

Compton Community College District
RFP # CCC-048
Vendor Questions and Answers
November 7, 2017

1. Can the College provide a Word version of the pricing tables for Appendix D: Required Format for Pricing Proposals?
Answer: Yes, now available on the college web site at:
http://district.compton.edu/administration/businessadmin/Bid_Proposal_Requests.asp
2. Appendix C – Conflict of Interest Form does not contain a signature block. Does this form need an authorized signature?
Answer: Yes, now available on the college web site at:
http://district.compton.edu/administration/businessadmin/Bid_Proposal_Requests.asp
3. Appendix A – Response Format for RFP Responses, Section 16 appears to be missing. Is this intentional? If so, should vendors note in their response Section 16 has been intentionally left blank?
Answer: Yes, this was a numbering error. Please note that “Section 16 is intentionally left blank”
4. Would Compton College accept an email of the proposal on the due date with hard copies to follow a day or two later?
Answer: Yes, hard copies due on November 27
5. Our RFP does not have a section 16. Is the document missing a section?
Answer: please see #3 above.
6. In regard to pricing, there is a specific template you are requesting we follow to plug in dollar amounts
 - a. Are we able to provide our own template?
Answer: No.
 - b. If no, can we provide our own template along with yours to provide as much clarity as possible?
Answer: Yes.
7. In regard to submission deadline of November 15th. Any chance the deadline can be extended one week to November 22nd?
Answer: Yes, the deadline is extended to November 22 before 2pm.
8. How many staff do you have in your...
 - a. Accounting department-
Answer: 15 combined with finance
 - b. Finance department-
Answer: 15 combined with accounting
 - c. Human Resources office/department
Answer: 4
 - d. Payroll office
Answer: 3
9. How many employees do you have across your entire college?
Answer: 500 excluding Workstudy
10. Is it a prerequisite that the vendor has an existing customer community college base in California?

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Answer: No, but the proposer needs to commit to meeting California reporting requirements.

11. If no, how does that figure in the weighting of the response?

Answer: The college will evaluate the vendors proposed approach to meeting the requirement of the college.

12. Please provide the weighting score for each evaluation criteria as listed in the RFP:

- a. Ability to meet or exceed requirements listed in the Request for Proposals and Proposal Specifications
- b. Contract viability and support, including project plan, timetable, and availability
- c. Credentials and related experience, including project team credentials
- d. Quality of references
- e. Other factors staff determines are relevant

Answer: Weighting will not be provided.

13. Section Seven (7) State/Federal Reporting Requirements: can the vendor use a third-party application provider as long as the solution is integrated and delivered as a single solution.

Answer: Yes.

14. Who are the members of the evaluation panel selected by the President/CEO, or designee?

Answer: Key managers from affected departments MIS, fiscal, HR, instruction, student services, financial aid, and admissions & records.

15. Has budget been allocated and approved for this project?

Answer: Yes, but it will not be provided.