steady growth in the number of students each year. The only decline is found in the Winter 09 to Winter 10 enrollment when sections were reduced.

This growth has helped the Center expand its offerings and serve a large number of students who otherwise would have been forced to put their education on hold however it makes the Center vulnerable. What happens when their home districts begin

expanding their offerings in an effort to attract these students? Is Compton prepared to respond?

In an effort to prepare the Center for this eventuality, Academic Affairs and Student Services are working hard to create a presence in our feeder high schools. Last year we met with high school principals and shared a high school report card that shows how their graduates are doing at the Center. The meetings were well received and we plan to continue the practice. The long-term viability of the Center will come from district high school graduates selecting Compton Center to start their postsecondary education. In an effort to promote this, we have started offering classes at district high schools. Since the start of the partnership we have seen a steady increase in the number of enrolled students from our local feeder high schools

High School	2006-07	2007-08	2008-09	2009-20	2010-11
Carson Senior*	42	55	76	105	160
Centennial	62	65	82	110	110
Compton Senior	223	188	258	299	309
Dominguez High	248	184	223	286	308
Jordan Senior	84	101	133	184	215
King/Drew Magnet	17	37	55	89	121
Locke High*	10	20	24	48	56
Lynwood High	129	126	161	186	229
Paramount High	43	52	55	70	95

*High schools outside Compton district boundaries

Preliminary results show that we are attracting more high school graduates to the Center. While the numbers are increasing, they are still low. In 2008, 171 local graduates enrolled at the Center representing a 51% increase over 2006. However since over 1400 high school graduates from our feeder schools attended a community college in 2008, more work needs to be done to ensure that we are offering high quality programs that will attract new students.